



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Final Park & Recreation Advisory Board

Monday, May 1, 2023

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

Chair, Peterson, called meeting to order at 6:03pm.

Also present: Kathleen Holmes, Non-Voting Ex-Officio Member-Council; Emma Waldemar, Youth Representative (non-voting member); Rhonda Powell, Mayor; Charlie Fredericks, Staff Liaison, Melissa Bernhard, Community Education and Recreation; Dennis Clark, Streets and Parks Supervisor; David Bennett, Public Works Director and Alisha Hayes, Kari Bonde, and Cindy Stock, Meeting Associates.

Yes: 7 - Board Member Jothen, Board Member Peterson, Board Member Anderson, Board Member Riley, Board Member McBroom, Board Member Olson and Board Member Miller

No: 1 - Board Member Playter

APPROVAL OF AGENDA

A motion was made by Board Member, Jothen, seconded by Board Member, Anderson, to approve the May 1st, 2023 agenda. All in favor. Motion carried.

APPROVAL OF MINUTES

A motion was made by Board Member, Anderson, seconded by Board Member, Riley, to approve the March 6th, 2023 Meeting Minutes as written. All in favor. Motion carried.

[23-1123](#)

March 6th, 2023 PRAB Meeting Minutes

Attachments: [03-06-23 Meeting Minutes](#)

OPEN PUBLIC COMMENT

REGULAR AGENDA

[23-1124](#)

Consider approval of the Northfield Soccer Association turning back maintenance of Spring Creek Soccer Fields to the City.

Attachments: [1 - NSA Request for Review Northfield Parks Department.docx](#)
[2 - 2004 NSA & City Maintenance and Cost Sharing.pdf](#)

The following items are a brief summary of what was discussed, but not limited to:

Revisit bringing maintenance and mowing back to the City of Northfield

Phasing approach

Estimated 20K year

Size of Streets and Parks Dept. being stretched

Fees

Field scheduling--coordinating with soccer association

Look at investing in facilities (example, restrooms) with 20K save

A motion was made by Board Member Olson, seconded by Board Member Jothan, to approve the motion. The motion carried by the following vote:

Yes: 6 - Board Member Jothan, Board Member Peterson, Board Member Anderson, Board Member McBroom, Board Member Olson and Board Member Miller

No: 1 - Board Member Riley

Enactment No: M2023-075

[23-1125](#)

Riverfront Enhancement Action Plan - Central Riverfront Update

Attachments: [1 - 230501 Central Riverfront Presentation](#)

[23-1126](#)

Riverfront Enhancement Action Plan - Riverside/Lions and Ames Park Master Planning

Attachments: [1 - 230501 Riverside-Lions-Ames Park Presentation](#)

Elevating concept development in conjunction with Bridge Square

Exploring partnership with Lions

Agenda item: Splash pad location update: taking time to explore options outside of Riverside/Lions, more of a workshop item

[23-1127](#)

Discuss Bridge Square Design Development

Attachments: [2 - Bridge Square Project Process - Current.docx](#)

REPORTS FROM BOARD MEMBERS AND CHAIR

Council talked about CPI in January--rec'd looking at CIP video from council (April work session)

STAFF UPDATES

[23-1128](#)

Staff Reports.

Attachments: [1 - May Park Report](#)
[2 - May Recreation Report.pdf](#)
[3 - May Community Ed Report.pdf](#)

ADJOURNMENT

Chair Peterson declared the meeting adjourned at 7:32pm