



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Final City Council

Tuesday, May 16, 2023

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor Pownell Called the meeting to order at 6:05 p.m.

Present: 7 - Council Member Brad Ness, Mayor Rhonda Pownell, Council Member Jami Reister, Council Member George Zuccolotto, Council Member Kathleen Holmes, Council Member Davin Sokup, and Council Member Jessica Peterson White

Also Present: Engineering Manager Sean Simonson, Public Works Director/City Engineer David Bennett, City Administrator Ben Martig, City Clerk Lynette Peterson, Police Chief Mark Elliott and Joe Waln from Barr Engineering.

APPROVAL OF AGENDA

A motion was made by Council Member Ness, seconded by Council Member Holmes, to approve the agenda. The motion carried by the following vote:

Yes: 6 - C. Ness, Mayor Pownell, C. Reister, C. Zuccolotto, C. Holmes, and C. Peterson White

Not Present: 1 - C. Sokup

PRESENTATIONS

1. [23-1162](#) Presentation - Stormwater Pollution Prevention Poster Contest Winners.

Council Member Sokup joined the meeting at 6:06 p.m.

Engineering Manager Sean Simonson introduced the item and Kevin Strauss from Clean River Partners. The City of Northfield and Clean River Partners host an annual poster contest with local elementary schools. This year, Second through Fifth grade students from Prairie Creek Community School, Greenvale Park Elementary, Spring Creek Elementary, St. Dominic Elementary, and Bridgewater Elementary schools were asked to design a poster with the theme: "Be the Solution to Stormwater Pollution." Through this exercise, these youth become aware of what stormwater is, where it goes, and how to prevent excess nutrients and other pollutants from entering into the Cannon River.

This year 171 posters were submitted for the contest. 2023 winners are as follows:

Grades 2-3

1st place - Zaya Detert, 3rd Grade, Spring Creek Elementary; 2nd place - Beckett

Russel, 3rd Grade, Spring Creek Elementary; 3rd Place - John Zant, 2nd Grade, Greenvale Park Elementary; Honorable Mention - Colton Kocak, 3rd Grade, Spring Creek Elementary; Maysoon Haidar, 3rd Grade, Prairie Creek Community School.

Grades 4-5

1st place - Laurel Benson, 4th Grade, Spring Creek Elementary; 2nd Place - Catherine McCormick, 5th Grade, Greenvale Park Elementary; 3rd place - Evelyn Findlay, Prairie Creek Community School; Honorable Mention - Ava Damm, 5th Grade, Prairie Creek Community School; Clara Wopata, 4th Grade, Prairie Creek Community School.

A group photo was taken after the presentation.

2. [23-1163](#) Recognition of service for our graduating Northfield High School Seniors and youth coming off Boards and Commissions.

Mayor Pownell gave background information on the youth on boards and commissions program and recognized the graduating seniors that have served on boards and commissions and those no longer serving on a board/commission from Northfield High School.

A group photo was taken after the presentation.

CONSENT AGENDA

A motion was made by Council Member Reister, seconded by Council Member Sokup, to approve the Consent Agenda. The motion carried by the following vote:

Yes: 7 - C. Ness, Mayor Pownell, C. Reister, C. Zuccolotto, C. Holmes, C. Sokup, and C. Peterson White

3. [23-1164](#) Consider Approval of May 2, 2023 City Council Closed Meeting Minutes.
4. [23-1165](#) Consider Approval of May 2, 2023 City Council Meeting Minutes.
5. [23-1166](#) Consider Approval of May 9, 2023 City Council Work Session Minutes.
6. [23-1167](#) Consider Approving Disbursements totaling \$1,068,282.57
7. [23-1168](#) Consider Approval of Mayoral Board/Commission Youth Appointments.
8. [23-1169](#) Consider Community Event In-Kind Grant Support.
9. [23-1170](#) Consider Approval of a Temporary Liquor License for The Meetinghouse LLC dba Chapel Brewing for June 15, 2023.
10. [23-1171](#) Consideration of Joint Powers Agreement Between Dakota County and the Cities, Townships and School Districts in Dakota County for the Provision of Absentee Voting Administration Services

11. [Res. 2023-042](#) Consider Joint Resolution for Orderly Annexation with Greenvale Township for Hauberg Woods.
12. [Res. 2023-043](#) Consider Joint Resolution for Orderly Annexation with Greenvale Township for Water Tower Property.
13. [23-1172](#) Annual Report of Carbon Reduction Fund (2021-2022).

OPEN PUBLIC COMMENTS

None.

REGULAR AGENDA

14. [Res. 2023-044](#) Consider Resolution of Support for Post Holdings Inc Pedestrian Crossing Improvements on Trunk Highway (TH) 19.

Public Works Director/City Engineer David Bennett introduced the item giving background information on the pedestrian crossing improvements for Post Holdings Inc. on Trunk Highway 19. City Administrator Ben Martig added additional comments. Bennett answered questions from the Council.

A motion was made by Council Member Ness, seconded by Council Member Peterson White, to approve Resolution No. 2023-044 City of Northfield Support for Post Holdings Trunk Highway 19 Pedestrian Crossing Improvements. The motion carried by the following vote:

Yes: 7 - C. Ness, Mayor Pownell, C. Reister, C. Zuccolotto, C. Holmes, C. Sokup, and C. Peterson White

15. [23-1173](#) Discuss Downtown Flood Study Phase 2 - FEMA Benefit Cost Analysis.

Public Works Director/City Engineer David Bennett introduced the item and introduced Joe Waln, Barr Engineering Co. Waln gave an overview of the process/background, hydrology updates, future flood risk, Carleton alternatives, preferred alternatives and benefit cost analysis. Bennett highlighted next steps in the process. Waln and Bennett answered questions from the Council.

16. [Res. 2023-045](#) Consideration of Resolution Ordering Preparation of Feasibility Report for the 2024 College Street and Water Street Areas Reconstruction.

Engineering Manager Sean Simonson introduced the item giving background information on the project and the process for the project. Public Works Director/City Engineer David Bennett added additional information. Bennett and Simonson answered questions from the Council.

Bill Lillibridge, 824 Fremont Street, addressed the Council regarding traffic studies.

A motion was made by Council Member Reister, seconded by Council Member Peterson White, to approve Resolution No. 2023-045 Ordering Feasibility Report for 2024 College Street and Water Street Areas Reconstruction Project STRT2024-A77. The motion carried by the following vote:

Yes: 7 - C. Ness, Mayor Pownell, C. Reister, C. Zuccolotto, C. Holmes, C. Sokup, and C. Peterson White

17. [Res. 2023-046](#) Consideration of Resolution Ordering Preparation of Feasibility Report for the 2024 Jefferson Parkway West Mill and Overlay and Mill Towns Trail Improvements Project.

Engineering Manager Sean Simonson introduced the item giving background information on the project. Public Works Director/City Engineer Bennett and Simonson answered questions from the Council. City Administrator Ben Martig added additional information.

A motion was made by Council Member Peterson White, seconded by Council Member Ness, to approve Resolution No. 2023-046 Ordering Feasibility Report for 2024 Jefferson Parkway West Mill and Overlay and Mill Towns Trail Improvements STRT 2024-A78. The motion carried by the following vote:

Yes: 7 - C. Ness, Mayor Pownell, C. Reister, C. Zuccolotto, C. Holmes, C. Sokup, and C. Peterson White

18. [23-1174](#) Consider approval of a Parklet Installation at the Northwest Corner of Fifth Street and Division Street.

City Administrator Ben Martig introduced the item and gave a brief summary of the request. Applicants Marty Larson and Greg Neis were present at the meeting.

Marty Larson, Manager of Farmstead Bike Shop, addressed the Council in support of the Parklet.

Public Works Director/City Engineer David Bennett and Martig answered questions from the Council.

Extend the Meeting

A motion was made by Council Member Peterson White, seconded by Council Member Reister, to extend the meeting until all agenda items are complete. The motion carried by the following vote:

Yes: 7 - C. Ness, Mayor Pownell, C. Reister, C. Zuccolotto, C. Holmes, C. Sokup, and C. Peterson White

18. [23-1174](#) Consider approval of a Parklet Installation at the Northwest Corner of Fifth Street and Division Street.

Dan Corbett, Corbett Chiropractic, 423 Division Street S., addressed the Council in opposition of the Parklet. He distributed a petition of business owners in opposition of parklets.

Council Member Ness moved to deny the request for parklet installation at the northwest corner of Fifth Street and Division Street and leave existing parking as-is. The motion failed for the lack of a second.

A motion was made by Council Member Peterson White, seconded by Council Member Reister, to authorize parklet installation at the northwest corner of Fifth Street and Division Street through 2024.

A motion was made by Council Member Holmes, seconded by Council Member Zuccolotto, to amend the motion and authorize parklet installation at the

northwest corner of Fifth Street and Division Street through Fall of 2023. The amended motion carried by the following vote:

Yes: 6 - Mayor Pownell, C. Reister, C. Zuccolotto, C. Holmes, C. Sokup, and C. Peterson White

No: 1 - C. Ness

The original motion carried by the following vote:

Yes: 6 - Mayor Pownell, C. Reister, C. Zuccolotto, C. Holmes, C. Sokup, and C. Peterson White

No: 1 - C. Ness

ADMINISTRATORS UPDATE

19. [23-1175](#) City Administrator's Update.

City Administrator Ben Martig stated staff is tracking legislative updates an update will be given at a future meeting.

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

*C. Reister - Memorial Day event at Veterans Park.
C. Holmes - Third Thursdays Downtown event this Thursday.
C. Ness - Intergovernmental Meeting at City Hall at 7 p.m. on Wednesday.*

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Sokup, to adjourn the meeting at 9:19 p.m. The motion carried by the following vote:

Yes: 7 - C. Ness, Mayor Pownell, C. Reister, C. Zuccolotto, C. Holmes, C. Sokup, and C. Peterson White