

Date: April 9, 2021

To: Planning Commission members  
Mitzi Baker, Community Development Director  
Mikayla Schmidt, City Planner

From: Workplan Subcommittee: Joe Gasior, Betsey Buckheit, and Tracy Davis Heisle

RE: 2021-22 Work Plan

In the attached matrix, the subcommittee organized the items which we identified for our [2019-2020 Work Plan](#). Some of the items are specific LDC amendments while others are broader, multi-year projects requiring a request for budget to be allocated. It does not include uncontroversial text amendments suggested by staff which the Planning Commission delegated to staff to work on as their time permitted. The matrix is organized this way:

- Comprehensive Plan: Updating the Comprehensive Plan is being planned; this section breaks out parts of the update process including goals for the revision.
- Land Development Code: This section includes near term text amendments to improve the LDC and make it more closely track the Comprehensive Plan. These items were identified in earlier discussions as the areas the Planning Commission wanted to have policy-level discussion as well as making text changes to the code.
- Training: We haven't pursued any training or education opportunities, but some of us want to ensure the entire Commission has the tools, knowledge, and skills we need to do our jobs well. This section is still under development with only broad suggestions noted.

At the meeting, the subcommittee asks the Commission to adopt the plan. We anticipate there will be revision suggestions and questions, but we ask the Commission to give preliminary approval along with direction for specific revisions to be made by the subcommittee, in order to have an officially adopted working document.

To meet that goal:

- Review the matrix and be ready with specific suggestions for substantive additions or changes.
- Consider what areas you care about and would like to work on; subcommittees by area are one way we can more quickly refine ideas and move forward.
- What do you want to learn? Please make training and education suggestions.

Thank you.