



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Upcoming Agenda Items

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### City Council

**Tuesday, September 21, 2021**

- TMP-7702** Consider Resolution Responding to Recommendation of the Planning Commission.  
**Drafter:** Martig  
**Notes:** consent
- TMP-7717** Consider Approving Disbursements totaling \$1,147,048.01  
**Drafter:** Grant  
**Notes:** Consent
- TMP-7768** Consider Motion Adopting Electronic Signature Policy.  
**Drafter:** Peterson  
**Notes:** Consent
- TMP-7706** Consideration of the Preliminary Plat Resolution for Kraewood Addition.  
**Drafter:** Schmidt  
**Notes:** Reg. Agenda #3 (90)
- TMP-7707** Consider Resolution accepting donation of seating area, bike racks, and bike repair station from Aurora Pharmaceutical for the East Cannon River Trail (ECRT).  
**Drafter:** Behrendt  
**Notes:** consent
- TMP-7154** Consideration of Resolution Adopting a Proposed 2021 Northfield Economic Development Authority (EDA) and Northfield Housing & Redevelopment (HRA) Tax Levy Payable in 2022.  
**Drafter:** Angelstad  
**Notes:** consent
- TMP-7156** Consideration of Resolution Adopting a Proposed 2021 Total Tax Levy Payable in 2022, includes HRA & EDA.  
**Drafter:** Angelstad

**Notes:** Regular #1 (15 minutes)

**TMP-7157** Consideration of a Preliminary 2022 General Fund Budget and Establishing a Date and Time for the Public Hearing.

**Drafter:** Angelstad

**Notes:** Regular #2 (15 minutes)

**TMP-7176** Consider Adoption of Utility Rates for 2022.

**Drafter:** Angelstad

**Notes:** consent

**TMP-7704** Consideration of Ordinance Rezoning 600 Greenvale Ave. (Parcel ID 2236150002) and Parcel ID 2236125002 from N1-B: Neighborhood General 1 to N2-B: Neighborhood General 2.

**Drafter:** Schmidt

**Notes:** Regular Agenda #\_\_\_ (20 min.) - before the Kraewood preliminary plat item.

**TMP-7696** City Administrator's Update.

**Drafter:** Martig

**Notes:** update

**TMP-7769** Consider Approval of September 7, 2021 City Council Meeting Minutes.

**Drafter:** Peterson

**Notes:** Consent

**TMP-7770** Consider Approval of September 13, 2021 City Council Special/Closed Meeting Minutes.

**Drafter:** Peterson

**Notes:** Consent

## Tuesday, October 5, 2021

**TMP-7756** Consider Approval of Mayoral Board/Commission and Council Appointments.

**Drafter:** Peterson

**Notes:** Consent

**TMP-7705** Consider Summary Publication of Ordinance No. \_\_\_\_ rezoning 600 Greenvale Ave. and Parcel ID 2236125002 from N1-B: Neighborhood General 1 to N2-B: Neighborhood General 2.

**Drafter:** Schmidt

**Notes:** Consent

**TMP-7711** A Public Hearing to Consider expanding the Southbridge Development District an establish a Tax Increment Financing District for housing development south of Lincoln, in an area being platted as Kraewood.

**Drafter:** Baker

**Notes:** PUBLIC HEARING

**TMP-7772** Consider Approving Disbursements totaling

**Drafter:** Grant

**Notes:** Consent

**TMP-7781** Consideration of 2022 Employee Benefits Renewal.

**Drafter:** Michelle Mahowald

**TMP-7782** Approval of Handbook Policies.

**Drafter:** kathy.fredrickson@ci.northfield.mn.us

**TMP-7783** Approval of Administrative Policies

**Drafter:** michelle.mahowald@ci.northfield.mn.us

**TMP-6799** Presentation and Consideration of Approval of the 2022 Budget for the Convention and Visitors Bureau.

**Drafter:** Martig

**Notes:** Regular #1 (10 min.)

**TMP-7396** Consider Authorizing Execution of Addendum to the Recreation Funding Donation Agreement with Northfield Hospital & Clinics.

**Drafter:** Martig

**Notes:** consent

**TMP-7581** Consider Approval of 2022 City Administrator Performance Review Timeline.

**Drafter:** Mahowald

**Notes:** consent

**TMP-7617** Consider Approving Professional Service Agreement for the Prairie Hills #1 and Hidden Valley Pond Dredging Project.

**Drafter:** Simonson

**Notes:** Consent

- TMP-7660** Update on Franchise Fee Revenues and Rebate Program.  
**Drafter:** Angelstad/Bennett  
**Notes:** Regular #\_\_\_ (\_\_\_ min.)
- TMP-7681** Consider Approval of Amendments to Council Rules of Business and Appendices.  
**Drafter:** Martig  
**Notes:** Regular
- TMP-7640** Proclaim October 15 as Pregnancy and Infant Loss Remembrance Day.  
**Drafter:** Peterson  
**Notes:** Consent
- TMP-7218** Consider Resolution to Close Special Revenue Fund 853 "Rescue Squad Trust" and Authorize Payment of Remaining Funds to the Northfield Area Fire & Rescue Services (NAFRS).  
**Drafter:** Martig
- TMP-7793** Consider Renewing the Service Agreement with Cannon River Offroad Cycling and Trails (CROCT) to Perform Various Trail Building and Maintenance Activities in Sechler Park.  
**Drafter:** Behrendt  
**Notes:** Consent Agenda
- TMP-7794** Consider Approval of the Service Agreement with Cannon River Offroad Cycling and Trails (CROCT) to Perform Trail Building and Maintenance Activities in Oddfellows Park.  
**Drafter:** Behrendt  
**Notes:** Consent Agenda
- TMP-7712** Consider Resolution to Approve Final Concept Plan for the West Riverwalk Entrance Improvements.  
**Drafter:** Bennett  
**Notes:** Regular
- TMP-7714** Consider Resolution approving Mill Towns State Trail Conceptual Corridor Design and Preliminary Engineering from Riverside Park to the Waterford Bridge.  
**Drafter:** Bennett  
**Notes:** Consent

- TMP-7697** City Administrator's Update.
- Drafter:** Martig
- Notes:** update
- TMP-7730** Consider potential interest in the MNDOT property at 510 Woodley Street.
- TMP-7771** Consider Approval of September 14, 2021 City Council Work Session Meeting Minutes.
- Drafter:** Hoffman
- Notes:** Consent

**Tuesday, October 12, 2021**

- TMP-7680** Neighborhood Flooding Issues Discussion
- Drafter:** Simonson
- Notes:** Discussion - 45 mins
- TMP-7158** Discussion of 2022-2023 Budget and including potential Grants in Accordance with City Council Grants Policy.
- Drafter:** Angelstad

**Tuesday, October 19, 2021**

- TMP-7683** Public Hearing on Approving Amendment to Article IV of Chapter 22 of Northfield City Code on Surface Water Management.
- Drafter:** Simonson
- Notes:** Public Hearing - 15min
- TMP-7784** Consider Approving Easement Agreements with St. Olaf College.
- Drafter:** Simonson
- Notes:** Consent
- TMP-7785** Consideration of a Stormwater Maintenance Agreement with Hometown St. Olaf College.
- Drafter:** Simonson
- Notes:** Consent
- TMP-7792** Resolution Designating a Certain Building as Structurally Substandard - Archer House
- Drafter:** Nate.Carlson@ci.northfield.mn.us
- Notes:** Reg Agenda. 10 minutes

- TMP-7672** Consider Approving Amendment of Article IV of Chapter 22 of Northfield City Code on Surface Water Management  
**Drafter:** Simonson  
**Notes:** Regular - 30 min
- TMP-7622** Consideration of Ordinance Amending Northfield City Code, Chapter 50 - Offenses and Miscellaneous Provision, Section 50-57 - Climbing On or Jumping Off Bridges Prohibited.  
**Drafter:** Peterson  
**Notes:** Regular #\_\_\_ (\_\_\_ min.)
- TMP-7699** City Administrator's Update.  
**Drafter:** Martig  
**Notes:** update
- TMP-7512** Presentation regarding Zero Waste Plan.  
**Drafter:** Kallestad  
**Notes:** Presentation #1 (15 min.)

**Tuesday, November 2, 2021**

- TMP-7642** Consider Resolution approving Limited Use Permit with MnDOT at 2250 Cannon Road for Honeylocust Drive Trail connection to the East Cannon River Trail  
**Drafter:** Bennett  
**Notes:** Consent
- TMP-7668** Consider Resolution Accepting Public Improvements and Approving Final Payment for the TH 246 & Jefferson Parkway Roundabout  
**Drafter:** Simonson  
**Notes:** Consent
- TMP-7693** Consider Sustainable Building Policy  
**Drafter:** Kallestad  
**Notes:** Regular - 45 minutes

**Tuesday, November 9, 2021**

- TMP-7075** Presentation and Discussion of Board and Commission Governance Issues.

**TMP-6103** Presentation and Discussion of City Governance Structure, Roles and Responsibilities of Council, Mayor and City Administrator.

**Drafter:** Martig

**Tuesday, November 16, 2021**

**TMP-7160** Consideration of 2022-2023 intended budget and levy.

**TMP-7694** Consider adoption of Sustainable Building Policy

**Drafter:** beth.kallestad@ci.northfield.mn.us

**TMP-7612** Consider Approving Plans and Specifications and Order Advertisement for Bids for Fifth Street Bridge 66505 Maintenance Project.

**Drafter:** Simonson

**Notes:** Consent

**TMP-7161** Consider certifying delinquent charges to taxes payable 2022.

**TMP-7159** Public Hearing to certify 2021 Delinquent bills.

**TMP-7386** Presentation of annual financial gift from St.Olaf and Carleton.

**Drafter:** Martig

**Notes:** Presentation #1 (5 min)

**Tuesday, December 7, 2021**

**TMP-7163** Consider Adopting the 2022-2026 Capital Improvement Plan (CIP).

**Drafter:** Angelstad

**Notes:** #7 immediately after Public Hearing  
(5 minutes)

**TMP-7167** Consider Adopting the Final 2022 Budget.

**Drafter:** Angelstad

**Notes:** #5 immediately following Public Hearing  
(5 minutes)

**TMP-7168** Consider Adopting the 2021 / Payable 2022 Tax Levy.

**Drafter:** Angelstad

**Notes:** #4 immediately following Public Hearing  
(5 minutes)

**TMP-7169** Consider Adopting the 2021/Payable 2022 HRA Tax Levy.

**Drafter:** Angelstad

**Notes:** #2 immediately following Public Hearing  
(5 minutes)

**TMP-7170** Consider Adopting the 2021/ Payable 2022 EDA Tax Levy.

**Drafter:** Angelstad

**Notes:** #3 immediately following Public Hearing  
(5 minutes)

**TMP-7171** Consider Approving the 2022-2026 Capital Equipment Plan (CEP).

**Drafter:** Angelstad

**Notes:** #6 immediately following Public Hearing  
(5 minutes)

**TMP-7162** Public Hearing on the 2022 Budget and Tax Levy.

**Drafter:** Angelstad

**Notes:** Public Hearing  
(60 minutes)

**Tuesday, December 14, 2021**

**TMP-4272** Consider approval of Driveway and Maintenance Easement Agreement with Winston Patches LLC (Northfield Construction), Northfield Hospital & Clinics and City of Northfield on Lot 2 Block 2 Northfield Riverview.

**Drafter:** Bennett

**Notes:** Consent

**TMP-7231** Consider Accepting Bids and Awarding Contract - Fifth Street Bridge Maintenance Project

**Drafter:** Simonson

**Notes:** Consent