



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft City Council

Tuesday, August 17, 2021

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Due to technical difficulties with the meeting management software, Mayor Pownell called the meeting to order at 6:12 p.m.

Present: 6 - Council Member Clarice Grabau, Council Member Brad Ness, Council Member Jessica Peterson White, Mayor Rhonda Pownell, Council Member Jami Reister, and Council Member George Zuccolotto

Absent: 1 - Council Member Suzie Nakasian

APPROVAL OF AGENDA

Mayor Pownell noted additional information included in Supplemental Agenda Background Memorandum Nos. 1 and 2.

A motion was made by Council Member Ness, seconded by Council Member Peterson White, to approve the agenda removing item "3. Racial Equity Action Plan Update" and adding item "3. Legislative Update from Minnesota State Representative Todd Lippert" and adding item "12(a) Approve Application for Premises Permit for the Defeat of Jesse James Days Committee Inc. at Froggy Bottoms River Pub and Lily Patio" to the Consent Agenda. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

PRESENTATIONS

1. [21-462](#)

Presentation - Stormwater Pollution Prevention Poster Contest Winners.

Engineering Manager Sean Simonson introduced the item and Kevin Strauss from Clean River Partners. The City of Northfield and Clean River Partners host an annual poster contest with local elementary schools. This year, second through fifth grade students from Prairie Creek Community School, Greenvale Park Elementary, Sibley Elementary, St. Dominic Elementary and Bridgewater Elementary schools were asked to design a poster with the theme "Be the Solution to Stormwater Pollution."

2021 winners are as follows: Grade 2-3 students - 1st place - Aaliyah Emanuelson, 2nd Grade, Greenvale Park Elementary; 2nd place - Liv Nelson, 2nd Grade, Greenvale Park Elementary; 3rd place - Aede Thoreck, 2nd Grade, Greenvale Park Elementary; and Honorable Mention - Vigo Bergs, 2nd Grade, Prairie Creek Community School and Alanna Newland, 2nd Grade, Greenvale Park Elementary. Grade 4-5 students - 1st Place - Greta Peterson, 5th grade, Bridgewater Elementary School; 2nd Place - Penelope Johnson, 4th Grade, Prairie Creek Community School, 3rd Place - Lola Bauman, 5th Grade, Sibley Elementary School; and Honorable Mention - Brynn Bahler, 5th Grade,

Sibley Elementary School and Maegan Ladd, 5th Grade, Sibley Elementary School.

A group photo was taken after the presentation.

2. [21-463](#) Presentation - Age Friendly Northfield.

David DeLong, Chair of Age-Friendly Northfield, presented a mid-year progress report for Age-Friendly Northfield. DeLong requested the City consider including in their 2022 Budget \$25,000 for Age-Friendly Northfield for a part-time administrative staff person.

3. [21-464](#) Legislative Update from Minnesota State Representative Todd Lippert.

Minnesota State Representative Todd Lippert presented a Legislative update detailing the budget and information regarding legislation that passed. Lippert answered questions from the Council.

CONSENT AGENDA

A motion was made by Council Member Peterson White, seconded by Council Member Ness, to approve the Consent Agenda. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

4. [21-465](#) Consider Approval of August 2, 2021 City Council Meeting Minutes.
5. [21-466](#) Consider Approval of August 10, 2021 City Council Work Session Meeting Minutes.
6. [21-467](#) Consider Approving Disbursements totaling \$1,243,525.22
7. [21-468](#) Consideration of 2022 Northfield Area Fire & Rescue Services Budget and Capital Improvement Plan (CIP) and Related City of Northfield of Fire Department 2022 Contribution.
8. [21-469](#) Consider Mayoral Appointments to the American Rescue Plan Local Recovery Fund Advisory Committee.
9. [Res. 2021-073](#) Consider Resolution Accepting American Rescue Plan Act (ARPA) Coronavirus Local Fiscal Recovery Funds.
10. [Res. 2021-074](#) Consider Resolution Accepting Public Improvements and Approving Final Payment for the Historic Depot and Transit Hub Improvements Project (2015DEVP-Z05).
11. [Res. 2021-075](#) Consider Rejecting Bid for the Fifth Street Bridge Maintenance Project - 2021STRT-B00.
12. [21-470](#) Consideration of Authorization to Initiate a Request for Proposals (RFP) for

the Prairie Hills #1, and Hidden Valley Park Pond Dredging Project
-STRM2022-K30.

12a. [Res. 2021-077](#)

Approve application for premises permit for the Defeat of Jesse James Days
Committee Inc. at Froggy Bottoms River Pub and Lily Patio

OPEN PUBLIC COMMENTS

None.

PUBLIC HEARINGS AND RELATED ACTION

13. [21-471](#)

Public Hearing for Liquor License for Flaherty's Arden Bowl, Inc. DBA
Flaherty's Northfield Lanes - 1700 S. Highway 3.

Mayor Pownell declared the public hearing open at 6:41 p.m. City Clerk Lynette Peterson introduced the item. Dan and Adam Flaherty, owners of Flaherty Northfield Lanes, introduced themselves and gave background information on their business. Administrator Martig commented on virtual public comment. Council Members thanked the Flahertys and welcomed the business to the community.

A motion was made by Council Member Ness, seconded by Council Member Peterson White, to close the Public Hearing at 6:45 p.m. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

14. [21-472](#)

Consideration of New Liquor License Flaherty's Arden Bowl, Inc. dba
Flaherty's Northfield Lanes at 1700 S. Highway 3.

A motion was made by Council Member Peterson White, seconded by Council Member Ness, to approve the on-sale and Sunday liquor licenses for Flaherty's Arden Bowl, Inc. dba Flaherty's Northfield Lanes at 1700 S. Highway 3. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

15. [21-473](#)

Public Hearing on the Northfield Depot Reassessed as a Local Heritage
Preservation Site.

Mayor Pownell declared the public hearing open at 6:47 p.m. City Planner Schmidt presented on an ordinance to continue the Northfield Depot as a Local Heritage Preservation Site. Alice Thomas, Secretary and Communications Chair of Save the Northfield Depot, presented regarding the Northfield Depot detailing renovation updates to the Depot to historically restore it and comprehensive plan objectives.

Barbara Evans, 800 St. Olaf Avenue, addressed the Council in support of the ordinance and thanked individuals who worked on the Save the Depot group.

Councilor Ness thanked Save the Depot committee. Mayor Pownell commented on the renovation and updates on the site and thanked the individuals involved in the project, elected leadership and City staff.

A motion was made by Council Member Ness, seconded by Council Member Peterson White, to close the Public Hearing at 7:08 p.m. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

16. [Ord. 1027](#) Consider Ordinance on the Northfield Depot Reassessed as a Local Heritage Preservation Site.

A motion was made by Council Member Ness, seconded by Council Member Peterson White, to approve the first reading of Ordinance No. 1027 Designating a Heritage Preservation Site. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

Recess

Council recessed at 7:12 p.m. Council meeting resumed at 7:19 p.m.

REGULAR AGENDA

17. [Res. 2021-076](#) Consider Resolution Providing for the Issuance and Sale of \$4,255,000 General Obligation Street Reconstruction, Improvement and Equipment Bonds, Series 2021A for Public Improvements.

Nick Anhut, Ehler Public Finance Advisors, presented on the sale of General Obligation Bonds, Series 2021A. The bond sale includes \$1,610,000 for the Bluff View Improvements; \$2,470,000 for the 2021 Mill and Overlay Project and \$395,000 for plow truck purchase. He noted Northfield was affirmed at a AA rating. Seven bids were received with the low bidder, Northland Securities, Inc., at \$4,663,445.90 with a net interest cost of \$234,993.60 and a true interest rate of 0.8375%. Due to the low bids, the bond sale was adjusted to the final amount of \$4,255,000 to include \$1,545,000 for Bluff View Improvements; \$2,340,000 for 2021 Mill and Overlay and \$370,000 for the Plow Truck purchase. Anhut answered questions from the Council.

A motion was made by Council Member Ness, seconded by Council Member Peterson White, to approve Resolution No. 2021-076 Awarding the Sale of \$4,255,000 General Obligation Street REconstruction, Improvement and Equipment Bonds, Series 2021A. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

18. [21-474](#) City Council discussion on the 2022 NW Area Mill and Overlay Project Feasibility Report.

Engineering Manager Sean Simonson introduced the item. William Bauer and KC Atkins from SEH presented a Powerpoint on the project to include the project location, the project scope, schedule, estimated project costs, project funding, trail/sidewalk/on-street bikeways; and other considerations to include Cannon Valley Drive pedestrian crossing; TH3/Greenvale Avenue intersection pedestrian access; TH 3/St. Olaf Avenue crash analysis; St. Olaf Avenue quiet zone improvements and Greenvale Avenue/Spring Street pedestrian routes to Transit Hub/Depot. Public Works Director/City Engineer David

Bennett, Atkins and Bauer answered questions from the Council.

Patrick Tomczik, 1203 Woodland Trail, addressed the Council with issues regarding the scope of the project and lack of community input on the project.

Wade Canedy, 310 North Spring Street, addressed the Council regarding issues with the project and the easement of Spring Street and the inclusion of a sidewalk.

Lynn Ziegler, owner of Ziggy's, 1150 Spruce Court, addressed the Council regarding the project hindering their business including customer access and the semis bringing fuel in along with concerns regarding the children playing in St. Dominics and putting in the sidewalks.

Extend the Meeting

A motion was made by Council Member Peterson White, seconded by Council Member Ness, to extend the meeting until 9:15 p.m. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

18. [21-474](#) City Council discussion on the 2022 NW Area Mill and Overlay Project Feasibility Report.

The Council provided input on the project. Council input will be considered and the Feasibility Report will be presented for Council consideration in September.

ADMINISTRATORS UPDATE

19. [21-475](#) City Administrator's Update.

Due to time constraints, no update was given.

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

C. Ness - Intergovernmental meeting with Northfield Township at 7 p.m. on Wednesday night.

Mayor Pownell - NDDC Block Party on Thursday night.

Due to time constraints, no other Council reports were given.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Peterson White, to adjourn the meeting at 9:07 p.m. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto