



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft City Council

Tuesday, July 13, 2021

6:00 PM

Council Chambers

Regular Special Meeting

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor Pownell called the meeting to order at 6:02 p.m.

- Present:** 6 - Council Member Clarice Grabau, Council Member Suzie Nakasian, Council Member Brad Ness, Mayor Rhonda Pownell, Council Member Jami Reister, and Council Member George Zuccolotto
- Absent:** 1 - Council Member Jessica Peterson White

APPROVAL OF AGENDA

Mayor Pownell noted additional information included in Supplemental Agenda Background Memorandums No. 1 and No. 2.

A motion was made by Council Member Nakasian, seconded by Council Member Ness, to approve the agenda removing Item 5. Ord. 1025 Consider Ordinance Amending Section 14.2 of the Northfield City Charter (Second Reading); Item 9. 21-413 Consider Summary Publication of Ordinance No. 1025 Amending Chapter Fourteen of the Northfield City Charter; and Item 20. Res. 2021-062 Consider Resolution providing for the Sale of \$5,255,000 General Obligation Street Reconstruction, Improvement and Equipment Bonds, Series 2021A for Public Improvements. The motion carried by the following vote:

- Yes:** 6 - C. Grabau, C. Nakasian, C. Ness, Mayor Pownell, C. Reister, and C. Zuccolotto

PRESENTATIONS

1. [21-388](#) Presentation by MetroNet Related to Community-Wide Construction of High Speed Fiber-Optic Internet, Television and Phone Service.

City Administrator Martig introduced Governmental Affairs Manager Dan Casciato from MetroNet. Also present from MetroNet were John Jensen, VP of Economic Development; Steve Mohr, Project Manager of Minnesota; and Albert Brand, Marketing Manager. Casciato presented on MetroNet and the benefits of fiber-optic internet. Casciato, Mohr and City Engineer/Public Works Director Bennett answered questions from the Council.

CONSENT AGENDA

City Administrator Martig introduced the Consent Agenda.

A motion was made by Council Member Nakasian, seconded by Council Member Ness, to approve the Consent Agenda. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Nakasian, C. Ness, Mayor Pownell, C. Reister, and C. Zuccolotto

2. [21-389](#) Consider Approval of June 1, 2021 City Council Meeting Minutes.
3. [21-390](#) Consider Approval of City Council Work Session Meeting Minutes for June 8, 2021
4. [21-391](#) Consider Approval of June 15, 2021 City Council Meeting Minutes.
6. [Ord. 1026](#) Consideration of Cable Franchise Ordinance with MetroNet (Second Reading).
7. [21-392](#) Consider Approval of New Handbook Policy (Advance Resignation Notice Program).

Enactment No: M2021-080

8. [Res. 2021-059](#) Consider Resolution of Support for Rice County Corridor Study and Rice County Request for State Capital Bonding Requests.
10. [Res. 2021-060](#) Resolution to Approve a Minor Subdivision of Outlot F, Locust Development.
11. [21-393](#) Consider Approval of Updated Handbook Policy 5.05 (Tuition Reimbursement).

Enactment No: M2021-082

12. [21-394](#) Consider Approval of Updated Handbook Policy 4.25 (Personal Use of City Property).

Enactment No: M2021-083

13. [21-395](#) Consider Approval of Updated Handbook Policy 8.05 (Holidays).

Enactment No: M2021-084

14. [21-396](#) Consider Community Event In-Kind Grant Support.

Enactment No: M2021-085

15. [Res. 2021-061](#) Approve application for a raffle and off-site gambling premises permit for the Defeat of Jesse James Days Committee, Inc. at Babcock Park, September 10 and 11, 2021.

16. [21-414](#) Consider Summary Publication of Ordinance No. 1026 Granting Cable Television Franchise to CMN-RUS, Inc (Metronet).

Enactment No: M2021-086

17. [21-397](#) Consider Approval of Temporary Liquor Licenses for the Defeat of Jesse James Days Committee.

Enactment No: M2021-087

OPEN PUBLIC COMMENTS

None.

PUBLIC HEARINGS AND RELATED ACTION

18. [21-398](#) Public Hearing for Liquor License for Two Scouts Standing LLP DBA Froggy Bottoms - 307 Water Street South.

Mayor Pownell declared the public hearing open at 6:32 p.m. City Clerk Peterson introduced the item. Michael Gasior, Neal Wilson and Cindy Wilson, owners of Two Scouts Standing LLP, addressed the Council regarding their business and application. Wilson answered questions from the Council.

A motion was made by Council Member Ness, seconded by Council Member Nakasian, to close the Public Hearing at 6:40 p.m. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Nakasian, C. Ness, Mayor Pownell, C. Reister, and C. Zuccolotto

19. [21-399](#) Consideration of New Liquor License Two Scouts Standing LLP dba Froggy Bottoms at 307 Water Street South.

A motion was made by Council Member Ness, seconded by Council Member Nakasian, to approve the on-sale and Sunday liquor licenses and outdoor dining permit for Two Scouts Standing LLP dba Froggy Bottoms at 307 Water Street South. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Nakasian, C. Ness, Mayor Pownell, C. Reister, and C. Zuccolotto

Enactment No: M2021-088

REGULAR AGENDA

21. [21-400](#) Review of 2022-2023 Budget; includes personal services, debt service preliminary summaries and strategic priorities.

City Administrator Martig presented a review of the 2022-2023 Budget including personal services, debt service, preliminary summaries and strategic priorities. Finance Director Angelstad and Martig answered questions from the Council.

OPEN PUBLIC COMMENTS

Patrick Tomczik, 1203 Woodland Trail, addressed the Council regarding tagging and taking down trees in Wang's Woods.

REGULAR AGENDA

22. [21-401](#) Discussion of City Attorney Regular Meeting Attendance Schedule and

Participation In Person and Remote.

City Attorney Hood introduced the item. City Administrator Martig and Hood answered questions from the Council. Hood will attend meetings remotely unless there are topics on the agenda he needs to attend in person for.

ADMINISTRATORS UPDATE

23. [21-402](#)

City Administrator's Update.

City Administrator Martig gave an update on City operations and developments.

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

C. Ness - 911 Joint Powers Board Meeting; Board and Commission Appreciation Event; Hospital City Governance Committee Meeting; Finance Subcommittee; NAFRS Finance Committee; Business After Hours Chamber Event.

C. Reister - NAFRS Personnel Committee; Board and Commission Appreciation Event; Finance Subcommittee; Age-Friendly Northfield Steering Committee Meeting; NAFRS Joint Powers Board Meeting.

C. Nakasian - Rail Corridor.

C. Zuccolotto - No Report.

C. Grabau - HRA Meeting; Council Employment Policy Committee Meeting; Finance Policy Committee Meeting; Board and Commission Appreciation Event.

Mayor Pownell - Board and Commission Recruitment Process; NDDC Block Party.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Nakasian, to adjourn the meeting at 8:22 p.m. The motion carried by the following vote:

Yes: 6 - C. Grabau, C. Nakasian, C. Ness, Mayor Pownell, C. Reister, and C. Zuccolotto