

# **City of Northfield**

*City Hall  
801 Washington Street  
Northfield, MN 55057  
[ci.northfield.mn.us](http://ci.northfield.mn.us)*



## **Meeting Minutes - Draft**

**Monday, June 14, 2021**

**4:30 PM**

**Library Meeting Room**

## **Arts & Culture Commission**

## I. CALL TO ORDER AND ROLL CALL

*The Meeting was called to order by Chair Gilbertson at 4:30 pm*

**Present:** 8 - Cynthia Gilbertson, Todd Edwards, Paula Granquist, Matthew Klooster, Bob Thacker, Julianne Shibata, Madeline McDermott and Heather Lawrenz

**Absent:** 2 - Karna Hauck and Vice Chair Teresa Jensen

### Others Present:

*Natalie Draper (Library Director), Kathy Rush Vizina (Clerical Liaison), Alice Thomas.*

## II. APPROVAL OF AGENDA

*Gilbertson asked to amend the agenda by moving approval of the PARC's and Poet Laureate Report up on the agenda.*

**It was moved by Thacker and seconded by Edwards to approve the Agenda as amended. The motion carried.**

**Yes:** 8 - Chair Gilbertson, Edwards, Granquist, Klooster, Thacker, Shibata, McDermott and Lawrenz

**Not Present:** 2 - Hauck and Vice Chair Jensen

## III. APPROVAL OF MINUTES

Attached are the draft minutes from the May 10 2021 ACC Meeting

**Attachments:** [ACC May 10, 2121 Minutes DRAFT](#)

**A motion was made by Granquist, seconded by McDermott, to approve the minutes from the May 10 2021 ACC Meeting as written. The motion carried.**

**Yes:** 8 - Chair Gilbertson, Edwards, Granquist, Klooster, Thacker, Shibata, McDermott and Lawrenz

**Not Present:** 2 - Hauck and Vice Chair Jensen

## IV. PUBLIC COMMENT

*There was no public comment.*

## V. CHANGES TO SECRETARY ROLE AND MINUTES

*Vizina will now be taking the minutes. Will need to appoint a new secretary when Heather is off the Commission.*

## VI. MATRIX OF PROGRAMS

Attached are the ACC projects

**Attachments:** [Matrix of ACC Projects Revised June 2021](#)

*Gilbertson asked that commission members email her with any updates or changes to*

*the matrix.*

## **VII. DISCUSS AND APPROVE PARC FOR POEM ON RIVER WALK STEPS**

It was moved by Lawrenz and seconded by Shibata to form a Parc to review and approve a poem on the steps of the river walk. PARC to include Cynthia, Paula, Todd and Sam. Motion Carried.

**Yes:** 8 - Chair Gilbertson, Edwards, Granquist, Klooster, Thacker, Shibata, McDermott and Lawrenz

**Not Present:** 2 - Hauck and Vice Chair Jensen

## **VIII. DISCUSS AND APPROVE PARC FOR GAZING BALL PROPOSED FOR LIONS PARK**

It was moved by Lawrenz and seconded by Klooster approve a PARC for a Gazing Ball in Riverside Park. Those who were approved to be on this PARC are Cynthia, Paula, Todd and Sam. The motion carried.

**Yes:** 8 - Chair Gilbertson, Edwards, Granquist, Klooster, Thacker, Shibata, McDermott and Lawrenz

**Not Present:** 2 - Hauck and Vice Chair Jensen

*Klooster left the meeting at 6:00*

## **IX. CULTURAL PLAN UPDATES**

### **a) Building the Brand**

*Draper reported that the committee met and NPB is working on Northfield Stories.*

### **b) Working Together**

*Report Submitted*

Attached is the Working together report

**Attachments:** [Working Together Project Update \(1\)](#)

### **c) Creative placemaking**

*No report*

### **d) Guiding Implementation**

*Report submitted*

Attached is the Guiding Implementation report

**Attachments:** [Guiding Implementation june meeting](#)

**e) 4X4 Gateway**

*Report Submitted*

Attached is the Art in City Hall, Living Treasure, 4X4 gateway and the AOMS reports

**Attachments:** [2021.6 Heather ACC reports](#)

**X. PROGRAM UPDATES**

**a) Poet Laureate**

*report submitted*

Attached is the Poet Laureate report

**Attachments:** [Northfield Poet Laureate Report May 2021](#)

*The commission discussed the city ordinance against defacing sidewalks and the poet laureate grant that was applied for that would use chalk to write the poems.*

**b) Youth on Boards**

*Nelson reported that the final meeting was saying goodbye to seniors.*

**c) Young Sculptors Project**

*New Sculptor was installed. There were 40 - 50 people present. Kudos to Karna for her work on this project.*

**d) Sidewalk Poetry**

*No report*

**e) Living Treasure Award**

*Report Submitted.*

**f) Art in City Hall**

*Shibata will talk to Lawrenz before she leaves to discuss process.*

**g) Artists on Main Street**

*There were 12 applicants and 5 were awarded grants. Good variety of projects.*

**XI. SAYING FAREWELL TO DEPARTING MEMBERS**

*This was Madeline McDermotts last meeting as she is graduating. Hardy read a poem he had written for Heather Lawrenz titled "Empty Walls".*

**XII. ARTS ADVOCACY IN THE CITY -**

**XII. ARTS AND CULTURE RECOGNITIONS AND ANNOUNCEMENTS**

**XIII. OTHER BUSINESS**

*No other Business*

**XIV. ADJOURNMENT**

*Meeting was adjourned at 6:00.*

**It was moved by McDermott and seconded by Shibata to adjourn the meeting at 6:00 pm**

**Yes:** 7 - Chair Gilbertson, Edwards, Granquist, Thacker, Shibata, McDermott and Lawrenz

**Not Present:** 1 - Klooster