# City of Northfield

## Meeting Minutes - Draft

## City Council

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

**Tuesday, June 15, 2021** | **6:00 PM** | **Council Chambers**

## 6:00 PM - REGULAR AGENDA

## CALL TO ORDER

*Mayor Pownell called the meeting to order at 6:00 p.m.*

**Present:** 7 - Council Member Clarice Grabau, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, Mayor Rhonda Pownell, Council Member Jami Reister, and Council Member George Zuccolotto

### APPROVAL OF AGENDA

*Mayor Pownell noted additional information included in Supplemental Agenda Background Memorandums 1, 2 and 3.*

**A motion was made by Council Member Peterson White, seconded by Council Member Ness, to approve the agenda moving Item 17 Consider Approval of City of Northfield Values Statement before Item 14 Public Hearing on Proposed Charter Amendment to Section 14.2. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

## PRESENTATIONS

**1.** 21-344 Presentation Regarding Request for Resolution of Support for the Convention on the Elimination of All Forms of Discrimination Against Women.

*City Administrator Martig introduced Ellen Kennedy, the Convention on the Elimination of Discrimination Against Women (attending via phone). Kennedy presented on women's rights, equality and discrimination of women. Dr. Kennedy answered questions from the Council. A resolution of support is on the consent agenda for approval.*

## CONSENT AGENDA

*City Administrator Martig introduced the Consent Agenda.*

**A motion was made by Council Member Nakasian, seconded by Council Member Peterson White, to approve the consent agenda. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

**2.** 21-345 Consideration of Acceptance of the City of Northfield Comprehensive Annual Financial Report for the Year Ended December 31, 2020.

Enactment No:

**3.** 21-346 Consider Resolution Adopting the City Strategic Plan (2021-2024).

Enactment No: M2021-070

**4.** Res. 2021-053 Consider Approving Plans and Specifications and Order Advertisement for Bids for Fifth Street Bridge 66505 Maintenance Project.

**5.** Res. 2021-054 Consider Resolution Approving Labor Agreement and Memorandums of Understanding Between the City of Northfield and International Union of Operating Engineers Local 70 (General Unit).

**6.** 21-347 Consider Motion Approving Permanent Public Trail Easement related to the Spring Creek Townhomes 2nd Addition.

Enactment No: M2021-071

**7.** 21-348 Consider Motion Approving Permanent Public Trail Easements and Drainage and Utility Easement related to the Spring Creek Townhomes 1st Addition.

Enactment No: M2021-072

**8.** 21-349 Consider Approving Disbursements totaling $933,643.53.

Enactment No: M2021-073

**9.** Res. 2021-055 Consider Resolution of Support for State Capital Bonding Request(s).

**10.** Res. 2021-056 Consideration of Resolution of Support for the Convention on the Elimination of All Forms of Discrimination Against Women.

**11.** 21-350 Consider Motion Adopting Wastewater Treatment Plant's Facility Plan Update.

Enactment No: M2021-074

**12.** Res. 2021-057 Consider Resolution for Spring Creek Townhomes 2nd Addition Development Agreement.

**13.** Res. 2021-058 Consider Resolution approving Tax Increment Financing Agreement for Spring Creek II Townhomes.

## OPEN PUBLIC COMMENTS

*William Gruszewski, 919 Cannon Valley Drive West, appeared before the Council asking them to consider compliance with ADA requirements in the City Hall remodel project.*

*David Detert, 1026 Woodley Street East, appeared before the Council representing Milltown Trails Biking Group. Detert gave an update on projects the group is working on and contributing to.*

## REGULAR AGENDA

**17.** 21-352 Consider Approval of City of Northfield Values Statement.

*City Administrator Martig introduced the item detailing Options 1, 2 and 3 that were included in Supplemental Agenda Memorandums.*

**A motion was made by Council Member Peterson White, seconded by Council Member Reister, to approve Option 3 of the values statements to include the following:**
**1) Pursue and value diversity and inclusion, and welcome a broad range of perspectives**
**2) Commemorate our unique and rich cultural sense of place**
**3) Recognize others and their contributions**
**4) Celebrate and acknowledge accomplishments.**
**The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

Enactment No: M2021-075

**Recess**

*Council recessed at 6:32 p.m. Council meeting resumed at 6:42 p.m.*

**16.** Ord. 1026 Consideration of Cable Franchise Ordinance with MetroNet (First Reading).

*City Administrator Martig introduced the item and introduced Brian Grogan, Moss and Barnett, to present regarding the MetroNet cable franchise agreement and the 1st reading of Ordinance No. 1026. John Jensen, VP of Economic Development, and Steve Mohr, Project Director for State of Minnesota, were present and Jensen presented regarding implementation of service.*

**A motion was made by Council Member Ness, seconded by Council Member Peterson White, to approve the first reading the Ordinance 1026 Cable Franchise Ordinance with MetroNet . The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

**Dark Fiber Agreement with MetroNet**

**A motion was made by Council Member Ness, seconded by Council Member Peterson White, to approve the Dark Fiber Agremeent with MetroNet. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

## PUBLIC HEARINGS AND RELATED ACTION

**14.** 21-351 Public Hearing on Proposed Charter Amendment to Section 14.2.

*Mayor Pownell declared the public hearing open at 7:13 p.m. City Administrator Martig*

*introduced the item. Lance Heisler, Charter Commission Chair, presented the charter amendment process and recommended changes to membership of the Hospital Board.*

**A motion was made by Council Member Ness, seconded by Council Member Peterson White, to close the Public Hearing at 7:22 p.m. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

**15.** Ord. 1025 Consider Ordinance Amending to Section 14.2 of the Northfield City Charter.

**A motion was made by Council Member Ness, seconded by Council Member Peterson White, to approve the first reading of Ordinance No. 1025 Amending Section 14.2 of the Northfield City Charter. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

**Recess**

*Council recessed at 7:25 p.m. Council meeting resumed at 7:42 p.m.*

## REGULAR AGENDA

**18.** 21-353 Consider a motion of support for Park priorities within the Riverfront Enhancement Action Plan.

*Community Development Director Mitzi Baker introduced the item giving background information and outlining the park priorities within the Riverfront Enhancement Action Plan. Baker answered questions from the Council.*

**A motion was made by Council Member Peterson White, seconded by Council Member Ness, to support park priorities within the Riverfront Enhancement Plan to include Years 1 through 5. The motion carried by the following vote:**

**Yes:** 5 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, and C. Reister

**No:** 2 - Mayor Pownell, and C. Zuccolotto

Enactment No: M2021-076

**19.** 21-354 Consider potential interest in the MNDOT property at 510 Woodley Street.

*Community Development Director Baker introduced the item and presented information on interest in pursuing the purchase of 510 Woodley Street. City Administrator Martig and Baker answered questions from the Council.*

**A motion was made by Council Member Nakasian, seconded by Council Member Zuccolotto, to direct staff to report back to Council regarding potential development opportunities for the MnDOT site at 510 Woodley and other sites for mixed use properties for potential development in downtown Northfield in a closed meeting prior to responding to MnDOT.**

**Administrator Martig noted he will work with City Attorney Chris Hood for guidance on a closed meeting versus open meeting for this discussion.**

**The motion carried by the following vote:**

**Yes:** 6 - C. Grabau, C. Nakasian, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

**No:** 1 - C. Ness

Enactment No: M2021-077

## ADMINISTRATORS UPDATE

*City Administrator Martig gave an update of City operations and developments.*

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

*C. Grabau - Free breakfasts/lunches from school district; Pride in the Park.*
*C. Zuccolotto - No update.*
*C. Peterson White - Pride in the Park; Thursday night NDDC Downtown Block Party.*
*C. Nakasian - No Report.*
*C. Reister - Pride in the Park; Library Books and Stars; Age-Friendly Northfield.*
*C. Ness - No report.*
*Mayor Pownell - Pride in the Park.*

## ADJOURN

**A motion was made by Council Member Ness, seconded by Council Member Peterson White, to adjourn the meeting at 8:55 p.m. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto