

Resolution Authorizing Plans and Specification for Safety and Separation Improvements at Northfield City Hall

CITY COUNCIL MEETING

05/4/2021



Tonight's Outline

- Current status of City Hall safety and separation measures
- Proposed Modifications
- Next Steps



Current Status of security and separation

- All departments have keyed public access doors
- Only DMV and engineering have service counters that separate the public and staff areas
- All other departments have direct public access to staff areas.
- Limited electronic card access locking in the facility
- All departments have temporary shielding installed as part of the COVID-19 preparedness plan



Current Status of security and separation

Temporary acrylic barriers in all departments

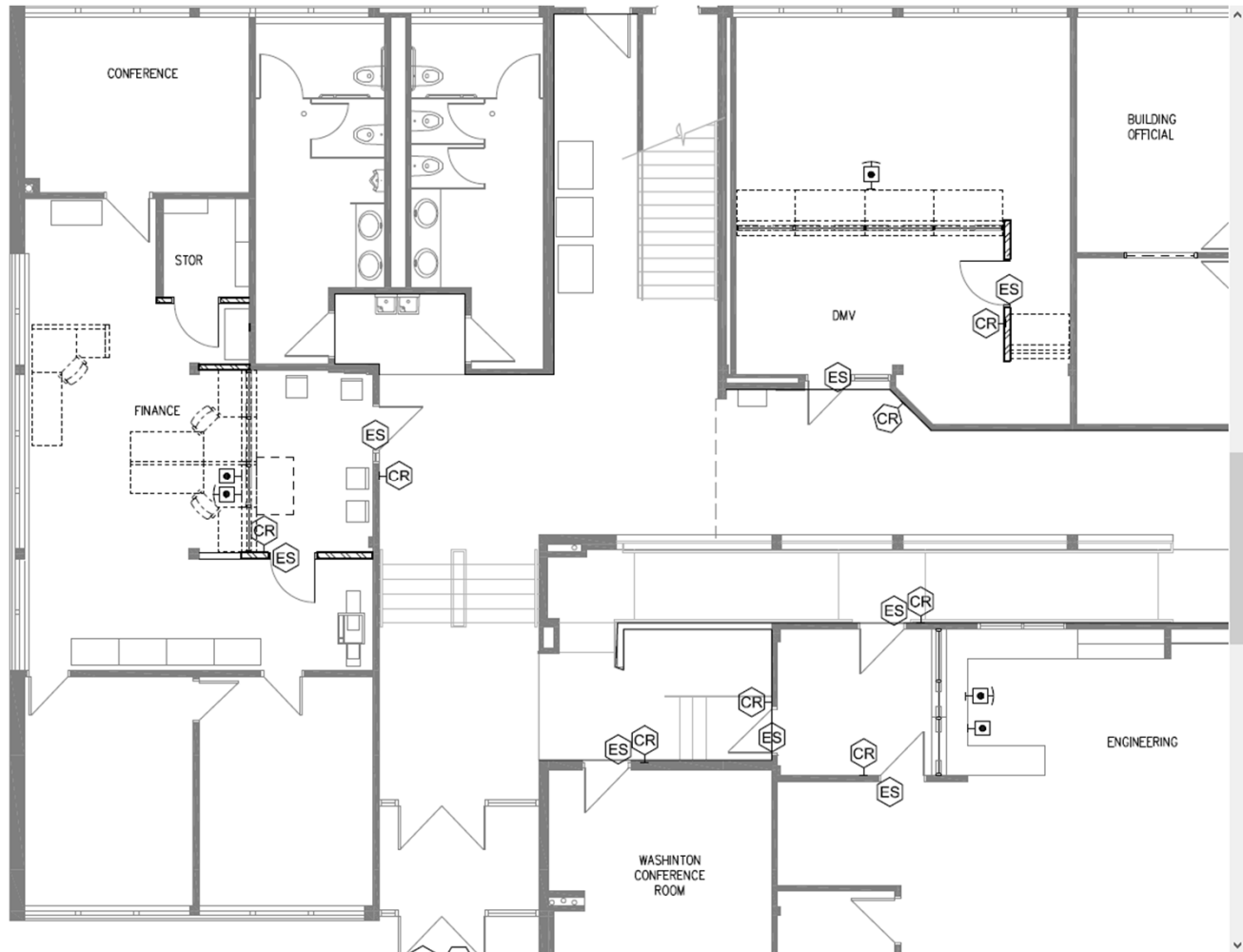


Proposed Modifications

- Layering of Securing
- Add electronic card access to the doors
- Add video monitoring and access control to a few departments
- Add physical layers of separation from the public areas and the staff areas through the following
 - Construct partition walls and doors with card key access
 - Install system furniture to provide a service area for the public
 - Install permanent glass barriers between staff and the customers



Proposed Modifications – First Floor



Proposed Modifications – First Floor



Proposed Modifications – First Floor



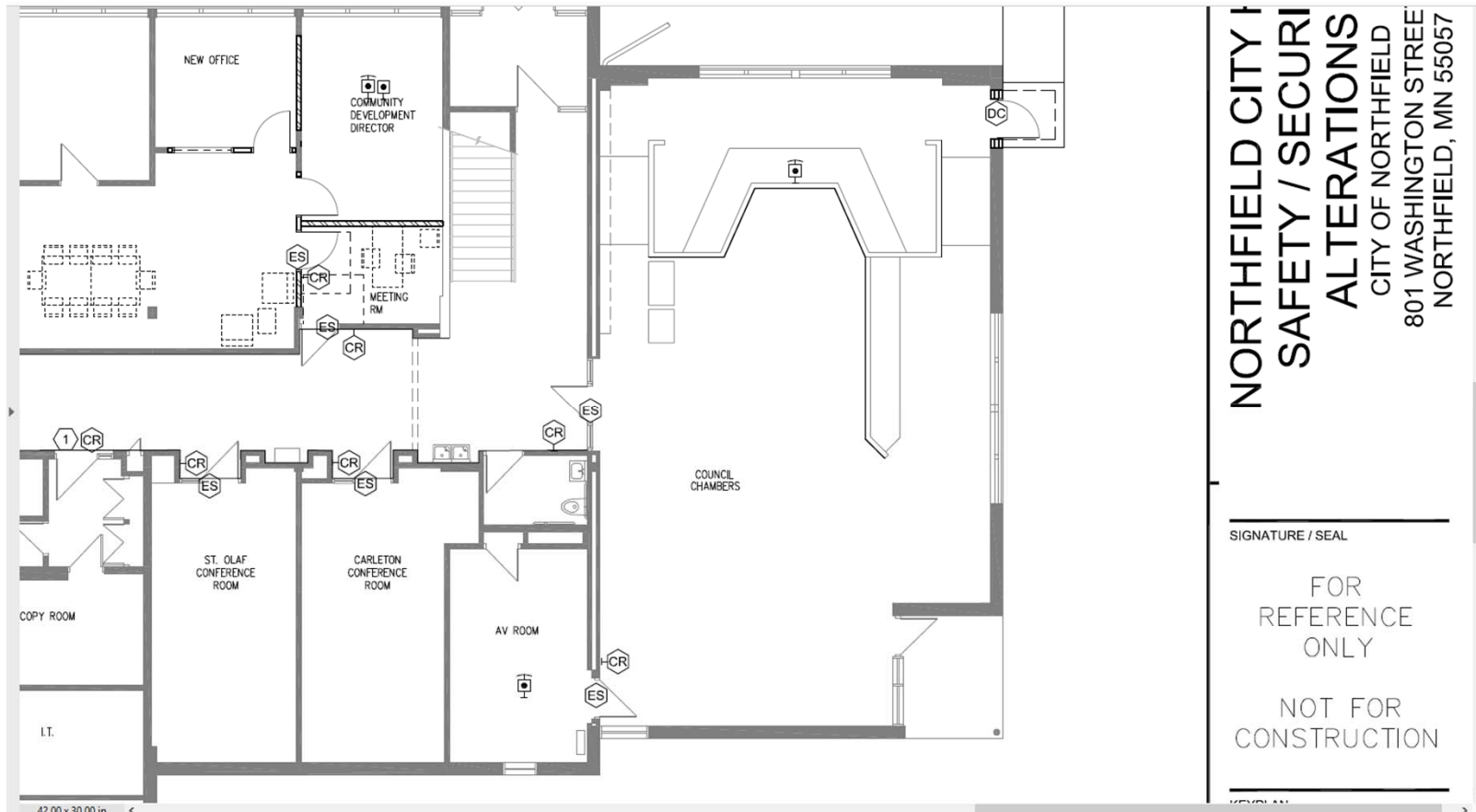
Proposed Modifications – First Floor



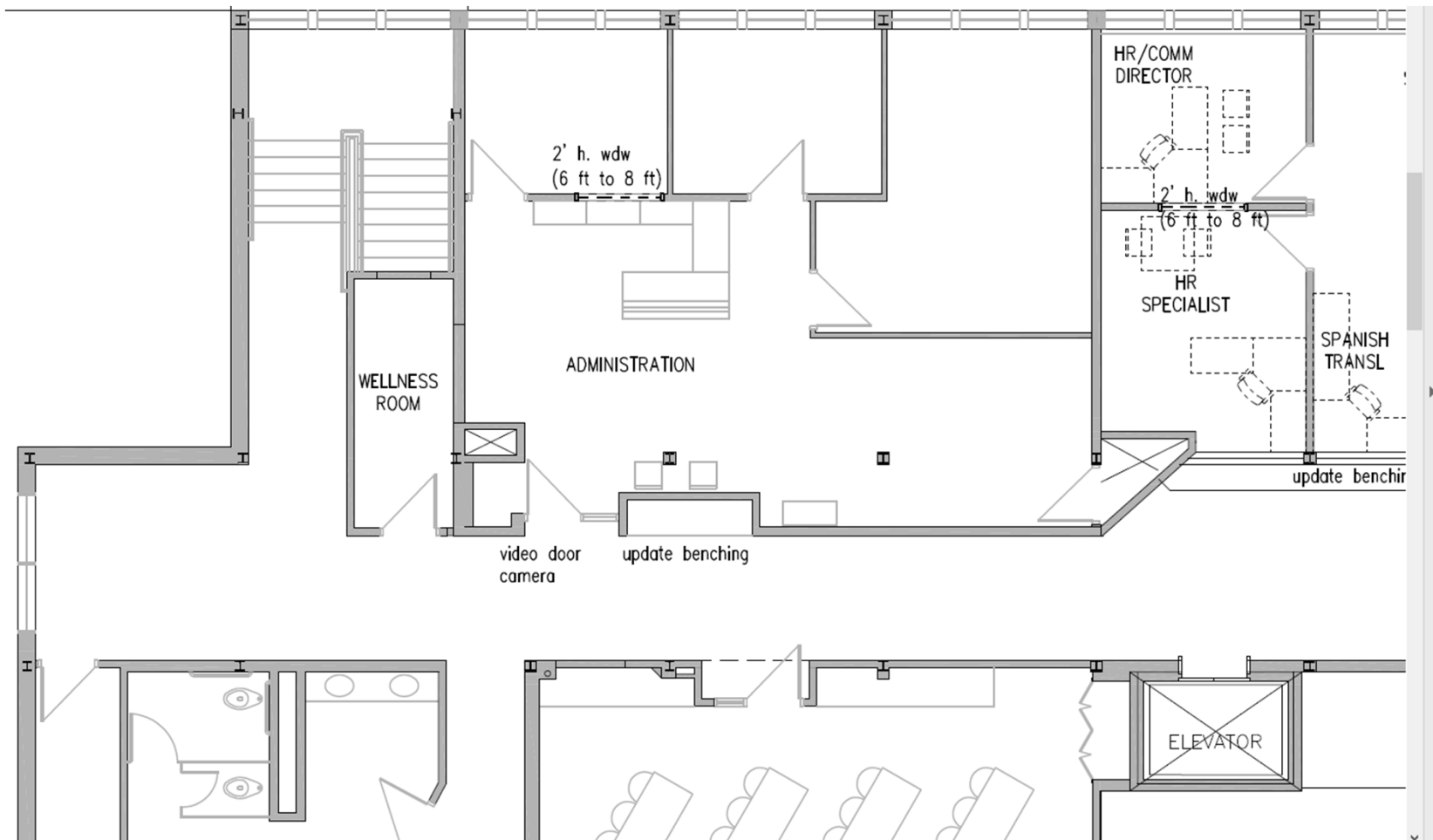
Proposed Modifications – First Floor



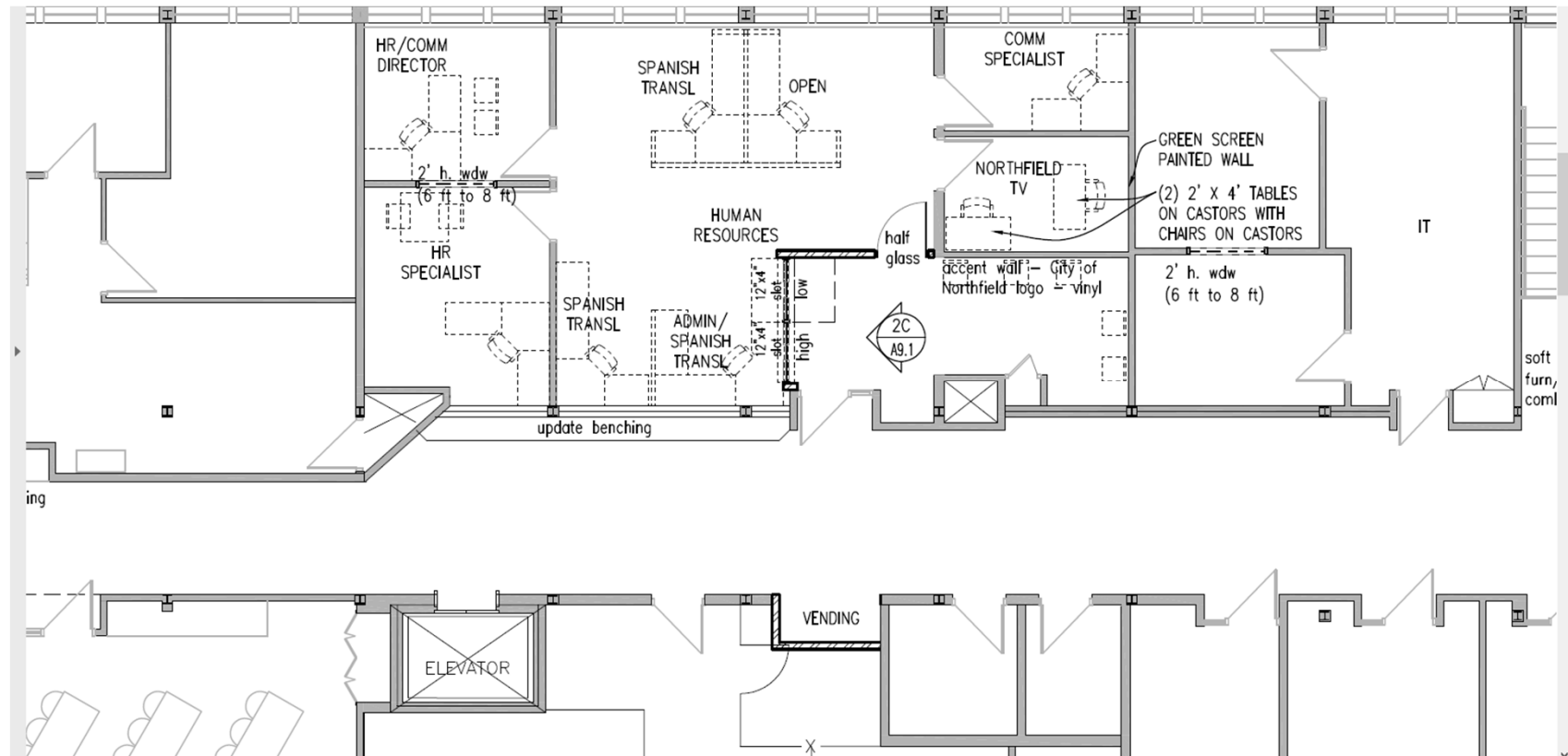
Proposed Modifications – First Floor



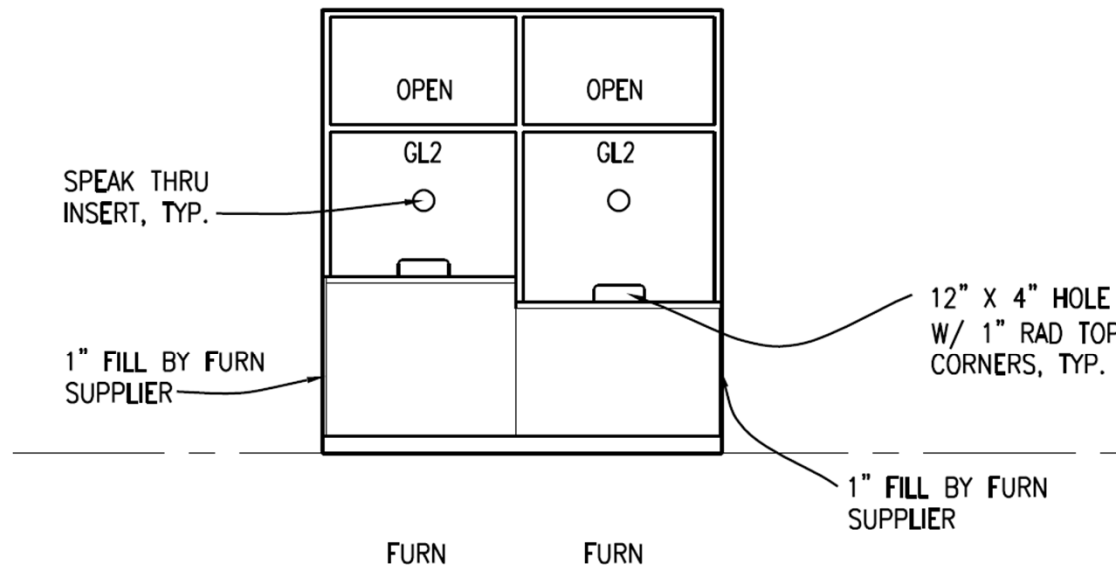
Proposed Modifications – Second Floor



Proposed Modifications – Second Floor



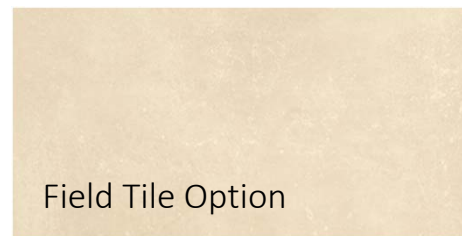
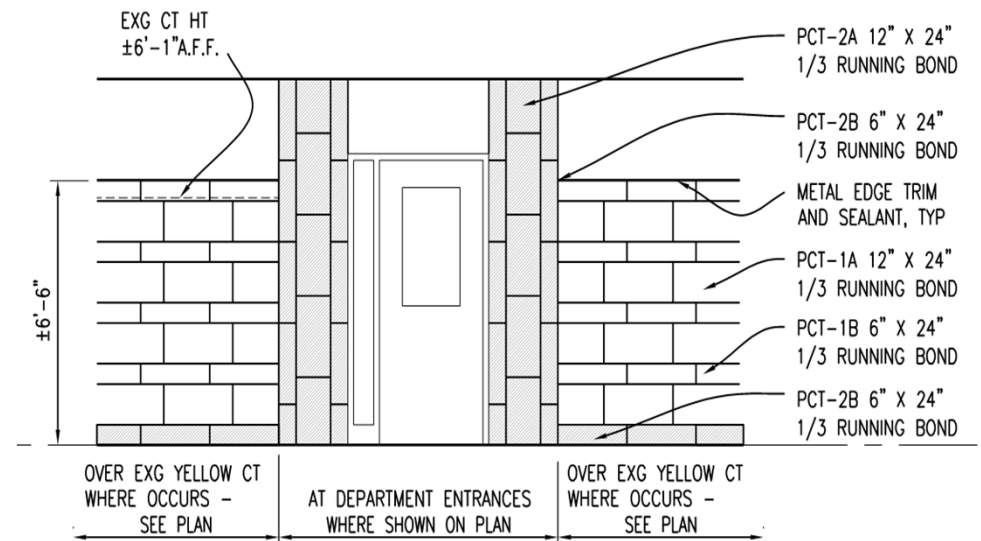
Proposed Modifications – Second Floor



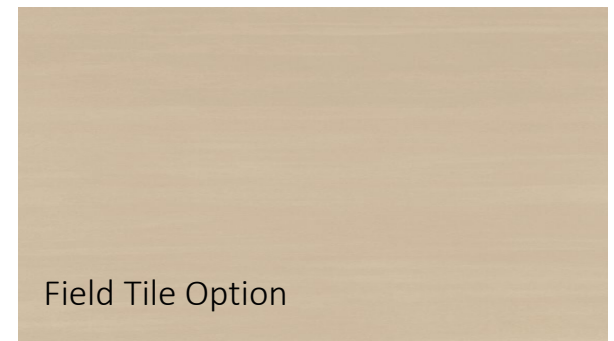
ELEVATION - HUMAN RESOURCES

1/4" = 1'-0"

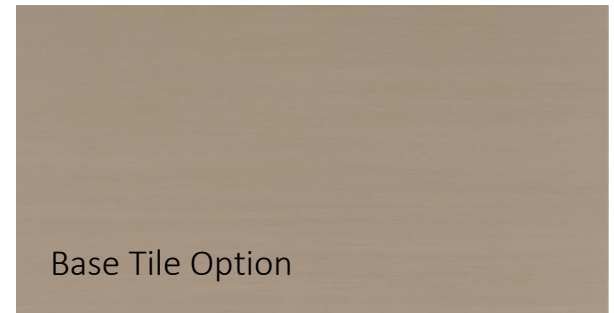
Alternate Options-Corridor



Alternate Options-Corridor



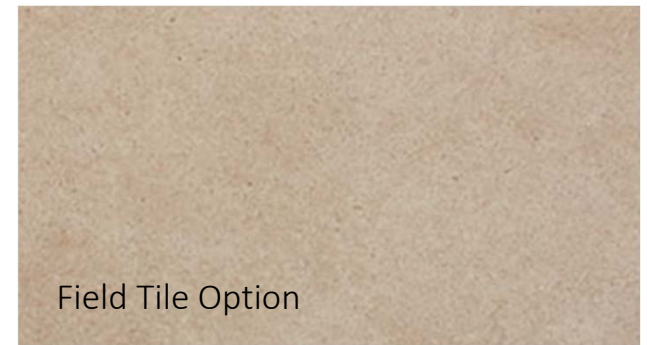
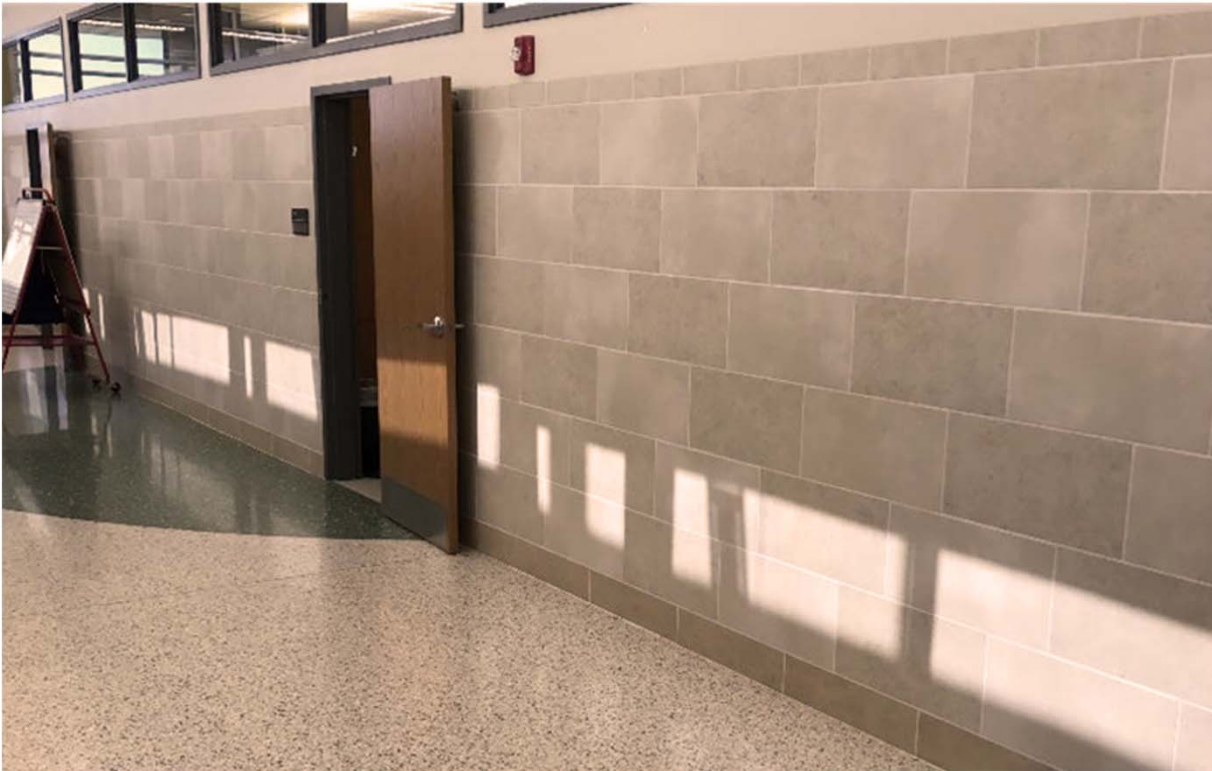
Field Tile Option



Base Tile Option



Alternate Options-Corridor



Field Tile Option

Base Tile Option



Alternate Options-Corridor

Corridor Benches-
Finish Refresh Idea



Alternate Options-Corridor



Field Tile

Bench Covering

Vinyl Laminate Base

Financial Considerations

Northfield City Hall Safety/Security Study - Option Mid. 1+ Modified

Statement of Probable Project Costs

8/20/20 12/30/20 01/25/21 03/25/21 04/05/21 04/13/21

ATSR# 20031.1

BID DATE July 2021

Construction Costs

Breakdown:

| | |
|--|---------|
| A Access Controls, visitor mgmt, video door station | 6,900 |
| B FOB Door Entry | 9,900 |
| C Door Hardware, electronic locking, glazing, secure entry systems | 183,500 |
| D Door Alarm | 0 |
| E Physical Structural Changes / Specialized Construction | 371,100 |

Construction Subtotal \$ 571,400

Other Costs

| | |
|--|-------------|
| Services / Fees / Testing / Permits | 72,900 |
| Furniture Fixtures Equipment (systems furniture) | 73,200 |
| Technology (Equipment) | 0% By Owner |
| Contingency | 10% 71,600 |

Other Cost Subtotal 217,700

Total Project Costs (incl.alternate) \$ 788,900

Less alternate bid project cost for corridor flooring, tiling and painting \$ 200,600

Base Bid Project Cost \$ 588,300

Other Factors to Consider:

Hazardous Material Clean-up Costs
Legal / Interest Costs, and Special Construction Services

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| Finance | DMV | Engineering | Community Dev | IT office (LS was HR) | Council Chambers | HR (was Rise City) | Corr. signs/benchmarks/vending | Admin | Facilities | Wellness, 6 Mtg Rm's, Break Rm | IT Infrastructure | ALTERNATE Cor. flooring/tiling/paint |
|---------|---------|-------------|---------------|-----------------------|------------------|--------------------|--------------------------------|---------|------------|--------------------------------|-------------------|--------------------------------------|
| 400 | 0 | 400 | 800 | 0 | 0 | 400 | 0 | 4,900 | 0 | 0 | 0 | 0 |
| 800 | 800 | 1,200 | 1,200 | 400 | 400 | 1,200 | 0 | 400 | 400 | 3,000 | 0 | 0 |
| 13,700 | 15,400 | 23,100 | 26,300 | 6,700 | 8,100 | 19,100 | 0 | 7,500 | 3,600 | 25,700 | 34,300 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 15,800 | 5,700 | 0 | 74,900 | 0 | 61,500 | 25,800 | 24,800 | 0 | 0 | 0 | 0 | 162,500 |
| 30,700 | 21,900 | 24,700 | 103,200 | 7,100 | 70,000 | 46,500 | 24,800 | 12,800 | 4,000 | 28,700 | 34,300 | 162,500 |
| 3,000 | 3,000 | 3,100 | 12,700 | 800 | 11,200 | 5,600 | 3,100 | 1,700 | 500 | 3,200 | 4,200 | 19,900 |
| 12,300 | 7,500 | 0 | 16,000 | 0 | 0 | 31,800 | 5,600 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| \$4,700 | \$3,200 | \$2,800 | \$13,200 | \$800 | \$8,100 | \$8,400 | \$3,300 | \$1,400 | \$500 | \$3,200 | \$3,800 | \$18,200 |
| 20,900 | 13,700 | 5,900 | 41,900 | 1,600 | 19,300 | 45,800 | 12,000 | 3,100 | 1,000 | 6,400 | 8,000 | 38,100 |
| 51,600 | 35,600 | 30,600 | 145,100 | 8,700 | 89,300 | 92,300 | 36,800 | 15,900 | 5,000 | 35,100 | 42,300 | 200,600 |

Funding

| City Hall Safety Improvements | |
|--|-------------------|
| | ESTIMATED COSTS |
| Construction Cost | \$606,400 |
| 1% for Arts | \$6,064 |
| Services/Fee/Testing/Permits | \$72,900 |
| Furniture Fixtures Equipment | \$73,200 |
| Contingency (10%) | \$75,250 |
| PROJECT COSTS | \$833,814 |
| | |
| TOTAL PROJECT FUNDING | |
| FUNDING SOURCE | ESTIMATED FUNDING |
| Motor Vehicle Fund | \$35,600 |
| Sanitary/Storm/Water/Garbage | \$51,600 |
| Coronavirus Local Recovery Funds/Reserve Funds | \$746,614 |
| TOTAL FUNDING | \$833,814 |

Note: Final cost split be Coronavirus Local Recovery Funds and Reserves Funds will be brought back after bids received. Reserve Fund Balance is \$653,000 above minimums set with Finance Policies.

A decorative graphic at the bottom of the page consisting of a blue wave shape with a green outline.

Next Steps

- Upon approval ATS&R will prepare construction documents
- Approve Plans and Orders Advertisement for Bids-June 2021
- Accept bids and Award Contract-July 2021
- Begin Construction-November 2021
- Substantial Completion-February 2022



Questions

