



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
[ci.northfield.mn.us](http://ci.northfield.mn.us)

## Upcoming Agenda Items

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### City Council

#### Tuesday, May 11, 2021

- TMP-7307** American Rescue Plan Update on Guidance and Process for Application of Funds.  
**Drafter:** Martig  
**Notes:** Regular #2 (45 min.)
- TMP-7308** Discussion of Policy Related to In Person Meetings of City Council and Board and Commission Meetings.  
**Drafter:** Martig  
**Notes:** Regular #3 (30 min.)
- TMP-7234** Presentation and discussion of Riverfront Action Plan implementation plans.  
**Drafter:** Baker  
**Notes:** Regular #1 (60 min.)

#### Tuesday, May 18, 2021

- TMP-7310** Consider Approving Disbursements totaling
- TMP-7311** Consider Motion for Contract Amendment #1 for Professional Services for the 2021 Reclamation and Overlay Project.  
**Drafter:** Sean.Simonson@ci.northfield.mn.us  
**Notes:** Consent
- TMP-6649** Review of Proposed Affordable Housing Development Incentive Program Related to Fee Waivers for CAC and Other.  
**Drafter:** Baker
- TMP-6903** Consideration of Cable Franchise Agreement Ordinance with Metronet (First Reading).  
**Drafter:** Martig  
**Notes:** Regular #4 (30 min)
- TMP-7165** Consider Approving Plans and Specifications and Order Advertisement for Bids for Bluff View Subdivision Phase I

**Drafter:** Simonson

**Notes:** Consent

**TMP-6740** Consider Resolution Accepting Public Improvements and Approving Final Payment for the Historic Depot and Transit Hub Improvements Project (2015DEVP-Z05).

**Drafter:** Simonson

**Notes:** Consent

**TMP-7230** Consider Approving Plans and Specifications and Order Advertisement for Bids for the Fifth Street Bridge Maintenance Project

**Drafter:** Simonson

**Notes:** Consent  
(likely to move to may 18th)

**TMP-7287** HOLD local 70

**Drafter:** michelle.mahowald@ci.northfield.mn.us

**TMP-7313** Consideration of Resolution Approving a Minor Subdivision of Spring Creek Townhomes Outlots.

**TMP-7147** Review and Discussion on Proposed 2022-2023 Budget Timeline.

**Drafter:** Angelstad

**TMP-7190** Review Draft Strategic Plan (2021-2024) and Action Plan.

**Drafter:** Martig

**Notes:** Regular  
30 minutes

## Tuesday, June 1, 2021

**TMP-6636** Review of Mill Towns Trail Conceptual Corridor Design and Preliminary Engineering.

**Drafter:** Bennett

**Notes:** Regular #3 (30 min.)

**TMP-7312** Consider Approving Professional Service Agreement for 2022 NW Area Mill and Overlay Project

**Drafter:** Simonson

**Notes:** Consent

**TMP-6741** Consider Resolution for Spring Creek Townhomes 2nd Addition Development Agreement.

**Drafter:** Schmidt

**Notes:** consent  
(add elevations of the buildings to the staff report attachments)

**TMP-7191** Strategic Plan Adoption

**Drafter:** Martig

**Notes:** consent

**TMP-7148** Presentation of Northfield Hospital and Clinics 2020 Audit.

**Drafter:** angelstad

**Tuesday, June 8, 2021**

**TMP-7149** Presentation of the City of Northfield Comprehensive Annual Financial Report (CAFR) for the Year Ended December 31, 2020.

**Drafter:** Angelstad

**TMP-6103** Presentation and Discussion of City Governance Structure, Roles and Responsibilities of Council, Mayor and City Administrator.

**Drafter:** Martig

**TMP-7075** Presentation and Discussion of Board and Commission Governance Issues.

**TMP-6859** Discussion of the Wastewater Treatment Plant's Facility Study Update

**Drafter:** Justin Wagner

**Notes:** Regular #3 (30 Min)  
\* Almost certain to move back 1 month

**Tuesday, June 15, 2021**

**TMP-6796** Consider Second Amendment to Consultant Services Contract for the Convention and Visitors Bureau.

**Drafter:** Martig

**Notes:** consent

**TMP-7150** Consideration of Acceptance of the City of Northfield Comprehensive Annual Financial Report (CAFR) for the Year Ended December 31, 2020.

**Drafter:** angelstad

**TMP-7231** Consider Accepting Bids and Awarding Contract - Fifth Street Bridge Maintenance Project

**Drafter:** Simonson

**Notes:** Consent

**TMP-6869** Presentation of report from the Northfield Downtown Development Corporation (NDDC).

**Drafter:** Carlson

**Notes:** Presentation #1 (5 min.)

**Tuesday, July 6, 2021**

**TMP-7166** Consider Accepting Bids and Awarding Contract - Bluff View Street and Utility Improvements Project

**Drafter:** Simonson

**Notes:** Consent

**Tuesday, July 13, 2021**

**TMP-7207** Review of Preliminary 2021 Northfield Fire & Rescue Services Budget and Capital Improvement Plan (CIP) and Related City of Northfield of Fire Department 2021 Contribution.

**Drafter:** Martig

**TMP-7151** Review of 2022-2023 Budget; includes personal services and debt service preliminary summaries.

**Drafter:** Angelstad

**Tuesday, July 20, 2021**

**TMP-6821** Racial Equity Action Plan Update

**Drafter:** Kallestad

**Tuesday, August 3, 2021**

**TMP-7208** Consideration of 2022 Northfield Area Fire & Rescue Services Budget and Capital Improvement Plan (CIP) and Related City of Northfield of Fire Department 2020 Contribution.

**Drafter:** Martig

**TMP-7174** Consideration of 2021 Northfield Area Fire & Rescue Services Budget and Capital Improvement Plan (CIP) and Related City of Northfield of Fire Department 2021 Contribution.

**Drafter:** angelstad

**Tuesday, August 10, 2021**

**TMP-7177** 2022-2023 Budget Worksession.

**Drafter:** Angelstad

**Tuesday, August 17, 2021**

**TMP-7221** Consider Accepting Feasibility Report and Call for Improvement Hearing - 2022 NW Area Mill and Overlay Project (STRT2022-A59)

**Drafter:** Simonson

**Notes:** Regular - 30 min

**Tuesday, September 7, 2021**

**TMP-7153** Review and Discussion of Preliminary Tax Levy and Budget for 2022.

**Drafter:** Angelstad

**Tuesday, September 21, 2021**

**TMP-7154** Consideration of Resolution Adopting a Proposed 2021 Northfield Economic Development Authority (EDA) Tax Levy Payable in 2022.

**Drafter:** Angelstad

**Notes:** Regular #1 (5 minutes)

**TMP-7155** Consideration of Resolution Adopting a Proposed 2021 Northfield Housing and Redevelopment Authority (HRA) Tax Levy Payable in 2022.

**Drafter:** Angelstad

**Notes:** Regular #2 (5 minutes)

**TMP-7156** Consideration of Resolution Adopting a Proposed 2021 Total Tax Levy Payable in 2022, includes HRA & EDA.

**Drafter:** Angelstad

**Notes:** Regular #3 (30 minutes)

**TMP-7157** Consideration of a Preliminary 2022 General Fund Budget and Establishing a Date and Time for the Public Hearing.

**Drafter:** Angelstad

**Notes:** Regular #4 (15 minutes)

**TMP-7176** Consider Adoption of Utility Rates for 2022.

**Drafter:** Angelstad

**Notes:** consent

**Tuesday, October 5, 2021**

**TMP-6799** Presentation and Consideration of Approval of the 2022 Budget for the Convention and Visitors Bureau.

**Drafter:** Martig

**Notes:** Regular #1 (10 min.)

**TMP-7218** Consider Resolution to Close Special Revenue Fund 853 "Rescue Squad Trust" and Authorize Payment of Remaining Funds to the Northfield Area Fire & Rescue Services (NAFRS).

**Tuesday, October 12, 2021**

**TMP-7158** Discussion of 2022-2023 Budget and including potential Grants in Accordance with City Council Grants Policy.

**Drafter:** Angelstad

**Tuesday, November 16, 2021**

**TMP-7160** Consideration of 2022-2023 intended budget and levy.

**TMP-7161** Consider certifying delinquent charges to taxes payable 2022.

**TMP-7159** Public Hearing to certify 2021 Delinquent bills.

**Tuesday, December 7, 2021**

**TMP-7167** Consider Adopting the Final 2022 Budget.

**Drafter:** Angelstad

**Notes:** #5 immediately following Public Hearing  
(5 minutes)

**TMP-7168** Consider Adopting the 2021 / Payable 2022 Tax Levy.

**Drafter:** Angelstad

**Notes:** #4 immediately following Public Hearing  
(5 minutes)

**TMP-7169** Consider Adopting the 2021/Payable 2022 HRA Tax Levy.

**Drafter:** Angelstad

**Notes:** #2 immediately following Public Hearing  
(5 minutes)

**TMP-7170** Consider Adopting the 2021/ Payable 2022 EDA Tax Levy.

**Drafter:** Angelstad

**Notes:** #3 immediately following Public Hearing  
(5 minutes)

**TMP-7171** Consider Approving the 2022-2026 Capital Equipment Plan (CEP).

**Drafter:** Angelstad

**Notes:** #6 immediately following Public Hearing  
(5 minutes)

**TMP-7163** Consider Adopting the 2022-2026 Capital Improvement Plan (CIP).

**Drafter:** Angelstad

**Notes:** #7 immediately after Public Hearing  
(5 minutes)

**TMP-7162** Public Hearing on the 2022 Budget and Tax Levy.

**Drafter:** Angelstad

**Notes:** Public Hearing  
(60 minutes)

**Tuesday, December 14, 2021**

**TMP-4272** Consider approval of Driveway and Maintenance Easement Agreement with Winston Patches LLC (Northfield Construction), Northfield Hospital & Clinics and City of Northfield on Lot 2 Block 2 Northfield Riverview.

**Drafter:** Bennett

**Notes:** Consent