



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Draft City Council

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Tuesday, February 16, 2021

6:00 PM

[Goto Meeting](#)

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### 6:00 PM - REGULAR AGENDA CALL TO ORDER

*Mayor Pownell called the meeting to order at 6:03 p.m.*

**Present:** 7 - Council Member Clarice Grabau, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, Mayor Rhonda Pownell, Council Member Jami Reister, and Council Member George Zuccolotto

### APPROVAL OF AGENDA

*Mayor Pownell noted additional information included in Supplemental Agenda Background Memorandums No. 1 and No. 2.*

**A motion was made by Council Member Peterson White, seconded by Council Member Ness, to approve the agenda. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

1. [21-097](#) Information on How to Provide Public Input and Watch the Meeting During the Pandemic.

### CONSENT AGENDA

*City Administrator Martig introduced the Consent Agenda.*

**A motion was made by Council Member Peterson White, seconded by Council Member Ness, to approve the consent agenda. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

2. [21-098](#) Consider Approval of February 2, 2021 City Council Meeting Minutes.
3. [21-099](#) Consider approval of the February 9, 2021 City Council Work Session Meeting Minutes.
4. [21-100](#) Consider Accepting the 2021-2023 Yard Waste Compost Agreement with Rice County.
5. [Res. 2021-015](#) Consider Resolution Accepting Public Improvements and Approving Final Payment for the 2019 Street Reclamation Project (STRT2019-A42).

6. [21-101](#) Consider Approving Disbursements totaling \$1,420,177.96
7. [21-102](#) Consider Approval of Mayoral Board/Commission Appointments.
8. [21-103](#) Consider Amendments to Council Rules of Business.

## OPEN PUBLIC COMMENTS

None.

## PUBLIC HEARINGS AND RELATED ACTION

9. [21-104](#) Public Hearing on Adopting the Street Reconstruction and Overlay Plan (SROP) and Issuance of Street Reconstruction and Overlay Bonds.

*Mayor Pownell declared the Public Hearing open at 6:08 p.m. City Engineer/Public Works Director Bennett introduced the item giving background information and detailing the 2021-2025 Street Reconstruction and Overlay Plan. Bennett answered questions from the Council.*

**A motion was made by Council Member Ness, seconded by Council Member Nakasian, to close the Public Hearing at 6:18 p.m.. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

10. [Res. 2021-016](#) Consider Resolution Adopting the Street Reconstruction and Overlay Plan and Issuance of Street Reconstruction and Overlay Bonds.

*City Engineer/Public Works Director Bennett answered questions from the Council.*

**A motion was made by Council Member Peterson White, seconded by Council Member Ness, to approve Resolution No. 2021-016 Approving a Street Reconstruction and Overlay Plan and Giving Preliminary Approval to the Issuance of Street Reconstruction and Overlay Bonds. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

## REGULAR AGENDA

11. [Res. 2021-017](#) Requested Action on the Conditional Use Permit for St. Olaf College - Ole Avenue Housing Project for the Perimeter Transition Area.

*City Planner Schmidt introduced the item and presented background information on the project noting two resolutions were included in the packet for consideration. The first resolution includes the additional 28 parking stalls and the second resolution removes the additional 28 stalls. Community Development Director Baker, City Engineer/Public Works Director Bennett and Schmidt answered questions from the Council. Jan Hanson, Vice President/Chief Financial Officer for St. Olaf College, and Dr. Hassel Morrison, St. Olaf College, answered questions from the Council.*

**A motion was made by Council Member Nakasian, seconded by Council Member**

**Peterson White, to approve Resolution No. 2021-017 Approving a Conditional Use Permit for the Perimeter Transition Area for the St. Olaf College Ole Avenue Housing Project removing the additional 28 parking stalls from the project. The motion carried by the following vote:**

**Yes:** 4 - C. Grabau, C. Nakasian, C. Peterson White, and C. Reister

**No:** 3 - C. Ness, Mayor Pownell, and C. Zuccolotto

**12. [Ord. 1022](#)** Consideration of Ordinance Amendment 1% for the Arts for Capital Projects.

*City Administrator Martig introduced the item noting changes from review at the last Council work session. Martig answered questions from the Council.*

**A motion was made by Council Member Nakasian, seconded by Council Member Peterson White, to approve the first reading of Ordinance No. 1022 Amending Northfield City Code, Chapter 2 - Administration, Article VI - Boards and Commissions. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

**Recess**

*Council recessed at 7:15 p.m. Council meeting resumed at 7:22 p.m.*

**13. [21-105](#)** Discussion of Budget Amendment Waiving Liquor License Fees for 2021.

*City Administrator Martig introduced the item for discussion only. The Council was in support of waiving the liquor license fees for 2021. This item will be on the March 2, 2021, Consent Agenda for action.*

**14. [Res. 2021-018](#)** Consider Resolution to Accept Public Improvements and Authorizing Final Payment for the Biosolids Replacement Project.

*Utilities Manager Wagner introduced the item and provided background information on the project. City Administrator Martig and the Council thanked Wagner, City Engineer/Public Works Director Bennett and staff for their work on this project.*

**A motion was made by Council Member Ness, seconded by Council Member Peterson White, to approve Resolution No. 2021-018 Accepting Public Improvements and Approving Final Payment for Project WSTR2018-J16 Biosolids Replacement Project. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

**15. [21-106](#)** Police Policy Task Force Report.

*Police Chief Elliott introduced the item and introduced members of the Police Policy Task Force present to include Dr. Hassel Morrison, Nancy Antoine, Kelly McCarthy, Jennifer Fischer, Carolyn Livingston, Ben Heath, Councilor Grabau and Mayor Pownell. Elliott and Task Force Members Livingston and Antoine presented on the task force's work. Elliott answered questions from the Council. Task Force Members commented on the Policy.*

**ADMINISTRATORS UPDATE**16. [21-107](#)

City Administrator's Update.

*City Administrator Martig gave an update on City operations and developments.***REPORTS FROM THE MAYOR AND COUNCILMEMBERS***C. Grabau - COVID Vaccines at Northfield Hospital; Northfield Curbside Compost grant from MPCA.**C. Peterson White - COVID Vaccines at Northfield Hospital; Northfield Curbside Compost grant from MPCA.**C. Nakasian - Meeting with Community Development Director.**C. Reister - NAFRS Meeting; Age-Friendly Northfield Meeting.**C. Zuccolotto - No Update.**C. Ness - CVB Meeting; NAFRS Meeting; 911 Meeting; LMCIT Loss and Safety Training.**Mayor Pownell - NLC Congressional Cities Conference.***ADJOURN**

**A motion was made by Council Member Peterson White, seconded by Council Member Ness, to adjourn the meeting at 8:38 p.m. The motion carried by the following vote:**

**Yes:** 7 - C. Grabau, C. Nakasian, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto