

## **Notice of Regular Meeting of the Northfield Charter Commission By Telephone / Electronic Means**

Pursuant to Minn. Stat. § 13D.021, subd. 1(1) I, Ben Martig, City Administrator of the City of Northfield, Minnesota, determine that in-person meetings of the Northfield Charter Commission are not prudent during the COVID-19 health pandemic/peacetime emergency declared by the Governor's Executive Order No. 20-01 under Minn. Stat., Ch. 12. **As such, the Charter Commission's regular meetings during such states of emergency, beginning with the regular meeting scheduled to occur at 6:00 pm on May 28, 2020 and continuing until further notice, will be held by telephone / other electronic means via GoTo Meeting and any or all member(s) of the Northfield Charter Commission may potentially attend such meeting by phone or other electronic means.** A schedule of the Northfield Charter Commission's regular meetings is available in the City Clerk's office.

Additionally, I determine the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3).

Based in the foregoing, **the Charter Commission will hold a regular meeting on January 14, 2021 at 6:00 pm via electronic means.** Members of the public may monitor the January 14, 2021 meeting electronically from a remote location by:

- Joining: <https://global.gotomeeting.com/join/454799533> or by
- Dialing a conference number (**United States: tel: +1 (646) 749-3122**) and entering a conference code (**Access Code: 454-799-533**).

Members of the public monitoring by telephone will be asked to mute their phones.

Finally, I determine that the presence of at least one member of the body, chief legal counsel, or chief administrative officer at the regular meeting location is unfeasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(4).

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. § 13D.04.

Dated: January 8, 2021

Ben Martig, City Administrator