



September 10, 2020

Melissa Hanson  
Housing Coordinator  
City of Northfield  
801 Washington St.  
Northfield, MN 55057

Dear Ms. Hanson,

The Clean Energy Resource Teams (CERTs) has partnered with Growing Up Healthy staff to provide energy efficiency kits to 527 manufactured (mobile) home units in Northfield and Faribault:

178 in Viking Terrace of Northfield; 15 in Florella's in Northfield  
167 Cannon River Mobile Home Park of Faribault ; 167 in Evergreen Estates in Faribault  
TOTAL 527 units

These kits have needed materials above and beyond what some of the park members received during Xcel's Partners In Energy Program. Materials will include:

- Heat-Shrink Film Window insulation kits/ DAP® Acrylic Latex Caulk Plus® Silicone Sealant / Standard Caulking Gun / DAP® Insulating Foam Sealant / CADS Fiber-Reinforced Duct Mastic
- written materials – in English & Spanish – highlighting how to use the conservation kit items, as well as written materials about Energy Assistance & weatherization via SEMCAC and Three Rivers, the heat tape program in Faribault and other energy efficiency and conservation suggestions for winter.

At \$14 a kit, the cost of the Northfield kits would be \$2,702 (excluding labor). **We are requesting \$2,000 from City of Northfield to substantially buy down the cost the kits.** CERTs is providing \$6,000 to cover the costs of labor and some of the materials. I would estimate with the printing costs, and time needed write/translate materials, put the local written materials in the kits and deliver the kits door to door (no personal contact!) to the four locations, this is a \$9,000 - \$10,000 project. Kits alone for all the locations will be \$7,378.

The aim is to distribute the kits before the end of October. The Growing Up Healthy team is excited to get to work. Their goal: No frozen pipes and no cold children at these parks this winter!

Thank you for your consideration,

Two handwritten signatures in black ink. The first signature is on the left and the second is on the right, with the word "and" centered between them.

Melissa Pawlisch and Joel Haskard

612-624-2293; 612-625-8759 [pawl0048@umn.edu](mailto:pawl0048@umn.edu); [haska004@umn.edu](mailto:haska004@umn.edu)

CERTs Directors, University of Minnesota Regional Sustainable Development Partnerships

411 Borlaug Hall, 1991 Upper Buford Circle, St. Paul, MN 55108