

Notice of Regular Meeting of the Northfield Human Rights Commission By Telephone / Electronic Means

Pursuant to Minn. Stat. § 13D.021, subd. 1(1) I, Ben Martig, City Administrator of the City of Northfield, Minnesota, determine that in-person meetings of the Northfield Human Rights Commission (HRC) are not prudent during the COVID-19 health pandemic/peacetime emergency declared by the Governor's Executive Order No. 20-01 under Minn. Stat., Ch. 12. **As such, the HRC's regular meetings during such states of emergency, beginning with the regular meeting scheduled to occur at 6:00 pm on May 14, 2020 and continuing until further notice, will be held by telephone / other electronic means via GoTo Meeting and any or all member(s) of the Northfield HRC may potentially attend such meeting by phone or other electronic means.** A schedule of the Northfield HRC's regular meetings is available in the City Clerk's office.

Additionally, I determine the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3).

Based in the foregoing, **the HRC will hold a regular meeting on September 10, 2020 at 6:00 pm via electronic means.** Members of the public may monitor the September 10, 2020 meeting electronically from a remote location by dialing a conference number (**United States: tel: +1 (571) 317-3122**) and entering a conference code (**Access Code: 936-553-509**). Members of the public monitoring by telephone will be asked to mute their phones.

Finally, I determine that the presence of at least one member of the body, chief legal counsel, or chief administrative officer at the regular meeting location is unfeasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(4).

Alternate methods of public input for this meeting:

- Send an email no later than 4 pm on the day of the meeting to staff liaison Beth Kallestad at beth.kallestad@ci.northfield.mn.us noting meeting item comment in the subject line and type your comment in the body of the email or attach a document if necessary. These comments will be sent to the entire HRC. Please note that these comments will be read at the meeting by the Chair, unless you specifically request that they not be read. Comments will be limited to two minutes as is the normal practice and will be posted on the City's website with other meeting items following the meeting.
- Send a letter containing your input to:
Program Coordinator Beth Kallestad, City of Northfield, 801 Washington Str.,
Northfield, MN 55057

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. § 13D.04.

Dated: September 2, 2020

Ben Martig, City Administrator