

## **Notice of Regular Meeting of the Northfield City Council By Telephone / Electronic Means**

Pursuant to Minn. Stat. § 13D.021, subd. 1(1) I, Ben Martig, City Administrator of the City of Northfield, Minnesota, determine that in-person meetings of the Northfield City Council are not prudent during the COVID-19 health pandemic/peacetime emergency declared by the Governor's Executive Order No. 20-01 under Minn. Stat., Ch. 12. **As such, the Northfield City Council regular meetings during such states of emergency, beginning with the regular meeting scheduled to occur at 6:00 pm on April 7, 2020 and continuing until further notice, will be held by telephone / other electronic means via GoTo Meeting and will be live streamed and any or all member(s) of the Northfield City Council may potentially attend such meeting by phone or other electronic means.** A schedule of the Northfield City Council, regular meetings is available in the City Clerk's office.

Additionally, I determine the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3).

Based in the foregoing, **the City Council will hold a regular City Council meeting on June 2, 2020 at 6:00 pm via electronic means.** Members of the public may monitor the June 2, 2020 meeting electronically from a remote location by dialing a conference number (**United States: tel: +1 (786) 535-3211**) and entering a conference code (**Access Code: 668-839-469**); or by watching a live stream available on the City's website at: <https://northfield.legistar.com/Calendar.aspx>. Members of the public monitoring by telephone will be asked to mute their phones.

Finally, I determine that the presence of at least one member of the body, chief legal counsel, or chief administrative officer at the regular meeting location is unfeasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(4).

Alternate methods of public input for this meeting:

- eComment – Comment on agenda items by using the eComment (electronic comment) system. Once the City Council agenda is published, the eComment link will be active. eComment will be available until 4 pm on the day of the meeting during the pandemic. You can review agenda item details, indicate a position on an item and leave feedback by clicking on the eComment tab on the City Council meetings page: <https://northfield.legistar.com/Calendar.aspx>
- Send an email no later than 4 pm on the day of the meeting to City Clerk Deb Little at [deb.little@ci.northfield.mn.us](mailto:deb.little@ci.northfield.mn.us) noting meeting item comment in the subject line and type your comment in the body of the email or attach a

document if necessary. These comments will be sent to the entire City Council. Please note that these comments will be read at the meeting by the Mayor, unless you specifically request that they not be read. Comments will be limited to two minutes as is the normal practice and will be posted on the City's website with other meeting items following the meeting.

- Send a letter containing your input to:
  - City Clerk Deb Little, City of Northfield, 801 Washington Str., Northfield, MN 55057
- As always, members of the public can contact council members directly via phone or email to provide input. This input will not be read publicly during the meeting.
- As noted above, members of the public are able to watch a livestream of the City Council meeting while in progress on the City Council meetings page: <https://northfield.legistar.com/Calendar.aspx>. Videos of the meetings are available on this page the day following the meeting and are typically posted by noon.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. § 13D.04.

Dated: May 28, 2020

Ben Martig, City Administrator