



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
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Meeting Minutes - Draft Park & Recreation Advisory Board

Thursday, January 16, 2020

6:30 PM

City Hall Washington North Conference Room

I. Call to Order and Approval of Agenda

Vice Chair D. Hollerung called the January 2020 meeting to order at 6:30.

A motion was made by Board Member Kraby, seconded by Board Member Partlo, to approve the January 2020 agenda. The motion carried unanimously.

II. Approval of Minutes

1. [20-035](#)

Attachments: [Meeting Minutes Nov-2019](#)

A motion was made by Board Member Playter, seconded by Board Member Kraby, to approve the November 2019 minutes as written. All in favor. Motion carried.

III. Public Comment

There was no public comment.

IV. Reports and Discussion Items

2. [20-036](#) Staff Report

Attachments: [Rec Report.pdf](#)
[January Park Report.pdf](#)

Submitted staff reports were reviewed.

V. Unfinished Business

3. [20-037](#) Update on KaBOOM Playground Grant

Attachments: [How to Build It With KaBOOM!.pdf](#)
[Site locations.pdf](#)

Northfield Promise received a grant for a playground to be built in the northern portion of Northfield. The City is currently looking to purchase property along the Hwy 3 corridor to create a park and install the KaBOOM playground. PRAB members requested more information on the number of children residing near the proposed parks as well as cost and a plan for maintaining the new park. PRAB asked for the opportunity to review park property purchase information before going to council.

4. [20-038](#) Riverside Park Canoe/Kayak Takeout

Attachments: [Riverside Canoe Access.pdf](#)

The City will supply the concrete pads and other materials to for the DNR to construct the takeout. Members voiced concern on the size of the turnaround. Some felt it should be larger to accommodate vehicles with trailers. It was also suggested a sign be installed to help those on the river to locate the takeout. Routing of the existing bike path through the takeout was another concern to be taken into consideration before finalizing the project.

A motion was made by Board Member Knutson, seconded by Board Member Kraby, to move ahead with the process of installing a canoe/kayak takeout in Riverside Park and 7th Street turnaround. PRAB would like to be informed as more information becomes available. All in favor. Motion carried.

IV. New Business Items

5. [20-039](#) Election of Officers

A motion was made by Board Member Hollerung, seconded by Board Member Kraby, to elect Ben Playter as PRAB 2020 Vice Chairman. Daniel Hollerung will move to PRAB 2020 Chairman. All in favor. Motion carried.

6. [20-040](#) Parks and Recreation Survey

Attachments: [Parks and Rec Survey Northfield](#)

Staff shared the results of the Parks and Recreation survey mailed to Northfield residents in early January. PRAB members were disappointed they were not aware the survey was being sent, didn't care for the options given on the survey, and hope if council moves forward with the .5% sales tax they will be allowed to help prioritize the work to be done in the parks.

7. [20-041](#) Northfield City Parks Amenities

Attachments: [Park features 4.pdf](#)
[Park Inventory.pdf](#)

Staff continued updating the board on park amenities. The following parks were discussed at this meeting: Hidden Valley, Heritage, Dresden Hills, John North, G.A. Rysgaard, Prairie Hills, Liberty, Hauberg Woods, Aspen and Roosevelt Ridge parks. This was the final groups of parks. PRAB will now begin the work to help develop the 5 - 10 year park CIP.

VI. Adjournment

A motion was made by Board Member Lutsky, seconded by Board Member Kraby, to adjourn the January PRAB meeting at 8:00. The motion passed.