



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Draft Environmental Quality Commission

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Wednesday, January 15, 2020

7:00 PM

Council Chambers

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### Roll Call

*Also Present: Beth Kallestad - Program Coordinator, Katie Schroeer and Nicholas Boehning - Youth Members, Erica Zweifel - Councilmember, Barb Neitzel - Recording Secretary*

**Present:** 5 - Carla Hansen, Brian Nowak, Kim Smith, Mika Turner and Bruce Anderson

**Absent:** 1 - Janet Petri

### I. Call to Order and Approval of Agenda

*EQC members introduced themselves to new members Mika Turner and Bruce Anderson.*

*B. Kallestad made a request to add discussion of a one day eco experience booth at the State Fair.*

**A motion was made by Board Member Nowak, seconded by Board Member Anderson, to approve the January 15, 2020 EQC agenda as amended. The motion carried by the following vote:**

**Yes:** 5 - Board Member Hansen, Board Member Nowak, Board Member Smith, Board Member Turner and Board Member Anderson

### II. Approval of Minutes

1. [20-027](#) December 18, 2019 EQC Minutes

**Attachments:** [1 - 12-18-19 EQC Minutes](#)

*mika and kim abstain*

**A motion was made by Board Member Nowak, seconded by Board Member Hansen, to approve the December 18, 2019 EQC Minutes. The motion carried by the following vote:**

**Yes:** 3 - Board Member Hansen, Board Member Nowak and Board Member Anderson

**Abstained:** 2 - Board Member Smith and Board Member Turner

### III. Unfinished Business

**Present:** 5 - Carla Hansen, Brian Nowak, Kim Smith, Mika Turner and Bruce Anderson

**Absent:** 1 - Janet Petri

2. [20-028](#) Review of Noxious Weed Ordinance for City Council

**Attachments:** [1 - Noxious Weed Ordinance Flaherty edits](#)

*The EQC reviewed the City's Noxious Weed Ordinance that was modified by the City Attorney and will be placed on the February 4, 2020 City Council Agenda. They agreed the clarifying language will better inform the community of invasive species.*

*K. Smith offered to prepare some slides and present this item at the February 4th meeting.*

*C. Hansen pointed out a typo on Page 1, Sec. 86-1, item (d) (1) which should read as Minn. R. 6216.0250 instead of 6218.0250. Staff will make the necessary changes.*

3. [20-029](#) Consider EQC Calendar and Work Plan for 2020

**Attachments:** [1 - EQC Work Plan 2020](#)

*The EQC reviewed the Work Plan for 2020. They agreed with the plan as presented and expressed interest in meeting with the Planning Commission regarding the Land Development Code. Staff will work on setting up a meeting and report back to the commission in February.*

4. [20-030](#) Discussion of Work Groups for Climate Action Plan Implementation

*Staff noted the working groups could be a mix of both EQC members and community members. Goals based on three year targets will be assigned to each group. The groups will be represented by the following point persons:*

*Energy – Brian and Katie S.*

*Urban Forest/Land Use – Kim*

*Transportation – Bruce*

*Waste – Carla*

*Water – Mika*

*Food – potentially Janet (need to verify as she wasn't able to attend)*

*There was discussion on the roles of the EQC point persons. It was determined they would be a conduit between the work groups and the EQC. Reports will be due the first Friday of each month. Every other month a specified work group will give a more in-depth report.*

*Staff noted she will work on the following:*

- Send out notes from the Climate Action Plan Implementation gathering of January 8th which identifies who is interested in which topic.*
- Work on template to provide information back to her.*
- Work on a way to communicate this process to the broader community via the City's website.*

## IV. New Business Items

### Discuss Eco Experience Booth at State Fair

*The EQC discussed having a one day eco experience booth at the Minnesota State Fair. Members agreed it would be a great opportunity to show off the Climate Action Plan to*

*other communities. It could diffuse their innovation and would be a way to show what the EQC is accomplishing.*

## V. Reports and Discussion Items

### 5. [20-031](#)

#### Staff Update from Program Coordinator

*Staff reported on the following:*

- She and Matt Rohn attended the Green Steps City Celebration which included suggestions from other communities on how the program has helped them.*
- She will be attending the Minnesota Climate Conference and present a "Growing Up Healthy" poster.*
- Northfield Reads Group choose climate for their topic area.*

*E. Zweifel noted there is a Northfield Sustainability facebook page hosted by the Greater Northfield Sustainability Collaboration.*

*February Agenda Items:*

- Election of Officers/Orientation*
- Dark Skies/LDC Update*
- Work Plan Items*
- Information on CERT's Grant*
- Carbon Funding Sequestration*

- a) **Commissioner Comments and Reports**
- b) **Staff Updates and Reports**
- c) **Comments from the Chair**

## VI. Adjournment

**A motion was made by Board Member Turner, seconded by Board Member Nowak, to adjourn the meeting at 8:00 p.m.. The motion carried by the following vote:**

**Yes:** 5 - Board Member Hansen, Board Member Nowak, Board Member Smith, Board Member Turner and Board Member Anderson