

CITY OF NORTHFIELD
PROPOSED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2019

295-HOUSING AND REDEVELOPMENT

			2016	2017	2018	(----- 2019 -----)	2020	% INCREASE	2021		
REVENUES			ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	% USED YTD	PROPOSED BUDGET	ADOPTED vs PROPOSED	PROJECTED BUDGET
<u>Taxes</u>											
295-31010	Ad Valorum Taxes	Current	223,303	233,075	242,631	256,476	134,278	52.36	267,504	4.30	278,204
295-31020	Ad Valorum Taxes	Delinquent	1,523	934	1,078	0	8,258	0.00	0	0.00	0
295-31050	Tax Increments		0	0	0	0	0	0.00	0	0.00	0
TOTAL Taxes			224,826	234,009	243,709	256,476	142,536	55.57	267,504	4.30	278,204
31010	Ad Valorum Taxes	Current	PERMANENT NOTES: Utilize 5.2% increase								
<u>Intergovernmental</u>											
295-33402	Market Value Credit		0	0	0	0	0	0.00	0	0.00	0
TOTAL Intergovernmental			0	0	0	0	0	0.00	0	0.00	0
<u>Charges for Services</u>											
295-34113	Conduit Debt Fees		0	0	0	0	0	0.00	0	0.00	0
295-34115	Bond Administrative Fees		0	0	0	0	0	0.00	0	0.00	0
TOTAL Charges for Services			0	0	0	0	0	0.00	0	0.00	0
<u>Other Revenue</u>											
295-36210	Interest on Investments		6,689	5,645	17,190	10,000	15,129	151.29	10,000	0.00	10,000
295-36211	Investment Market Value		105	3,878	996	0	9,725	0.00	0	0.00	0
295-36220	Rent		46,331	50,001	51,912	47,877	38,034	79.44	49,752	3.92	49,752
295-36225	Interest on Loans		0	0	0	0	0	0.00	0	0.00	0
295-36240	Refunds & Reimbursements		0	1,495	0	0	0	0.00	0	0.00	0
295-36250	Miscellaneous Revenues		0	1,036	245	1,000	245	24.50	0	100.00-	0
TOTAL Other Revenue			53,125	62,055	70,344	58,877	63,133	107.23	59,752	1.49	59,752
36220	Rent		PERMANENT NOTES: Rents calculated for 12 months rent per year, except Elianna properties whihc are calculated at 21 months rent per year to allow for vacancy periods.								
36250	Miscellaneous Revenues		PERMANENT NOTES: fees for first time homebuyer, manufactured home aquisition, etc.								
<u>Other Financing Sources</u>											
295-39101	Sale of Assets		0	0	0	0	0	0.00	0	0.00	0
295-39105	Land/Property Sale Proceeds		3,351	0	0	0	0	0.00	0	0.00	0
295-39200	Transfer In		0	0	0	0	0	0.00	0	0.00	0
295-39310	Bond Proceeds		0	0	0	0	0	0.00	0	0.00	0
TOTAL Other Financing Sources			3,351	0	0	0	0	0.00	0	0.00	0
TOTAL REVENUES			281,301	296,064	314,053	315,353	205,669	65.22	327,256	3.77	337,956

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295-HOUSING AND REDEVELOPMENT
Other Financing Uses

				(----- 2019 -----)			2020	% INCREASE	2021
EXPENDITURES	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	% USED YTD	PROPOSED BUDGET	ADOPTED vs PROPOSED	PROJECTED BUDGET
BAD DEPT/WRITE OFF									
295-4900-8900 Bad Debt Exp/Write-offs	48,927	1,450	0	0	0	0.00	0	0.00	0
TOTAL BAD DEPT/WRITE OFF	48,927	1,450	0	0	0	0.00	0	0.00	0
TOTAL Other Financing Uses	48,927	1,450	0	0	0	0.00	0	0.00	0

295-HOUSING AND REDEVELOPMENT
HRA General Operating

HRA General Operating			(-----)				2020	% INCREASE	2021	
EXPENDITURES		2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	% USED YTD	PROPOSED BUDGET	ADOPTED vs PROPOSED	PROJECTED BUDGET
<u>PERSONAL SERVICES</u>										
295-5200-1101	Salaries FullTime	79,360	84,825	80,213	85,411	61,403	71.89	91,995	7.71	95,836
295-5200-1102	Salaries Overtime	350	372	80	0	147	0.00	0	0.00	0
295-5200-1103	Salaries PartTime	0	0	0	0	0	0.00	0	0.00	0
295-5200-1112	Longevity	0	0	0	0	0	0.00	0	0.00	0
295-5200-1121	PERA	5,969	6,330	5,957	6,582	4,566	69.38	7,087	7.67	7,382
295-5200-1122	FICA	6,028	6,486	6,071	5,854	4,631	79.11	6,345	8.39	6,604
295-5200-1131	Medical/Dental/Life Insur	5,663	8,529	8,272	8,951	6,701	74.86	9,075	1.39	9,528
295-5200-1132	Employer HSA Contribution	1,975	2,015	1,892	1,925	875	45.45	1,750	9.09-	1,750
295-5200-1151	Workers' Comp Insurance Pre	711	711	630	434	326	75.00	591	36.18	642
TOTAL PERSONAL SERVICES		100,057	109,269	103,116	109,157	78,649	72.05	116,843	7.04	121,742
5200-1101	Salaries FullTime	PERMANENT NOTES: 2020 Allocation: Coordinator: 100% Director: 10%								
<u>SUPPLIES</u>										
295-5200-2218	General Supplies	128	26	249	300	134	44.72	300	0.00	300
TOTAL SUPPLIES		128	26	249	300	134	44.72	300	0.00	300
5200-2218	General Supplies	PERMANENT NOTES: Pens, paper, etc.								
<u>CHARGES FOR SERVICES</u>										
295-5200-3300	Other Professional Services	8,789	12,277	11,773	45,000	1,525	3.39	32,000	28.89-	32,000
295-5200-3301	Auditing & Accounting Servi	1,173	1,200	1,121	1,900	812	42.73	1,900	0.00	1,900
295-5200-3304	Legal Services	3,711	2,719	1,748	4,000	1,225	30.63	4,000	0.00	4,000
295-5200-3310	IT Equip Repl Charge	5,589	1,857	5,742	3,291	2,468	75.00	3,291	0.00	3,291
295-5200-3331	Mileage/Meals/Lodging	150	904	99	3,500	0	0.00	2,000	42.86-	2,000
295-5200-3333	Staff Training/Conferences	695	3,743	409	7,000	82	1.17	4,000	42.86-	4,000
295-5200-3342	Advertising	0	0	0	2,000	0	0.00	2,000	0.00	2,000
295-5200-3361	General Insurance	2,000	1,900	1,900	1,900	1,425	75.00	2,100	10.53	2,100
TOTAL CHARGES FOR SERVICES		22,106	24,600	22,792	68,591	7,537	10.99	51,291	25.22-	51,291
5200-3300	Other Professional	SPERMANENT NOTES: Professional services deemed necessary for HRA projects								
5200-3301	Auditing & Accountin	PERMANENT NOTES: As per Finance Dept								
5200-3331	Mileage/Meals/Lodgin	PERMANENT NOTES: Travel and lodging for NDC certification								
5200-3333	Staff Training/Confe	PERMANENT NOTES: NDC Certification process								

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295-HOUSING AND REDEVELOPMENT
HRA General Operating

HRA General Operating			(----- 2019 -----)				2020	% INCREASE	2021	
EXPENDITURES		2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	% USED YTD	PROPOSED BUDGET	ADOPTED vs PROPOSED	PROJECTED BUDGET
5200-3342	Advertising	PERMANENT NOTES: Advertise CDBG programs and other projects HRA is working on or promoting								
5200-3361	General Insurance	PERMANENT NOTES: HRA's share of general liability, property insurance, etc. SHOULD NOT include rental property insurance; that is a 5210 budget item.								
<u>OTHER CHARGES</u>										
295-5200-4463	Dues, Memberships, Subscrip	636	491	0	1,000	471	47.10	1,000	0.00	1,000
295-5200-4464	Miscellaneous Operating Exp	430	15,441	0	500	0	0.00	500	0.00	500
295-5200-4490	Administrative Charge	6,999	6,999	6,999	7,279	5,459	75.00	7,570	4.00	7,570
TOTAL OTHER CHARGES		8,065	22,931	6,999	8,779	5,930	67.55	9,070	3.31	9,070
5200-4463	Dues, Memberships, SPERMANENT NOTES:	NAHRO subscriptions								
5200-4464	Miscellaneous OperatPERMANENT NOTES:	Balance line item								
5200-4490	Administrative ChargPERMANENT NOTES:	Administrative overhead charge to General Fund								
<u>CAPITAL OUTLAY</u>										
295-5200-5520	Other Improvements	0	0	0	0	0	0.00	0	0.00	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	0.00	0	0.00	0
<u>TRANSFERS</u>										
295-5200-7200	Transfer Out	0	0	0	0	0	0.00	0	0.00	0
TOTAL TRANSFERS		0	0	0	0	0	0.00	0	0.00	0
5200-7200	Transfer Out	PERMANENT NOTES: IT payments for services rendered								
TOTAL HRA General Operating		130,355	156,827	133,156	186,827	92,250	49.38	177,504	4.99--	182,403

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295-HOUSING AND REDEVELOPMENT
HRA Rental Projects

HRA Rental Projects		(----- 2019 -----)					2020	% INCREASE	2021	
		2016	2017	2018	CURRENT	Y-T-D	% USED	PROPOSED	ADOPTED vs	PROJECTED
EXPENDITURES		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YTD	BUDGET	PROPOSED	BUDGET
<u>CHARGES FOR SERVICES</u>										
295-5210-3361	General Insurance	2,525	2,750	2,900	3,076	2,307	75.00	3,100	0.78	3,220
295-5210-3387	Water, Sewer, Gas & Electrici	5,652	6,002	7,312	8,200	4,911	59.89	8,200	0.00	8,600
TOTAL CHARGES FOR SERVICES		8,177	8,752	10,212	11,276	7,218	64.01	11,300	0.21	11,820
5210-3361	General Insurance	PERMANENT NOTES: Property Insurance for 517 Washington, 2007 Hidden Valley Rd and Elianna townhomes, increased 6% over 2018 estimates								
5210-3387	Water, Sewer, Gas & E	PERMANENT NOTES: Water/sewer/trash and Xcel utilities Washington, and stipend for Elianna assuming empty unit for 3 months between tenants LAWN AND SNOW BELONG IN MISC EXPENSES								
<u>OTHER CHARGES</u>										
295-5210-4464	Miscellaneous Operating Exp	28,414	19,035	21,939	39,744	19,279	48.51	38,360	3.48-	38,668
TOTAL OTHER CHARGES		28,414	19,035	21,939	39,744	19,279	48.51	38,360	3.48-	38,668
5210-4464	Miscellaneous Operat	PERMANENT NOTES: Taxes, repairs, lawn maintenance for 517 Wash and Elianna properties								
<u>DEBT SERVICE</u>										
295-5210-6011	Interest Exp - Interfund Lo	0	0	0	0	0	0.00	0	0.00	0
TOTAL DEBT SERVICE		0	0	0	0	0	0.00	0	0.00	0
TOTAL HRA Rental Projects		36,591	27,788	32,151	51,020	26,496	51.93	49,660	2.67-	50,488

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295-HOUSING AND REDEVELOPMENT
HRA LMI Housing

			(----- 2019 -----)				2020	% INCREASE	2021
EXPENDITURES	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	% USED YTD	PROPOSED BUDGET	ADOPTED vs PROPOSED	PROJECTED BUDGET
<u>CHARGES FOR SERVICES</u>									
295-5220-3309 Programs and Public Service	0	0	9,000	0	15,000	0.00	76,500	0.00	79,500
295-5220-3387 Water, Sewer & Storm Drains	0	0	0	1,000	0	0.00	1,000	0.00	1,000
TOTAL CHARGES FOR SERVICES	0	0	9,000	1,000	15,000	1,500.00	77,500	7,650.00	80,500
5220-3309 Programs and Public	PERMANENT NOTES: Street Assessment Assistance - \$30,000.00 Nfld Union of Youth (homeless prevention)- \$15,000.00 Fall Clean Up Program - \$8,000.00 Viking Terrace Rehab - \$20,000								
5220-3387 Water, Sewer & Storm	PERMANENT NOTES: Storm sewer fee as calculated by Engineering dept. Will pay this charge until site is developed.								
<u>OTHER CHARGES</u>									
295-5220-4464 Miscellaneous Operating Exp	93	177	1,747	1,000	2,140	214.00	2,000	100.00	1,000
TOTAL OTHER CHARGES	93	177	1,747	1,000	2,140	214.00	2,000	100.00	1,000
5220-4464 Miscellaneous Operat	PERMANENT NOTES: Southbridge Maintenance/mowing								
<u>CAPITAL OUTLAY</u>									
295-5220-5520 Other Improvements	96,253	53,681	22,361	75,506	15,503	20.53	20,592	72.73-	23,565
TOTAL CAPITAL OUTLAY	96,253	53,681	22,361	75,506	15,503	20.53	20,592	72.73-	23,565
TOTAL HRA LMI Housing	96,345	53,859	33,108	77,506	32,643	42.12	100,092	29.14	105,065
TOTAL EXPENDITURES	312,218	239,923	198,415	315,353	151,389	48.01	327,256	3.77	337,956
REVENUES OVER/(UNDER) EXPENDITURES	(30,917)	56,141	115,638	0	54,280	0.00	0	0.00	0