



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Draft City Council

---

Tuesday, September 10, 2019

5:30 PM

Police Department

---

### Work Session

#### 5:30 PM - REGULAR AGENDA CALL TO ORDER

*Mayor Pownell called the meeting to order at 5:33 PM.*

*Present-6- Council Member David DeLong, Council Member Clarice Grabau, Council Member Brad Ness, Council Member Erica Zweifel, Council Member Jessica Peterson White and Mayor Pownell.*

#### REGULAR AGENDA

##### 1. [19-1083](#)

*Review and Discussion of Preliminary Tax Levy and Budget for 2020.*

*Doug Green from Springsted Incorporated presented information on special assessments and franchise fees. Green expanded on list of cities and outlined the percentage that have both special assessments and franchise fees.*

*City Administrator Martig presented on local option sales tax.*

*Martig and staff presented budget updates. Martig noted potential cuts and posed questions to post on frequently asked questions webpage. Martig noted alternate revenue and the option of 3rd alternative revenue source. Martig presented on community services for community events and information related to the budget for in-kind grant money.*

*City Council split into three groups and participated in budget related activities. Each station was 10 minutes.*

*Station one was designated for table discussion. Council met with staff department heads where they had an opportunity to discuss their concerns and questions. Staff department heads also had an opportunity to present their needs for their specific requests.*

*Station two was a priority dot activity.*

*Station three Council members completed a questionnaire for "Priorization of Budget Areas" which included 18 questions.*

*Meeting adjourned at 8:58 PM.*

#### ADJOURN