



Northfield Library Board

MEETING MINUTES RECORD

Meeting: Regular Library Board Meeting

Date: Sept. 11, 2019

Location: Northfield Public Library

Start time: 7:02 p.m.

Bunday Meeting Room

Adjourn time: 8:10 p.m.

Members present: Max Gordon-Mercer, Margit Zsolnay, Cathy Oehmke, Thelma Estrada, Grace Casson, Robert Anderson, Mason Randall, James Shuffelton

Members absent: Bill Johnson, Brad Schaffner, Tammy Hayes

Others present: Teresa Jensen (Staff Liaison), Becky Novotny (Clerical Liaison), Bill North (FFOL), Angelica Linder (Library Staff), Judy Schotzko (SELCO)

1. Call to Order	The meeting was called to order at 7:02 p.m. by Chair M. Randall.	
2. Approval of agenda for Wednesday Sept. 11, 2019	T. Jensen said under <i>8. New Business, a. Election of Vice-Chair</i> that the Library Board did elect a vice-chair at the June meeting. C. Oehmke was elected though she was not in attendance at that meeting. C. Oehmke has agreed to be the vice-chair. Election of a vice-chair does not need to take place.	Meeting agenda for Wednesday, Sept. 11, 2019 approved via consent.
3. Approval of minutes from Wednesday, July 10, 2019		Meeting minutes from Wednesday, July 10, 2019 approved via consent.
4. Public Comment	No comment from the public.	
5. Welcome and Intro to new and returning youth representatives	Library Board members introduced themselves to the new Library Board youth representatives.	
6. Reports		
a. Staff Report (Linder)	T. Jensen introduced Angelica Linder, Outreach Coordinator. A. Linder said she will have been with the Library for two years in November. She has lived in Northfield for 18 years. She has a daughter in 11 th grade and a son in 4 th grade. When she moved to Northfield she did not speak English. Through Community Services English classes, her husband, and the Library she learned to speak English. When she was offered the position at the Library she was happy to accept and be able to work in a place that she loved as well as use her Spanish speaking skills. She enjoys taking the Book Bike and Bookmobile into the community. It is a fun way to engage and build new relationships between the community and the Library. She has established a collaboration with Growing Up Healthy for Tuesdays in the Park. She takes the Bookmobile to various planned activities in Northfield parks. She also does a lot of translating for the Library. The LINK Services newsletter is one of the places she has been using her translating skills. The newsletter is the only bilingual newsletter in Northfield. It is distributed to between 700-900 households a month as well as to various establishments throughout town. Last year A. Linder organized the first Hispanic Heritage Celebration (HHC), which brought 400 people to the event. She brought the Mexican Consulate to the Library for an open forum. She assisted with the Sidewalk Poetry contest this year that for the first time was open to submission of Spanish poems. This year the HHC is scheduled for Saturday, Sept. 14. The majority of the event is being funded by a SEMAC grant. There will be dancers, bands, a poet, Zumba and more. Every Thursday in September and October there will be culture and cuisine events where people can hear about various Hispanic cultures and dine on food prepared from these	

	cultures. Bilingual yoga will be offered on Saturday mornings in September. Zumba will be offered on Saturday mornings in October. During the first week of November there will be many activities offered in honor of The Day of the Dead. A. Linder has been out in the community recently attending Ready Set Go Elementary Orientations and Operation Backpack. She also oversees the Spanish Book Club. It currently has 12 members. The books are purchased by the FFOL.	
b. Director's Report (Jensen)	Written report submitted. T. Jensen thanked the FFOL for all that they do for the Library. Sept. 22 is the annual meeting for the FFOL. T. Jensen said that Library circulation statistics they have consistently increasing throughout the year.	
c. SELCO (Schotzko)	J. Schotzko attended one meeting of SELCO. She volunteered for three committees. These committees include advocacy, strategic planning and a review of the SELCO by-laws. J. Schotzko will be attending the MLA meeting at Mystic Lake next week.	
d. Friends and Foundation of the Northfield Public Library (North)	B. North passed around copies of the budget that was approved by the FFOL Board. The members that attend the annual FFOL meeting on Sunday, Sept. 22 will discuss the budget. Jessica Peterson White will be the keynote speaker at the meeting. FFOL membership applications were distributed. B. North discussed the proposed budget increases and decreases on various line items of the budget. B. North said that there will a membership drive coming up this fall. The annual Trivia Bee will follow on Nov. 1. The year will round out with Give to the Max in November.	
e. Library Programming via the Library Board (Anderson)	R. Anderson said that there has not been much progress since the Library Board last met. T. Jensen will send out an e-mail to the members of the Library Board to see if there is interest in doing any Library Board programming for the Library. R. Anderson would like to see a regular schedule of programming of community members that would come to the Library to talk about who they are what they do.	
7. Old Business		
a. Welcome Card/Revision to the Circulation Policy	T. Jensen reviewed the changes to the Circulation Policy that will now include a Welcome Card. B. North suggested under <i>Identification, -Individuals who are unable to provide current verification of name and address will be issued a library card which restricts borrowing privileges</i> ("Welcome Card"). Change to <i>Individuals who are unable to provide current verification of name and address will be issued a library card which limits borrowing privileges</i> ("Welcome Card"). Library Board voted for and approved the Circulation Policy changes.	Motion: C. Oehmke Second: T. Estrada Approval of the revision of the Circulation Policy addition of the Welcome Card. All in favor.
8. New Business		
a Election of vice- chair	Removed from the agenda.	
9. Other		
	B. North will attend the September City Council meeting.	
10. Adjourn		
	Time: 8:10 p.m.	Meeting adjourned via consent.

Submitted by B. Novotny, Clerical Liaison