



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Draft Park & Recreation Advisory Board

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Thursday, April 18, 2019

6:30 PM

City Hall 2nd Floor Training Room

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### I. Call to Order and Approval of Agenda

*Chair D. Gehring called the April 2019 PRAB meeting to order at 6:30pm.*

**Present:** 5 - Chair Dale Gehring, Peder Jothen, Neil Lutsky, Daniel Hollerung, Ben Playter and Megan Kraby

**Absent:** 1 - Kristin Partlo

### II. Approval of Minutes

1. [19-831](#)

**Attachments:** [Meeting Minutes - Mar 2019](#)

*New PRAB member Ben Playter was introduced. B. Playter will be filling B. Kallestad's position as she has accepted the role of Program Coordinator for the City of Northfield.*

**A motion was made by Board Member Hollerung, seconded by Board Member Lutsky, to approve the March 2019 PRAB minutes as written. All in favor. Motion carried.**

### III. Public Comment

*There was no public comment.*

### IV. Reports and Discussion Items

2. [19-832](#) Staff Report

**Attachments:** [April Park Report.pdf](#)  
[April.pdf](#)

*Staff reports were reviewed.*

*Crews are working to officially open parks on May 1.*

*Community Services summer brochures were mailed on April 12. Registration is now open for summer programs.*

### V. Unfinished Business

3. [19-833](#) Continue discussion on a bike park

**Attachments:** [Meadows Park.pdf](#)  
[Memorial Park.pdf](#)  
[MeadowsParkMasterPlan\\_FINAL\\_150827](#)

PRAB members discussed with CROCT member Griff Wigley, the options of building a bike park in Northfield. PRAB preferred the Meadows Park location, while CROCT was leaning toward the Memorial Park location. Wigley volunteered to continue research with the help of Grad students to study bike park usage in Northfield.

4. [19-834](#) Pedestrian, Bike and Trail System Update Recommendations

The pedestrian, bike and trail system update was approved by council at their April 16, 2019 meeting. An optional downtown spur was added to the recommendations. Staff will meet with DNR regarding funding.

5. [19-835](#) Canoe/kayak River Access

Attachments: [Riverside Canoe Access.pdf](#)  
[Babcock Park Canoe Access Option 1.pdf](#)  
[Babcock Park Canoe Access Option 2.pdf](#)

Discussion was held on the best location for the new kayak/paddle board/canoe takeout. Three locations being considered were in Riverside Park at 7th Street, the south end of Babcock Park and the north end of Babcock Park. Robert Stai and Norman Oberto from the Riverside Enhancement Committee discussed the advantages of constructing the takeout in Babcock Park. DJJD representative Lynn Ziegler shared her concerns with the takeout being placed near the rodeo grounds. At this time, PRAB recommended holding off on the original construction location approved in June 2018 location in Riverside Park until the right decision is reached based on the Mills Town trailhead and master plan for Babcock Park.

## VI. New Business Items

6. [19-836](#) Artists on Main Street Project

Attachments: [Artist on Main Street.pdf](#)  
[Proposal guidelines.pdf](#)

D. Hollerung has agreed to represent PRAB at the Public Arts Review Committee meeting on April 22nd to discuss art in Ames Park.

## VII. Adjournment

A motion was made by Board Member Lutsky, seconded by Board Member Kraby, to adjourn the April PRAB meeting at 8:10pm. One no vote. The motion carried.