



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft Park & Recreation Advisory Board

Thursday, March 21, 2019

6:30 PM

City Hall 2nd Floor Training Room

I. Call to Order and Approval of Agenda

Chair D. Gehring called the March 2019 PRAB meeting to order at 6:30pm.

Present: 5 - Chair Dale Gehring, Peder Jothen, Beth Kallestad, Neil Lutsky and Daniel Hollerung

Absent: 2 - Kristin Partlo and Megan Kraby

II. Approval of Minutes

1. [19-771](#)

Attachments: [Meeting Minutes Mar-2019](#)

A motion was made by Board Member Kallestad, seconded by Board Member Lutsky, to approve the February 2019 minutes as written. All in favor. Motion carried.

III. Public Comment

There was no public comment.

IV. Reports and Discussion Items

2. [19-772](#) Staff Report

Attachments: [March Comm Ed Report.pdf](#)

[March Park Report.pdf](#)

[March Rec Report.pdf](#)

Staff reports were reviewed. Board members asked about recreation program participants, if all groups were being served well. Recreation Coordinator, Berhard said they are always looking at this and coming up with ways to include all areas of Northfield in their activities. Transportation is a struggle for some households. The spring brochure be available and registration open on April 12, 2019.

Outdoor pool repairs were approved at the March 19, 2019 meeting.

V. New Business Items

3. [19-773](#) Upgrades to Lions/Riverside Park

Noon Lions Club representative, Tom Nielson began the talks with PRAB on the Noon Lions Club's interest in a legacy project at Riverside park to better serve the community long term. Ideas shared between Lions and PRAB were:

**playground equipment near the park shelter*

**improve signage*

**upgrade restrooms to be ADA compliant*

Discussion was held on matching funds as well as fund raising opportunities.

Noon Lions Club will continue to work with staff to decide on a legacy project.

4. [19-774](#) Bike Park

Attachments: [CROCT agenda overview for PRAB meeting V2.0.pdf](#)

CROCT member, Griff Wigley shared a presentation to update board members on completed projects and aspirations for future biking opportunities in Northfield. CROCT would like to build a mountain bike park in Northfield. Locations of Meadows as well as Old Memorial Park were discussed. PRAB members will discuss mountain bike possibilities at the April 2019 PRAB meeting.

5. [19-775](#) Sports Tourism Committee

Members, D Hollerung and M Kraby have been asked to participate on the Sports Tourism Committee. The newly formed committee is gathering data regarding Northfield sports associations. Hollerung and Kraby will continue to update PRAB members as information is gathered.

VI. Unfinished Business

6. [19-776](#) Pedestrian, Bike and Trail System Update Recommendations

Toole Design will present their final report to council on April 2, 2019. PRAB members encourage council to move forward with implementation of the pedestrian, bike and trail system recommendations.

A motion was made by Board Member Lutsky, seconded by Board Member Jochen, to accept the Pedestrian, Bike and Trail System recommendations presented by Toole Design. All in favor. Motion carried.

7. [19-777](#) Butterfly Bench at Riverside Park

Attachments: [Butterfly Bench.pdf](#)

Staff reached out to the City Attorney who stated the bench is not any different from the other benches in parks. PRAB members felt the butterfly bench fits well near the butterfly, bee and dragonfly gardens.

A motion was made by Board Member Jochen, seconded by Board Member Kallestad, to approve the butterfly bench to be installed at Riverside Park. 3 yes votes to 1 no vote. Motion carried.

VII. Adjournment

Member, B Kallestad resigned from PRAB because she took a position working for the City of Northfield. This will be her last meeting.

A motion was made by Board Member Lutsky, seconded by Board Member Kallestad, to adjourn the March PRAB meeting at 8:01pm. The motion carried unanimously.