

EDA Socio-Economic Sub-Committee

Meeting Minutes

March 12, 2019

I. Call to order

Nate Carlson called to order the meeting of the EDA Socio-Economic Sub-Committee at 9:00 am on March 12, 2019 at Northfield City Hall offices.

II. Roll call

Nate Carlson conducted a roll call. The following persons were present: Rachel Leatham, Andrew Ehrmann, Mikayla Schmidt, Mar Valdecantos, and Mitzi Baker.

III. New business

a) Review of Draft RFP

The EDA Socio-Economic Committee met to discuss the draft RFP for consultant services created by staff. Committee members approved the draft and recommend approval by the EDA to proceed with disbursement of the RFP.

The Committee proposed a timeline of the project in the draft RFP. The Committee believes that six months is adequate time for the consultant to complete the work.

IV. Adjournment

Nate Carlson adjourned the meeting at 10:00 am. Minutes submitted by: Nate Carlson