



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft Park & Recreation Advisory Board

Thursday, January 17, 2019

6:30 PM

2nd Floor Training Room

I. Call to Order and Approval of Agenda

Chairman Dale Gehring called the January 2019 PRAB meeting to order at 6:30pm.

Present: 5 - Chair Dale Gehring, Beth Kallestad, Neil Lutsky, Daniel Hollerung and Megan Kraby

Absent: 2 - Peder Jothen and Kristin Partlo

II. Approval of Minutes

1. [19-642](#)

Attachments: [Meeting Minutes Nov-2018](#)

A motion was made by Board Member Lutsky, seconded by Board Member Hollerung, to approve the November 2018 minutes as written. All in favor.
Motion carried.

III. Public Comment

Heather Lawrenz from the Arts and Culture Commission shared the City of Northfield Cultural Plan for 2019 - 2024. The Cultural Plan will be added to the February PRAB agenda along with the opportunity to vote to support the plan.

IV. Unfinished Business

2. [19-643](#)

Staff Reports

Attachments: [Comm Ed Report.pdf](#)

[Jan Rec Report.pdf](#)

[Jan Park Report.pdf](#)

Community Education - Recreation Coordinator, Melissa Bernhard, was unable to attend the meeting. PRAB members reviewed the report she submitted for the agenda packet.

Recreation Department - St. Olaf is finished using the City ice arena and have moved into their newly built arena. PRAB members asked what kind of financial hit this will be on the city. Allison will be asked to present updated arena numbers at the February PRAB meeting.

Park Department - Crews continue to flood outdoor ice rinks. We have good ice that is getting a lot of use. The Christmas lights went up mid-November, and have all been removed at this time.

V. New Business Items

3. [19-644](#) Election of Officers

A motion was made by Board Member Lutsky, seconded by Board Member Hollerung, to nominate Dale Gehring as 2019 PRAB Chairman. All in favor.
Motion carried.

A motion was made by Board Member Gehring, seconded by Board Member Kraby, to nominate Daniel Hollerung as 2019 PRAB Vice Chairman. All in favor.
Motion carried.

4. [19-645](#) Park and Recreation Advisory Board Orientation

Attachments: [PRAB BYLAWS - approved 1 19 2017.pdf](#)

The PRAB by-laws were reviewed and included in the January agenda packet for new members. The boards and commissions orientation video will be viewed at the February PRAB meeting.

5. [19-646](#) 2019 Park Projects

Attachments: [Picnic patio design.pdf](#)

[Canoe Access.pdf](#)

[2019 Bit trail maintenance.pdf](#)

[Mulch replacement.pdf](#)

PRAB members discussed park projects planned for 2019, which included:

** A paver patio at Way Park to be constructed as a joint project with Friends of Way Park.*

** River access and a turnaround in Riverside park to be constructed as a joint project with the DNR.*

** Trail reconstruct on bituminous trails throughout Northfield.*

** Playground mulch replacement at Prairie Hills, John North, Way, Cherry, Sibley Swale and Washington Parks.*

** We Love Northfield service day on May 18th*

** Ice arena discussion*

VI. Adjournment

A motion was made by Board Member Lutsky, seconded by Board Member Hollerung, to adjourn the January PRAB meeting at 7:31pm. The motion carried unanimously.