



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Draft Housing & Redevelopment Authority

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Thursday, November 15, 2018

8:00 AM

Council Chambers

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### Special Meeting

#### Rollcall

*Also Present: Janine Atchison - Housing Coordinator, Mike Ericson - Interim Community Development and Planning Director, Leah Hall - Three Rivers Community Action, Barb Neitzel - Recording Secretary*

**Present:** 5 - Jayne Hager Dee, Dayna Norvold, Kevin Fink, Erica Zweifel and Brent Nystrom

#### III. Unfinished Business

1. [HRA M2018-010](#) Three River Community Action Agency Spring Creek II - 2018 Low Income Housing Tax Credit Application Scoring.

**Attachments:** [Spring Creek II local funding points](#)  
[Spring Creek II Application Debrief](#)

*Leah Hall, Three Rivers Community Action, gave an overview of the scoring process for the Spring Creek II Project application with MHFA and spoke on the following three areas of the tax credit application that did not meet the scoring expectations:*

- Rental Assistance
- Location Efficiency, Access to Transit
- Other Contributions/Local Funding Contribution

*The next step is for Three Rivers to have a session with a technical assistance group from MHFA to review the score of the June 2018 tax credit application. The information may be helpful for future tax credit application.*

#### V. Reports and Discussion Items

- a) Commissioner Comments and Reports
- b) Staff Updates and Reports
- c) Comments from the Chair

#### VI. Adjournment

*The meeting adjourned at 8:27 a.m.*