

Meeting Minutes - Draft Park & Recreation Advisory Board

Thursday, June 21, 2018

7:00 PM

City Hall 2nd Floor Training Room

I. Call to Order and Approval of Agenda

Chairman Dale Gehring called the June PRAB meeting to order at 7:00pm.

A motion was made by Board Member Partlo, seconded by Board Member Lutsky, to approve the June 2018 agenda as amended to include a discussion on having an invasive species speaker and rotary project opportunities. The motion carried unanimously.

II. Approval of Minutes

1. [18-319](#)

Attachments: [Meeting Minutes-May 2018](#)

A motion was made by Board Member Lutsky, seconded by Board Member Partlo, to approve the May 2018 minutes as amended to correct a spelling error. All in favor, except for B. Kallestad who abstained. Motion carried.

III. Public Comment

Representatives from The Crossings and new motel addressed their concern regarding the green space between their buildings and the river. The area is overgrown with weeds, unattractive and unable to be used. This group would like to see a trail installed and the area maintained with a low maintenance grass or plants, which would also help with erosion control.

IV. Reports and Discussion Items

2. [18-320](#)

Staff Reports

Attachments: [June Rec Report.pdf](#)
[June Park report.pdf](#)
[June Comm Ed Report.pdf](#)

Community Education - Melissa updated members on the current programs running through Community Ed. Little league numbers are up this year and the golf programs have been successful. It has been a busy summer with rescheduling events because of rain.

Recreation Department - Summer ice is in the arena. The outdoor pool opened on June 6th after a leak was temporarily repaired. A more permeant repair will be done after the pool closes for the season.

Park Department - The old bleachers at the rodeo grounds are being removed by the Randolph FFA. The pump in the Bridge Square fountain has been replaced. Playground fall

protection (wood mulch) will be added to four playgrounds this summer.

V. Unfinished Business

3. [18-321](#) Clarification of the Park Recreation Advisory Board's role

Attachments: [PRAB City Code.pdf](#)

[PRAB BYLAWS - approved 1 19 2017.pdf](#)

The role of PRAB is to advise council regarding the park system, recreational facilities and programs. The members appreciate receiving materials in a timely manner before the meeting to give them time to review the information.

VI. New Business Items

Nancy Braker would like to speak to PRAB regarding some basic information about invasive species. She will be added to the July PRAB agenda.

The Rotary is looking for a local project of significance in the areas of youth, service, partnership and climate, to be voted on in July. PRAB members suggested Rotary consider the Pickleball courts in Riverside Park as their project.

4. [18-322](#) 2019 Budget Items

Attachments: [Canoe Access.pdf](#)

PRAB members reviewed the 2019 capital park fund. The projects included in the budget are:

- * \$50,000 for a canoe access in Riverside Park*
- * \$7,500 to build a paver picnic patio at Way Park*
- * \$20,000 to hire a consultant for concept planning along the river corridor*

PRAB members would like to see the park fund balance that shows projected projects and dollars needed for long range planning. The members also encourage dialogue with neighbors effected by the projects.

A motion was made by Board Member Kallestad, seconded by Vice Chair Hvistendahl, to accept the budget proposal for the 2019 capital improvements. All in favor. Motion carried.

VII. Adjournment

A motion was made by Board Member Lutsky, seconded by Vice Chair Hvistendahl, to adjourn the June PRAB meeting at 8:46pm. The motion carried unanimously.