



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft City Council

Tuesday, June 5, 2018

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor Pownell called the meeting to order at 6:01 pm.

Mayor Pownell recognized and acknowledged the passing of former City Council Member and Housing and Redevelopment Authority Member Kris Vohs.

Present: 7 - Council Member Greg Colby, Council Member David DeLong, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, Council Member Erica Zweifel, and Mayor Rhonda Pownell

APPROVAL OF AGENDA

Mayor Pownell noted the items in the supplemental memos, including the addition of Resolution 2018-064 to the consent agenda.

A motion was made by Council Member Ness, seconded by Council Member Nakasian, to approve the agenda as amended with the addition of Resolution 2018-064 to the consent agenda. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

APPROVAL OF MINUTES

1. [18-293](#) May 15, 2018 City Council Meeting Minutes

A motion was made by Council Member Nakasian, seconded by Council Member Peterson White, to approve the May 15, 2018 City Council Meeting Minutes. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

CONSENT AGENDA

City Administrator Martig introduced the items on the consent agenda.

A motion was made by Council Member Zweifel, seconded by Council Member Ness, to approve the consent agenda. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

2. [18-294](#) Consider Approving Disbursements totaling \$1,157,668.36
3. [18-295](#) Consider Mayoral Establishment of and Appointments to Temporary

City/Hospital Governance Committee

4. [Res. 2018-058](#) Consider Resolution Approving NCRC Senior Center Roof Repair Project Plans and Specifications and Authorizing Bids
5. [Res. 2018-059](#) Consider Resolution Approving Rent Schedule and Corrections to Amended and Restated Fire Station Lease Agreement
6. [18-296](#) Approve New Joint Funding Agreement for River Gages between the U.S. Geological Survey and the City of Northfield
- [Res. 2018-064](#) Resolution 2018-064 - Close the 2015 and 2016 Capital Projects Funds, Transit Fund, Community Resource Center and 1992 TIF Bond Funds and Authorize Interfund Transfers

OPEN PUBLIC COMMENTS

Jon Denison, Northfield, thanked Mayor Pownell for her kind comments regarding former Councilor Kris Vohs. Denison stated Vohs was a quality Council member and it was a great privilege to know him. Spoke regarding the temporary Hospital Governance Committee and hopes there are members of the Hospital Board and a member of the Charter Commission on this group.

PUBLIC HEARINGS AND RELATED ACTION

7. [18-297](#) Public Hearing for Liquor License for Northfield Hotel Properties LLC - 114 Second Str. W.

Mayor Pownell opened the public hearing at 6:09 pm. City Clerk Little introduced this item.

A motion was made by Council Member Colby, seconded by Council Member Nakasian, to close the public hearing at 6:16 pm. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

8. [18-298](#) Consider Approval of Liquor Licenses for Northfield Hotel Properties, LLC at 114 Second Str. W.

A motion was made by Council Member Ness, seconded by Council Member Peterson White, to approve On-sale Intoxicating and Sunday Liquor Licenses for Northfield Hotel Properties LLC dba Fairfield Inn & Suites Northfield located at 114 Second Str. W., Northfield subject to: Department of Public Safety Alcohol & Gambling Enforcement Approval; and Submittal of all final documents, final inspection of premises. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

REGULAR AGENDA

9. [18-299](#) Project Update and Consider Funding Request from Age Friendly Northfield

City Administrator Martig introduced this item. Councilor DeLong provided additional information regarding this item.

A motion was made by Council Member Colby, seconded by Council Member Nakasian, to approve \$5,000 for the Age Friendly Northfield Initiative effort and development of a service contract for consideration at the June 19, 2018 Council meeting. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

10. [Res. 2018-060](#) Consider Resolution Restricting Parking on both sides of Spring Creek Road from Superior Drive to Huron Court

Public Works Director/City Engineer Bennett introduced this item and answered questions posed by Council.

A motion was made by Council Member Ness, seconded by Council Member Colby, to approve Resolution 2018-060 - Restricting Parking on both Sides of Spring Creek Road from Superior Drive to Huron Court. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

11. [Res. 2018-061](#) Consider Resolution of Support of Tax Increment Financing for Affordable Housing Spring Creek II Project in Southbridge Area

Housing Coordinator Janine Atchison introduced this item. Three Rivers Community Action Community Development Director Leah Hall reviewed the project and the Tax Increment Financing request. Three Rivers Community Action is partnering with the Northfield Housing and Redevelopment Authority on the project. Councilor Zweifel provided additional information regarding the project. Ms. Hall answered questions posed by Council. Mayor Pownell acknowledged board members in attendance.

Olivia Frey, 401 Highland Ave., noted the need for housing in the community and spoke in support of the project.

A motion was made by Council Member Zweifel, seconded by Council Member Nakasian, to approve Resolution 2018-061 - Supporting Spring Creek II, a 32-Unit Multi-Family Housing Development in the City of Northfield. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

12. [18-300](#) Discussion of Resolution Approving 1/2 Cent Sales Tax Question and Property Tax Referendum Question Related to a Civic Center (includes ability for 2 sheets of ice and other civic uses) and Improvements to Parks, Trails and Open Space to be Certified to Rice County and Dakota County.

Public Works Director/City Engineer Bennett introduced this item and answered questions posed by Council. City Administrator Martig provided information on this item and answered questions posed by Council.

Liz Penny, 31250 Scoiota Trail, spoke in favor of project. Noted she is a coach and volunteer and studying to be an anthropologist. Penny noted items she has learned while on the ice including gained confidence while doing something she loves. Spoke in support of the project.

Brent Bielenberg, 1807 Truman Court, noted he came to Northfield in 1990 to play hockey at St. Olaf, has been the High School Girls Hockey Coach for 20 years. Bielenberg shared what the current ice area is like noting accessibility issues, and small size of locker rooms causing players to dress out in the open in the hallway. Spoke in support of the project.

Chris Kennelly, 1610 Riverview Lane, spoke in favor of language and moving the project forward. Suggested name of Cannon River Civic Center. Noted private committees working on the project right now. Currently doing an independent pro bono study to see what other uses could be included in the facility.

Todd Bornhauser, President of Northfield Area Chamber of Commerce & Tourism, spoke regarding the tourism dollars an arena can bring in by filling hotel rooms, shopping, restaurants, and using other facilities. Spoke regarding Northfield being a tourist destination in the winter. Noted support for the civic center idea for many uses.

Brett Reese, 612 Thye Court, noted this is truly a public and private partnership. Spoke regarding the ability to address inadequacies of current facilities. Identified 12 sources of funding to help get the facility built. Noted there is a demonstrated need for two sheets of ice and the facility will be revenue and cost neutral. Spoke in favor of the project and appreciates the Council taking the opportunity to work on ballot questions.

13. [Res. 2018-062](#) Consider Resolution Accepting Public Improvements, Budget Amendment Approving Use of Capital Reserve Fund, and Approving Final Payment for the 2010 East Cannon River Trail Project (STRT2010-A10)

Public Works Director/City Engineer Bennett introduced this item and answered questions posed by Council.

C. Colby left the meeting at 7:41 pm.

C. Nakasian left the meeting at 7:43 pm.

Todd Bornhauser, 1202 Bluestem Ct., spoke regarding the cost of this project. Noted the City cannot maintain the things that we have and asked Council to consider maintaining what we have before saying yes to anything new.

Council took a five minute recess during the discussion of this item at 7:47 pm. The council meeting resumed at 7:53 pm.

C. Colby returned to the meeting at 7:53 pm.

A motion was made by Council Member Zweifel, seconded by Council Member Peterson White, to Resolution 2018-062 - Accepting Public Improvements, Budget Amendment Approving Use of Capital Reserve Fund and Approving Final Payment East Cannon River Trail Project STRT2010-A10. The motion carried by the following vote:

Yes: 5 - C. Colby, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

No: 1 - C. DeLong

14. [Res. 2018-063](#) Consider Resolution Declaring a Local Emergency

Public Works Director/City Engineer Bennett and Utilities Manager Wagner introduced this item and answered questions posed by Council. Estimated 4.5-5 million to replace equipment and fix damage. However, this is still under investigation. City Administrator Martig answered questions posed by Council.

A motion was made by Council Member DeLong, seconded by Council Member Ness, to approve Resolution 2018-063-Declaring a Local Emergency (under Minn. Stat. §§ 12.29 and 12.37). The motion carried by the following vote:

Yes: 6 - C. Colby, C. DeLong, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

ADMINISTRATORS UPDATE

City Administrator Martig provided an update on the following: The Wastewater Manager has accepted another position and it had nothing to do with incident. Will prepare a legislative update and noted bonding funding for trail. The City ID program kicked off on Monday, June 4 with a soft opening. 27 people successfully applied. It went extremely well. Will be doing additional PR to get the word out. There will be limited days/hours initially. Updates on the Fire Station project and Division Street project.

15. [18-301](#) City Administrator's Update

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

C. Ness - None.

C. Peterson White - None.

C. DeLong - No updates. Asked for an update on the Division Str. project and an explanation of the Eco Gardens situation. Public Works Director/City Engineer Bennett provided an update on Eco Gardens driveway communications. Indicated they chose not to have driveway extended to increase parking. Installing a driveway drop for deliveries. Working on ways for dual use with striping and signage. Asked about not being able to install stop sign at this intersection. Asked about the suggestion of one way going west similar to 3rd Str. by the Library. Bennett noted the Traffic Safety Committee could look at this suggestion. This would require a study to address the suggestion and look at continuity in the area.

C. Colby - Attended Habitat for Humanity meeting. Spoke regarding first day of issuing City ID and bringing something showing proof of residence.

C. Zweifel - Noted it would be great to have a mobile unit for City ID in the future. Asked about staffing changes for CAPAB and the climate intern related to the fire. Bennett noted that these would be routed through him.

Mayor Pownell - Asked about youth working for the City and whether they will be reporting to Council on the work they are doing. Noted the City ID launch was a great smooth process. Noted current schedule for City ID's: Monday 9 am-12 noon; Wednesday 5-8 pm and the 1st Saturday of the month. Noted applicants should make sure to check for right forms of ID. Asked about clarifying the information on the web with it more prominently displayed.

Mayor Pownell discussed July 3rd meeting.

Zweifel, Colby & potentially Ness will not be here. Looking at agenda items to be

handled at other meetings.

ADJOURN

A motion was made by Council Member Colby, seconded by Council Member Ness, to adjourn the meeting at 8:30 pm. The motion carried by the following vote:

Yes: 6 - C. Colby, C. DeLong, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell