

CITY OF NORTHFIELD, MINNESOTA  
CITY COUNCIL RESOLUTION 2018-XXX  
RESOLUTION OF THE CITY OF NORTHFIELD RELATING TO THE IMPOSITION OF A  
SALES AND USE TAX AND THE ISSUANCE OF BONDS FOR PURPOSES OF A CIVIC  
CENTER AND CERTAIN PARKS, TRAILS AND OPEN SPACES AND CALLING FOR A  
SPECIAL ELECTION THEREON

WHEREAS, Minnesota Statutes, Section 297A.99 (the “Local Tax Act”), provides the City of Northfield (the “City”) with authority to impose a local sales tax if that tax is approved by the voters at a general election and the State Legislature approves the local sales tax through the creation of a special law; and,

WHEREAS, the Local Tax Act also requires the City Council (the “Council”) of the City adopt a resolution indicating its approval of the tax and outlining the details of the proposed local sales tax; and,

WHEREAS, the City continues to grow as a regional center for employment, retail trade and recreation opportunities; and,

WHEREAS, there exist significant opportunities and needs to enhance, develop and improve the City’s parks, trails and open spaces.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield as follows:

1. To facilitate strategic investment in the region and community, the City desires to impose a local sales and use tax of one-half of one percent and a motor vehicle excise tax of up to \$20 per motor vehicle (the “Taxes”) on items that are taxable by the State in order to raise revenues to fund any or all of the following: the acquisition and betterment of parks, trails and open spaces and the renovation of an existing arena or the acquisition and betterment of a new civic center.

The question of imposing the Taxes shall be submitted to the qualified electors of the City as City Ballot Question 1.

2. The Taxes are proposed to be collected for approximately 20 years or until up to approximately \$10 Million plus an amount equal to interest and the costs of the issuance of any bonds is raised.
3. The Council further finds that it is in the best interest of the health, welfare, and safety of the City and its residents and it is necessary and expedient to the sound financial management of the affairs of the City that the acquisition and betterment of the facilities identified in Section 1 hereof, or any part thereof, be financed in whole or in part by the issuance and sale of the City’s general obligation bonds pursuant to Minnesota Statutes, Chapter 475, as amended (the “Bond Act”) in one or more series in an aggregate principal amount not to exceed \$17.8 Million plus an amount equal to interest and the costs of the issuance of any bonds (the “Bonds”).

4. The question set forth in **Exhibit A** shall be submitted to the qualified electors of the City at a special election, which is hereby called and directed to be held in conjunction with the state general election on Tuesday, November 6, 2018.
5. Pursuant to Minnesota Statutes, Section 204D.24, the precincts and polling places for this special election are those precincts, which have been established by the City for its municipal elections. The voting hours at those polling places shall be the same as those for municipal general elections.
6. The City Clerk is directed to cause a sample ballot in substantially the form attached as **Exhibit A** and a notice of election in substantially the form attached as **Exhibit B** to be posted, published, printed and delivered as required by law.
7. The City Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting other elections on that date. The City Clerk is authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements with appropriate county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.
8. If the City will be contracting to print the ballots for this special election, the City Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the City Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The City Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.
9. Election judges shall be appointed for this special election shall be the election judges appointed for the city general election. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the City Council for canvass in the manner provided for other City elections.
10. The special election shall be held and the returns made and canvassed in the manner prescribed by law, and the Council shall meet on November \_\_\_, 2018 (a date between three and ten days after the election) for the purpose of canvassing the results thereof.

Adopted by the City Council of the City of Northfield, Minnesota, on this \_\_\_ day of \_\_\_\_\_, 2018.

**EXHIBIT A**

**CITY QUESTION BALLOT**

**CITY OF NORTHFIELD  
STATE OF MINNESOTA  
SPECIAL ELECTION**

November 6, 2018

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To vote for a question, fill in the oval next to the word “YES” for that question.  
To vote against a question, fill in the oval next to the word “NO” for that question.

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**CITY BALLOT QUESTION 1  
IMPOSITION OF SALES AND USE TAX AND ISSUANCE OF BONDS**

Shall the City of Northfield be authorized to (a) impose a sales and use tax of one-half of one percent (0.50%) and a motor vehicle excise tax of up to \$20 per motor vehicle for approximately 20 years or until approximately \$10 Million plus an amount equal to interest and the costs of the issuance of any bonds is raised, and (b) issue its general obligation bonds in an aggregate principal amount not to exceed \$17.8 Million, plus the cost of issuing the bonds, to finance any or all of the following: the acquisition and betterment of parks, trails and open spaces and the acquisition and betterment of a new civic center?

☐ YES

☐ NO

**BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A  
PROPERTY TAX INCREASE.**

STATE OF MINNESOTA            )  
  ) SS  
COUNTY OF HENNEPIN        )

I, the undersigned, being the duly qualified and acting City Clerk of the City of Northfield, Minnesota, hereby certify that the attached and foregoing is a full, true, and correct transcript of the minutes of a meeting of the City Council of said City duly called and held on the date therein indicated, so far as such minutes relate to the calling of a referendum on (i) the issuance of general obligation bonds to finance certain parks, trails and open spaces and the renovation of an existing arena or the acquisition and betterment of a new civic center, and (ii) the imposition of a sales and use tax, and that the resolution included therein is a full, true, and correct copy of the original thereof.

WITNESS MY HAND officially as such City Clerk this \_\_ day of \_\_\_\_\_,  
2018.

\_\_\_\_\_  
City Clerk  
City of Northfield  
State of Minnesota

**EXHIBIT B**

**NOTICE OF SPECIAL ELECTION**

**CITY OF NORTHFIELD  
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in conjunction with the state general election in the City of Northfield, Minnesota, on November 6, 2018, between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following questions:

**CITY BALLOT QUESTION 1  
IMPOSITION OF SALES AND USE TAX AND ISSUANCE OF BONDS**

Shall the City of Northfield be authorized to (a) impose a sales and use tax of one-half of one percent (0.50%) and a motor vehicle excise tax of up to \$20 per motor vehicle for approximately 20 years or until approximately \$10 Million plus an amount equal to interest and the costs of the issuance of any bonds is raised, and (b) issue its general obligation bonds in an aggregate principal amount not to exceed \$17.8 Million, plus the cost of issuing the bonds, to finance any or all of the following: the acquisition and betterment of parks, trails and open spaces and the acquisition and betterment of a new civic center?

☐ YES

☐ NO

**BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A  
PROPERTY TAX INCREASE.**

The precincts and polling places for this special election are those precincts, which have been established by the City for state general elections. These polling places are as follows:

[insert polling place information]

Any eligible voter residing in the City may vote at said election at the polling place designated above. The polls for said election will be open between 7:00 a.m. and 8:00 p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling places on election day.

Dated: \_\_\_\_\_, 2018

BY ORDER OF THE CITY COUNCIL

/s/ \_\_\_\_\_  
City Clerk

