



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft Park & Recreation Advisory Board

Thursday, April 19, 2018

7:00 PM

2nd Floor Training Room

I. Call to Order and Approval of Agenda

Chairman Dale Gehring called the April PRAB meeting to order at 7:00pm.

II. Approval of Minutes

1. [18-218](#)

Attachments: [March Meeting Minutes](#)

A motion was made by Board Member Kallestad, seconded by Board Member Jothen, to approve the March 2018 PRAB minutes as written. All in favor. Motion carried.

III. Public Comment

There was no public comment.

IV. Reports and Discussion Items

2. [18-219](#)

Staff Reports

Attachments: [Park Report.pdf](#)
[Recreation Report.pdf](#)
[Comm Ed Report.pdf](#)

Streets & Parks - Trail cleaning has begun. We are experiencing night freezing along with daytime thaws and area trail flooding. MN Park & Turf Association will be rebuilding the pitcher's mound, home plate & pitcher warm up areas at Sechler Park's 1st National Field. Spring burns and native plantings will begin when weather permits.
Recreation - The Home and Garden show was held at the arena on April 7. The book fair will be held April 24 - 28. Pool pass sales numbers were shared with not much change from 2015 to 2017. Allison met with Aquatix about adding a splash pad to the pool area. The company will be sharing some conceptual ideas in the near future.
Community Education - A number of aquatic programs are running at this time. A record 70 kids participated in indoor flag football. 7 women's and 11 men's softball teams will be playing this summer. The summer intern has been hired and will begin work mid-May.

V. Unfinished Business

3. [18-220](#)

Ice Arena Update

Dave Bennett shared a presentation from the Northfield Ice Arena Advisory Board

describing the work done over the past 19 months by the group. Their recommendation to build a new 2 sheet arena has been presented to council.

4. [18-221](#) Northfield Pedestrian, Bike, Park Trail System Request for Proposal Update

Attachments: [RFP.pdf](#)

The trail system RFP was updated after feedback from the last meeting was added. The updated RFP was sent to six different groups. Mayor Prownell appointed a Planning Commission member, a PRAB member and a City Council member to be part of the selection committee. Discussion was held on what the public engagement piece would look like.

VI. New Business Items

5. [18-222](#) Park Clean-up May 19, 2018

A citywide park clean-up day will be held on the morning of Saturday, May 19th. Dale is working with city staff on the details. He hopes this will become an annual event.

VII. Adjournment

Youth member, Kenyon Nystrom, updated PRAB members on his Eagle Scout project. He plans to update the parks pages on the City of Northfield website. Kenyon will send out a group of people to take pictures and write descriptions of each park. He will then work with staff to upload the information into the website.

A motion was made by Vice Chair Hvistendahl, seconded by Board Member Partlo, to adjourn the April PRAB meeting at 8:40pm. The motion carried unanimously.