

## Meeting Minutes - Draft Environmental Quality Commission

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Thursday, March 8, 2018

7:00 PM

2nd Floor Training Room

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### I. Call to Order and Approval of Agenda

*Chair Kim Smith called the March EQC meeting to order at 7:00 pm.*

A motion was made by Board Member Kinney, seconded by Board Member Rohn, to approve the March 2018 agenda as amended to include an update on the Climate Action Plan Advisory Board. The motion carried unanimously.

### II. Approval of Minutes

1. [18-143](#)

Attachments: [Meeting Minutes-Feb-2018](#)

A motion was made by Board Member Nowak, seconded by Board Member Rohn, to approve the February 2018 minutes as written. All in favor. Motion carried.

### III. Public Comment

*There was no public comment. Philip Spensley attended the meeting.*

### IV. Unfinished Business

2. [18-144](#) 2018 EQC Work Plan

Attachments: [EQC Work Plan](#)

*EQC members viewed the 2018 work plan calendar. Members would like to see the calendar added to the City of Northfield website on the EQC page. Members would like to see Urban Forest Update added to the calendar, along with additional months added for DSI contract conversations.*

3. [18-145](#) Update on Earth Day

Attachments: [Earth Day Resolution](#)

*EQC will have a table at Northfield's 9th Earth Day Celebration on Saturday, April 21st. This year's Celebration will be held at Armory. George and Matt volunteered to man the table where they will share information on the environmental programs available in Northfield. EQC members may have an opportunity to share their climate stories which will be shown before the keynote speaker, Mark Seeley.*

4. [18-146](#) Update on the City of Northfield's Promotion of the Urban Habitat Programs

**Attachments:** [Spring Newsletter](#)

*EQC members reviewed the flyer to be sent in the March utility bill.*

5. [18-147](#) Continued Discussion of Engagement with other Boards and Commissions.

*EQC members continue to attend other boards and commissions meetings to open communication between groups and share updates on the Climate Action Plan.*

## V. New Business Items

6. [18-148](#) Draft Orientation for the Climate Action Plan Advisory Board

**Attachments:** [CAPAB Orientation Draft](#)

*The Climate Action Plan Advisory Board was approved at Tuesday, March 6 city council meeting. The members selected are:*

*Alan Anderson  
Alexandra Miller  
Patricia Allen  
Bruce Anderson  
Martha Larson  
Jeff Ondich  
Philip Spensley*

*The EQC reviewed the drafted orientation to present to the newly appointed CAPAB. It was suggested to add the date Northfield became a part of Greenstep Cities to the timeline. Discussion was held on the best way to show movement on the structure slide. Kim will add additional links and make the few suggested changes to the presentation.*

## VI. Adjournment

*Items for the April 2018 EQC meeting:*

*\*National Waste  
\*New Climate Action Plan Advisory Board  
\*Earth Day*

**A motion was made by Board Member Miller, seconded by Board Member Kinney, to adjourn the March 2018 EQC meeting at 7:58pm. The motion carried unanimously.**