



## Arts and Culture Commission

### MEETING MINUTES RECORD

**Meeting:** Regular ACC Meeting **Date:** February 12, 2018 **Location:** Northfield Public Library meeting room.

**Scheduled start time:** 4:30 p.m. **Scheduled adjourn time:** 6:00 p.m.

**Members present:** Alyssa Herzog Melby (Chair), Mark Gleason (Vice-Chair), Cynthia Gilbertson (Secretary), Bonnie Jean Flom, Paula Granquist, Heather Lawrenz [Regular Appointees], Danny Allin, Ann Beimers, Hannah Singh [Youth Representatives].

**Members absent:** Jill Ewald, Karna Hauk, Kent McWilliams [Regular Appointee].

**Others present:** Teresa Jensen (Staff Liaison), Janice Roberts

Item	Discussion	Action
Call to Order	Time 4:30 p.m.	
Approval of Agenda		Motion: Gleason Second: Flom Approved unanimously
Public comment	No public comment	
Approval of Minutes from the meeting of 01-08-18	Gilbertson: <b>ACTION:</b> Correction needed to reflect the fact that Lawrenz, rather than Ewald, volunteered to be on the Projects Subcommittee.	Motion: Flom Second: Gleason Approved unanimously as amended.
Review Board and Commission Packet and Video	The video and packet had been distributed before the meeting. There was an opportunity for questions and discussion.	
Approve partnership with Northfield Downtown Development Corporation for First Friday events	<b>FUTURE ACTION:</b> The ACC will be helping with publicity for the first First Friday event, which will be June 1, 2018.	Motion: Flom Second: Gleason Approved unanimously.
Arts & Culture Recognitions	Melby: thanked Bonnie Jean Flom for her past leadership of the ACC and her continued work and support of the ACC Beimers: reported on the One Acts that just finished at the high school, noting that they are a good opportunity for students who are not usually involved in theater to experience it Melby: recognized the recent band concert at NHS Lawrenz: reported that audiences are finding God Girl (at the Guild) very powerful, and the show is getting a really good audience response	
ACC Annual Work Plan	Plan was reviewed, discussion about the ACC's roles and responsibilities in the various items included in the Work Plan.	

1% for the Arts	<b>ACTION: Form a subcommittee.</b> Volunteers: Gleason, Flom, Melby, Gilbertson. <b>ACTION: Members not present will be invited to join.</b>	
Public Art Review Committee	<b>ACTION: Put together ad hoc committee for the 2018 Streets Project.</b> Melby: moved to have the four people filling the mandatory spots on the committee (two members of the ACC, one City Staff, and one Public Works) choose the scope of project and invite other members according to the guidelines established in the Public Art Policy. <b>ACTION: Melby will email Ewald &amp; Hauk to ask if they would serve on the PARC.</b>	Motion: Gilbertson Second: Gleason Approved unanimously.
	<b>Updates (As Applicable)</b>	
The Northfield Experience	In addition to Melby's written report, Janice Roberts reported on the status of the project. Artist Koplowitz is currently in town for two weeks working on the project. <b>ACTION: Granquist offered to put out a call for actors on KYMN. FUTURE ACTION: The project will need volunteers during the event in May.</b> Koplowitz will be presenting at the City Council meeting tomorrow, Tuesday, February 13th.	
Arts Advocacy Day	Lawrenz and Beimers have pre-registered online.	
CVB (Gilbertson)	No CVB meeting since the last report.	
Living Treasure Award	Flom read a note of appreciation sent to the ACC by Judy Code, 2018 Living Treasure Award recipient.	
ArtsLab Cohort	The next meeting of the Cohort is March 11th. Currently working through ArtsPlan '06 to see what has been done, what still needs to be done, what should be discarded.	
Project Sub-Committee	Currently working on identifying current projects and understanding relevant characteristics, such as what entity is primarily responsible and what the ACC's role is.	
Poet Laureate (Hardy)	No addition to written report.	
	<b>Adjournment</b>	
Adjournment	Time: 5:58pm	Motion: Gleason Second: Granquist Approved unanimously.

Submitted by Cynthia Gilbertson, Secretary.