



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Draft Park & Recreation Advisory Board

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Thursday, February 15, 2018

7:00 PM

2nd Floor Training Room

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### I. Call to Order and Approval of Agenda

*Chairman Dale Gehring called the February PRAB meeting to order at 7:00pm.*

**Present:** 6 - Chair Dale Gehring, Peder Jothén, Beth Kallestad, Bonnie Keeler, Neil Lutsky and Kristin Partlo

**Absent:** 1 - Vice Chair David Hvistendahl

### II. Approval of Minutes

#### 1. [18-087](#)

**Attachments:** [Meeting Minutes Jan-2018](#)

A motion was made by Board Member Lutsky, seconded by Board Member Jothén, to approve the January 2018 minutes as written. All in favor. Motion carried.

### III. Public Comment

*Two representatives from CROCT shared a map of the area on the east side of the river along the newly constructed East Cannon River Trail. CROCT would like to construct a trail on the east side of the river to mirror their existing trail on the west side. CROCT will need to meet with city staff to discuss adding a bike trail along the existing paved trail. If the trail is approved, a new agreement between the City and CROCT would need to be signed. PRAB members thanked CROCT for all they have done by taking the lead on the bicycle trails.*

*A representative from DJJD updated PRAB members on the construction of the bleachers at the rodeo grounds in Babcock Park. They hope to have the bleachers ready for this year's DJJD Celebration.*

### IV. Reports and Discussion Items

#### 2. [18-088](#)

Staff Reports

**Attachments:** [Feb Rec Report.pdf](#)  
[Feb Park Report.pdf](#)  
[Community Ed Report.pdf](#)

*Community Education - 49 student's attended the Northfield ski day trip. Winter programs are in full swing. A summer softball meeting will take place on March 22. Summer employment for several positions have been posted.*

*Pool & Arena - Ice will come out of the arena on March 12. PRAB members would like an update on the pool slide.*

*Streets & Parks - The outdoor rinks are coming to the end of their season. East Cannon River Trail has been plowed all winter. The ribbon cutting for the trail will take place this spring.*

## V. Unfinished Business

3. [18-089](#) Fund Balances and Park Department's Maintenance Budget

*Discussion was held on the current park fund balance along with the park department's maintenance budget. The 2019 budget deadline is June 2018. Possible grant opportunities were discussed as an option for funding upcoming projects.*

4. [18-090](#) Continue discussion on Northfield Parks

*Discussion continued on ways to solicit feedback from the community regarding city parks, trails and green spaces. Member, Bonnie Keeler will draft a survey to be sent to possibly send to community members to gather their input. Youth member, Kenyon suggested the idea of sharing the survey with highschool students for their input.*

## VI. Adjournment

**A motion was made by Board Member Lutsky, seconded by Board Member Jothen, to adjourn the February 2018 PRAB meeting at 8:40pm. The motion carried unanimously.**