



HUMAN RIGHTS COMMISSION CITY OF NORTHFIELD 2018 HUMAN RIGHTS AWARD NOMINATION Award Criteria and Nomination Form

**To honor an area individual, group, or organization that has contributed
to the advancement of human rights in the City of Northfield**

The City of Northfield Human Rights Commission invite the submission of nominations for the 2018 **Human Rights Award**.

ABOUT THE AWARD

The Human Rights Award was established to grant recognition to an area individual, group, or organization that has contributed to the advancement of human rights in Northfield. The Commission seeks to find a balanced and diverse slate of nominees that contribute locally to the cause of human rights in a variety of ways.

AWARD BENEFITS

- Northfield Human Rights Award will be announced and presented at the annual Martin Luther King, Jr. Day Community Celebration in January of each year.
- 2018 Northfield Human Rights Award plaque provided to the recipient.
- Name inscribed on a "Northfield Human Rights Award" historical recipient plaque located at City Hall.
- News release and photo of the recipient will be given to the local media for publication.

ELIGIBILITY

The following eligibility requirements apply:

- Nominees must live, work, or conduct business in Northfield during the nomination year.
- Nominee services must be either voluntary or above-and-beyond a paid positions usual job responsibilities.
- Members of the Mayor and Council, City employees and the Human Rights Commission are not eligible to receive this award.

SELECTION

The Human Rights Commission will select a nominee based on exceptional contributions to the City of Northfield and the community in the following areas:

- ❖ An Area individual, group, or organization that has contributed to the advancement of human rights in the City of Northfield.
- ❖ The definition of *human rights* shall include protection from discrimination because of race, color, creed, religion, national origin, sex, marital status, familial status, disability, public assistance status, age, and sexual orientation as defined in the Minnesota Human Rights Act.
- ❖ The Commission seeks to find a balanced and diverse slate of nominees that contribute locally to the cause of human rights in a variety of ways.

WHO MAY NOMINATE

To nominate, a Human Rights Award Nomination Form must be completed and submitted in a confidential envelope or email to Deb Little, City Clerk. Anonymous nomination forms will not be accepted. Attached is the Nomination form. **Nominations will be accepted until December 1, 2017.**

**HUMAN RIGHTS COMMISSION
CITY OF NORTHFIELD
2018 HUMAN RIGHTS AWARD NOMINATION
Award Criteria and Nomination Form**

PLEASE USE THIS FORM AS THE COVER SHEET FOR YOUR NOMINATION.

**Nominations should be submitted with any supporting documents
in a sealed envelope or email by December 1, 2017.
to:**

Northfield Human Rights Award Nomination
C/O City Clerk, Deb Little
or
deb.little@ci.northfield.mn.us

THIS INFORMATION IS SUBMITTED TO SUPPORT THE NOMINATION OF:

Nominee's Name: _____

Phone Number: _____

Email Address: _____

NOMINATION SUBMITTED BY:

Nominator's Name: _____

Phone Number: _____

Address: _____

Signature of Nominator: _____

Date: _____

I nominate _____ for the 2018

(Nominee Individual, Group, or Organization Name)

Northfield Human Rights Award Award based on one or more of the award criteria and nomination form:

Summarize below, why the nominee should be considered based on the criteria included in the 2018 award criteria and nomination form. Provide the most objective evidence possible and feel free to use another sheet to document your reasons for your nomination along with supporting evidence (letters, certificates, recommendations, etc.). Narrative should not exceed two pages.

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