

## LIBRARY

The library is a pillar of learning providing self-directed education, research assistance, and instructive and enlightening experiences for students of all ages. Activities needed to make these educational and enrichment services possible include selecting, purchasing, cataloging, processing and circulating books, magazines, newspapers, audiobooks, DVDs, music CDs and electronic resources for the use of the community as well as free, public Internet access. Library staff members offer superior customer service to the community, and they actively participate in a variety of collaborative literacy programs.

	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	\$ as of 6-30-16	%	2017 Proposed	2016 vs 2017 % increase	2018 Projected
Personnel	830,442	785,725	790,355	843,286	373,927	44.3%	845,431	0.25%	871,071
Supplies	37,892	31,981	20,257	43,250	25,163	58.2%	40,000	-7.51%	34,000
Charges for services	82,551	73,296	143,403	81,434	43,704	53.7%	84,547	3.82%	81,434
Other Charges	89,636	92,478	94,647	169,736	65,789	38.8%	256,162	50.92%	174,636
Capital outlay	-	52,618	41,626	10,000	5,078	50.8%	3,000	-70.00%	-
Debt service	13,653	13,653	13,653	13,909	6,826	49.1%	13,909	0.00%	13,909
<b>Total</b>	<b>1,054,174</b>	<b>1,049,751</b>	<b>1,103,941</b>	<b>1,161,615</b>	<b>520,487</b>	<b>44.8%</b>	<b>1,243,049</b>	<b>7.01%</b>	<b>1,175,050</b>
Offsetting Revenues:		-		-					
<b>Intergovernmental</b>	300,868	188,470	188,890	188,470	94,235	50.00%	188,470	0.00%	188,470
<b>Fines &amp; Forfeitures</b>	30,895	26,553	17,754	33,000	7,320	22.18%	33,000	0.00%	33,000
<b>Total</b>	<b>331,763</b>	<b>215,023</b>	<b>206,644</b>	<b>221,470</b>	<b>101,555</b>	<b>47.9%</b>	<b>221,470</b>	<b>0.00%</b>	<b>221,470</b>

### ACTIVITY MEASURES

Activity measures for 2016 reflect reduced hours and collection size, as well as reduced square footage available during the library's interim services as construction began in September 2015.

Activity - 2016	Numbers completed – 2016
Registered cardholders	17,153
New items selected, ordered, cataloged and processed	7,993
Reference questions answered	11,203

Circulated (checked out)	285,737
Hours of service (library)	2,976
Hours of service (Booker)	In service for Books & Stars and special events only
Visitors	143,093
Programs offered (including Books & Stars)	408
Attendance at programs	8,501
Interlibrary loans sent to other libraries	9,022
Interlibrary loans received from other libraries	33,567
Uses of public Internet computers	17,706
Electronic (online) resource use	60,307
Wireless sessions using library WiFi	53,779

## **GOALS & INITIATIVES FOR 2018**

- Launch the newly built library Bookmobile for library outreach
- Develop and hire grant-funded professional outreach position, part-time
- Develop and expand outreach and in-library services to older adults/senior citizens using out-of-library visits, targeted in-house programming and targeted library collections
- With partner organizations, use the Bookmobile, the library BookBike, targeted programming and targeted library collections to serve the Spanish-speaking community.
- With partner organizations, use the Bookmobile for targeted out-of-library programming to local day-care facilities
- Continue the second year of the Seed Library program at the Northfield Public Library to capitalize on the urban farm movement gaining popularity in Minnesota
- Continue to develop partnerships with local arts, cultural and educational organizations to bring in grants from the legacy amendment (through the regional library system, SELCO, as well as SEMAC and the Minnesota Historical Society)
- Continue the second year of the City of Northfield Poet Laureate program, in partnership with the Arts and Culture Commission
- Continue to develop partnerships with educational and civic institutions and organizations such as the Carleton Humanities Center, the League of Women Voters, HCI/Northfield Promise and the Human Rights Commission through community event planning and participation

- Work collaboratively with the City's IT Services department to support today's technology needs and tomorrow's technology vision.