



2018 Budget Update  
September 5th, 2017

9/1/17

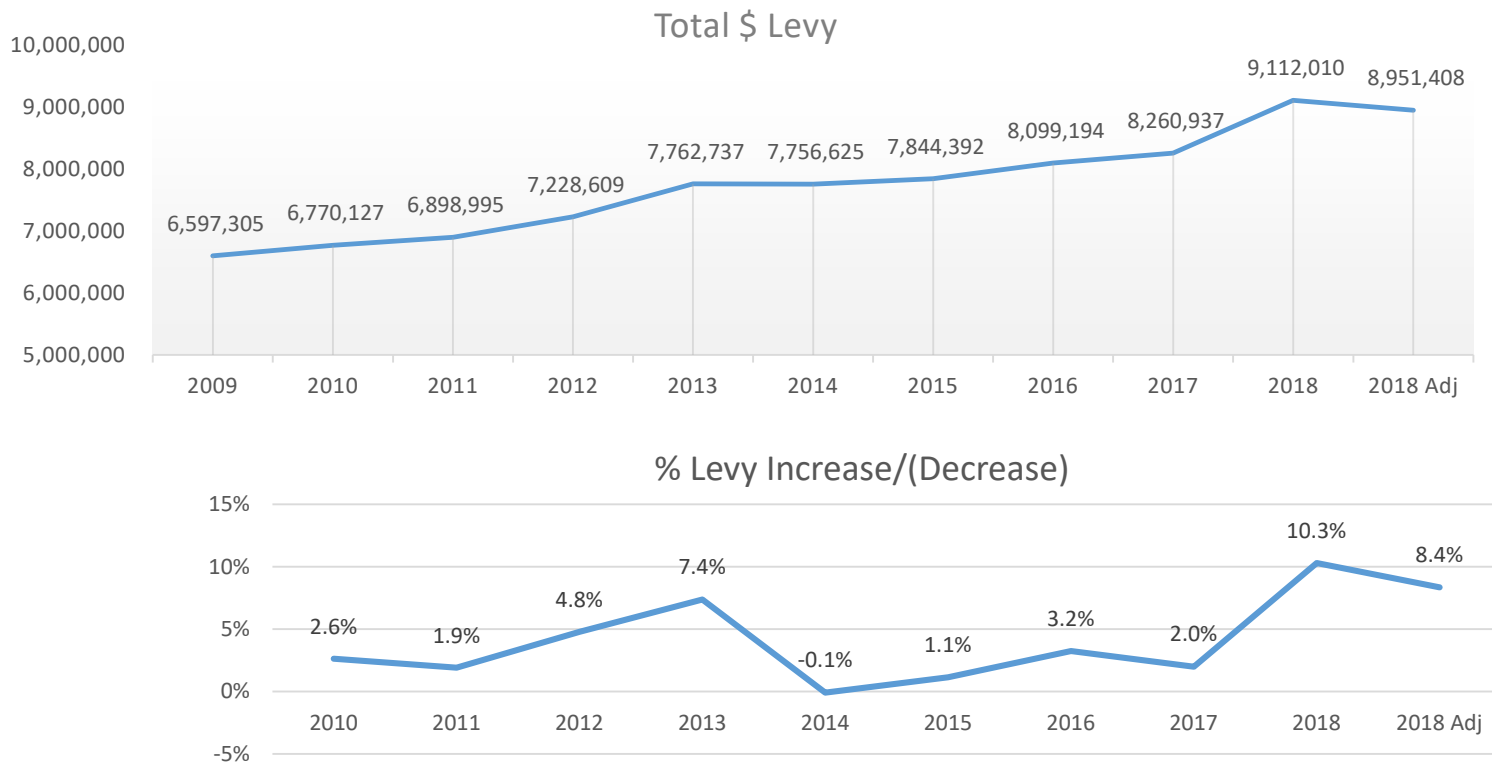
# Levy – Adjusted Initial Request

- Initial budget request reduced \$160,602

City of Northfield								
Total Levy								
		Actual	Initial Request	\$	%	Adj 9/1/17	\$	%
		2017	2018	Change	Change	2018	Change	Change
	General Fund	5,512,070	6,345,907	833,837	15.1%	6,185,305	673,235	12.2%
	NCRC Operations	189,472	189,472	-	0.0%	189,472	-	0.0%
	Park Fund	94,500	94,500	-	0.0%	94,500	-	0.0%
	City Facilities Fund	42,000	42,000	-	0.0%	42,000	-	0.0%
	Vehicle & Equipment Replacement Fund	315,079	315,079	-	0.0%	315,079	-	0.0%
	Total Operation Levy	6,153,121	6,986,958	833,837	13.6%	6,826,356	673,235	10.9%
	Other COPS	420,160	435,183	15,023	3.6%	435,183	15,023	3.6%
	Bonded Debt	725,000	744,278	19,278	2.7%	744,278	19,278	2.7%
	Facilities Related	499,200	461,648	(37,552)	-7.5%	461,648	(37,552)	-7.5%
	TIF	-	-	-	-	-	-	-
	Total General Levy	7,797,481	8,628,067	830,586	10.7%	8,467,465	669,984	8.6%
	Economic Development Authority (EDA)	229,488	239,680	10,192	4.4%	239,680	10,192	4.4%
	Housing and Redevelopment Authority (HRA)	233,968	244,263	10,295	4.4%	244,263	10,295	4.4%
	Total City-Wide Levy	8,260,937	9,112,010	851,073	10.3%	8,951,408	690,471	8.4%

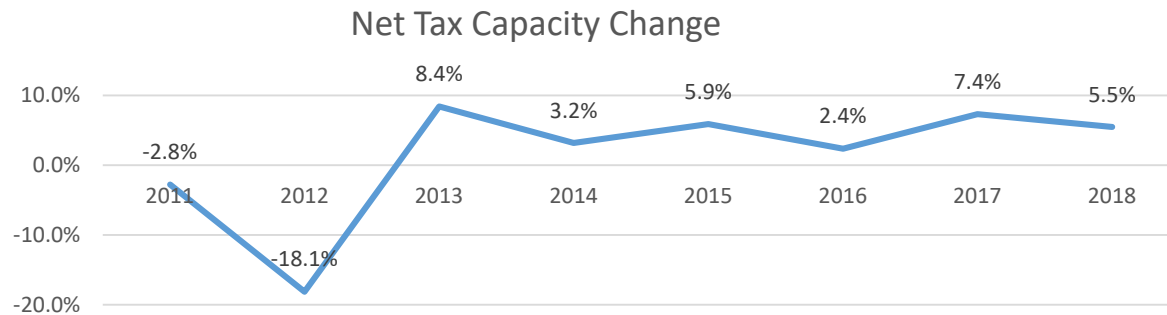
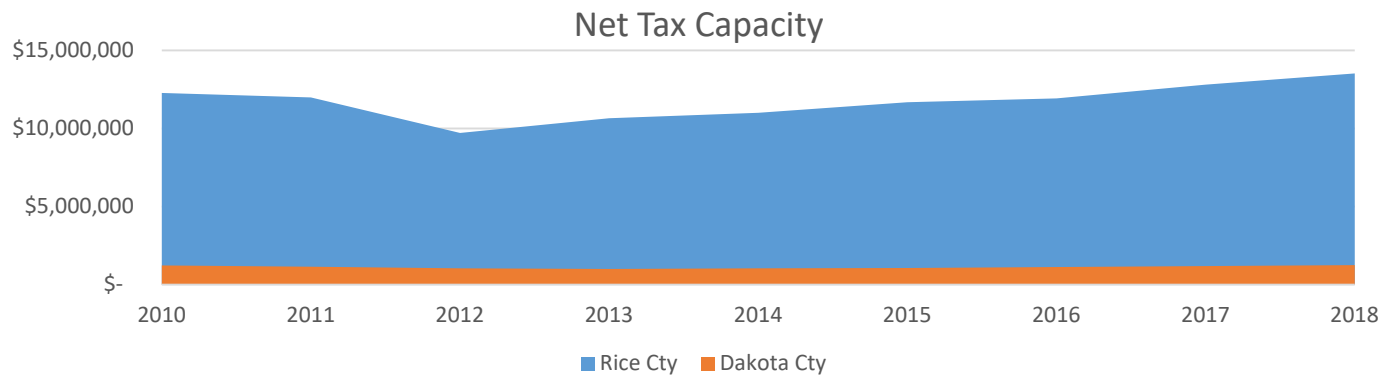
# Total Levy Trend

- 2018 levy reduced \$160,602 from 10.3% to 8.4%



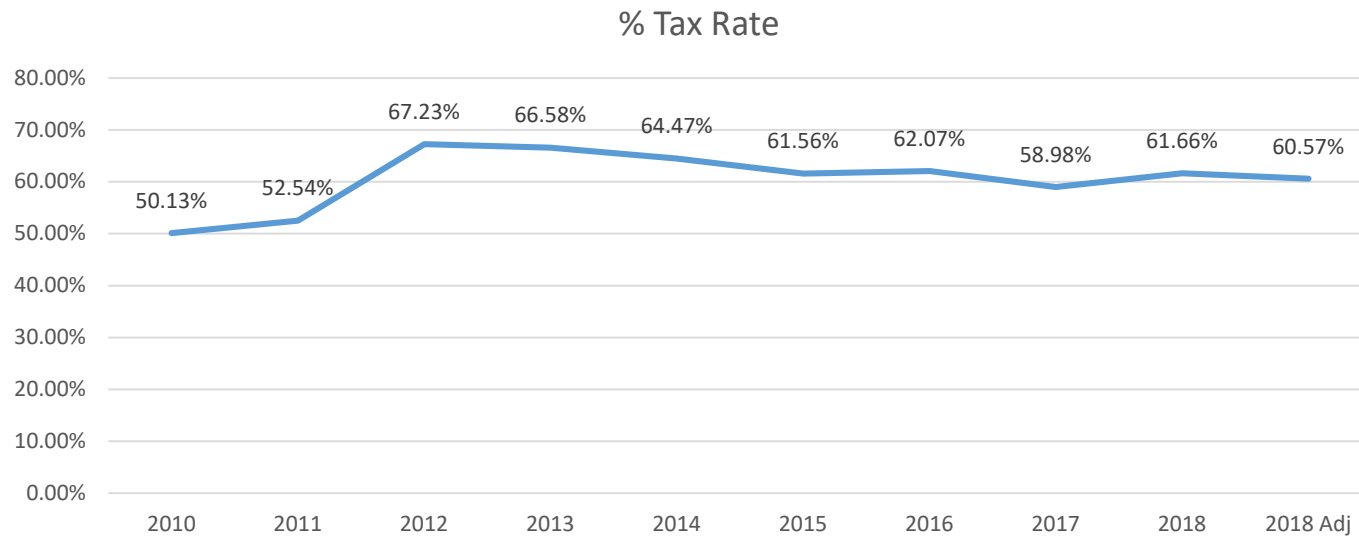
# Comparative Data

- Preliminary Net Tax Capacity up 5.5%



# City Tax Rate Trend

- 2018 Proposed City Tax Rate below 5 year average of 62.73%



# Initial Budget Request

Initial budget request required an increase of \$833,837 in the levy to balance the budget

- Breakdown is as follows:

• Personnel	\$513,060
• Election Related	\$110,000
• Other miscellaneous	<u>\$210,777</u>
• Total	\$833,837

# Budget Adjustments as of 9/1/17

- \$ 23,402 Revenue increased
  - 87,200 Election Equipment from Capital
  - 50,000 Insurance Premiums reduced
  - \$160,602 Adjustments made to initial request
- 
- \$833,837 Initial shortfall
  - (160,602) Adjustments noted above
  - \$673,235 Adjusted shortfall
- 
- Levy increase drops from 10.3% to 8.4%

# Budget Explanations

- \$513,060 Personnel expense increase  
no increase in staffing levels, includes previously approved pay plan implementation
- 90,000 Liquor Store transfer reduction
- 65,040 Programs & Public Service reclass  
HCI moved from Liquor Store, Communications, EDA to Mayor & Council budget
- 17,500 NDDC funding level restored
- \$685,600 Year over Year Changes
- (12,365) Other
- \$673,235 Adjusted Shortfall



# Budget Explanations

- 7% increase year over year budget
- 4% impact of pay plan implementation in 2017
- 3% increase 2018 v 2017, 2.0% increase + step increases

Total Personnel										
		2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	(----- 2017 --- -----)			2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET
					CURRENT BUDGET	Y-T-D ACTUAL	% USED YTD			
Salaries FT		4,558,101	4,888,156	5,160,771	5,602,815	2,542,406	45.4%	6,178,395	10.3%	6,470,441
Salaries OT		316,765	265,610	289,815	198,887	112,629	56.6%	193,677	-2.6%	191,677
Salaries PT		837,122	711,615	725,089	803,071	332,741	41.4%	857,506	6.8%	809,376
Vehicle Allowance		16,385	15,478	15,118	21,308	6,923	32.5%	22,071	3.6%	22,671
PERA		518,167	566,573	596,793	662,962	282,072	42.5%	726,021	9.5%	744,683
FICA		330,939	333,601	357,545	352,995	169,142	47.9%	388,646	10.1%	402,906
Medical/Dental/Life		760,950	788,037	865,708	929,715	500,456	53.8%	863,252	-7.1%	905,829
ER HSA Contribution		109,754	122,594	128,941	133,089	61,615	46.3%	136,327	2.4%	134,577
Work Comp Ins		351,984	299,883	355,924	373,736	196,488	52.6%	357,390	-4.4%	174,180
Total:		7,800,167	7,991,547	8,495,704	9,078,578	4,204,472	46.3%	9,723,285	7.1%	9,856,340
			191,380	504,157	582,874			644,707		133,055
			2.5%	6.3%	6.9%			7.1%		1.4%

\*\$513,060 of the \$644,707 increase impacts General Fund

# General Fund Budget

- No increase in general fund levy included in table below
- Other revenue initially down .5%
- \$23K identified adjustments reduce other decrease to .1%

## GENERAL FUND SUMMARY

GENERAL FUND SUMMARY				2017 YTD and %					
				of budgeted					
	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	\$ as of 6-30-17	%	2018 Proposed	2017 vs 2018 % increase	2019 Projected
REVENUES BY MAJOR CATEGORY									
Property Taxes	5,166,751	5,140,354	5,337,371	5,512,070	1,610,448	29.22%	5,512,070	0.00%	5,512,070
Other Taxes	92,993	95,264	116,895	85,300	19,027	22.31%	85,300	0.00%	85,300
Licenses & Permits	396,899	428,758	679,474	412,630	270,046	65.45%	415,130	0.61%	415,130
Intergovernmental	3,517,984	3,608,311	3,674,907	3,617,301	203,517	5.63%	3,736,253	3.29%	3,736,253
Charges for Service	1,453,008	1,518,359	1,335,306	1,544,308	559,935	36.26%	1,465,288	-5.12%	1,465,288
Fines & Forfeitures	114,273	113,520	82,032	147,000	58,630	39.88%	129,000	-12.24%	129,000
Other Revenue	454,691	345,470	354,030	351,000	108,633	30.95%	355,625	1.32%	355,625
Other Financing Sources	344,530	223,223	594,079	156,000	800	0.51%	95,040	-39.08%	101,267
TOTAL REVENUES	11,541,129	11,473,259	12,174,094	11,825,609	2,831,036	23.94%	11,793,706	-0.27%	11,799,933

- Liquor Store transfer reduction from \$125K to \$35K in Other Financing Sources

# General Fund Budget

- Election equipment capital and insurance to be adjusted here

## GENERAL FUND SUMMARY

EXPENDITURES BY MAJOR FUNCTION	2014 Actual	2015 Actual	2016 Actual	2017 YTD and % of budgeted		%	2018 Proposed	2017 vs 2018 % increase	2019 Projected
				2017 Adopted	\$ as of 6-30-17				
<b>GENERAL GOVERNMENT</b>									
Mayor & Council	148,293	220,276	221,214	266,568	95,561	35.85%	354,778	33.09%	358,468
Administration	344,882	299,697	303,878	406,043	169,849	41.83%	457,501	12.67%	449,166
City Clerk	154,837	195,391	182,824	190,753	82,471	43.23%	199,582	4.63%	216,761
Elections	30,012	15,953	41,702	35,100	6,869	19.57%	144,714	312.29%	28,250
Finance	367,331	428,816	431,283	452,310	194,720	43.05%	506,785	12.04%	524,062
Human Resources	285,992	355,695	407,435	400,605	162,199	40.49%	429,245	7.15%	315,483
Community Development	109,666	147,565	126,332	127,873	65,391	51.14%	135,377	5.87%	121,619
Planning	139,687	143,634	145,383	164,347	71,173	43.31%	174,357	6.09%	144,372
City Hall Operations	142,194	120,715	105,587	118,348	47,179	39.86%	139,469	17.85%	124,169
Total General Government	1,722,894	1,927,742	1,965,638	2,161,947	895,412	41.42%	2,541,808	17.57%	2,282,350
<b>PUBLIC SAFETY</b>									
Police	2,846,883	3,140,513	3,295,680	3,481,330	1,509,175	43.35%	3,703,694	6.39%	3,835,154
Fire	430,045	519,232	532,282	531,000	380,097	71.58%	544,109	2.47%	-
Building Inspections	182,478	203,519	217,433	281,349	130,703	46.46%	302,504	7.52%	283,816
Total Public Safety	3,459,406	3,863,264	4,045,395	4,293,679	2,019,975	47.05%	4,550,307	5.98%	4,118,970
<b>PUBLIC WORKS</b>									
Engineering	433,942	523,819	511,852	529,235	243,276	45.97%	557,126	5.27%	550,841
Streets	1,407,692	1,208,236	1,418,913	1,409,670	639,088	45.34%	1,450,295	2.88%	1,477,380
Street Lighting	279,474	282,962	258,179	300,000	130,629	43.54%	300,000	0.00%	300,000
Facilities	226,823	229,968	225,731	252,916	109,475	43.29%	274,111	8.38%	289,911
Total Public Works	2,347,931	2,244,985	2,414,675	2,491,821	1,122,468	45.05%	2,581,532	3.60%	2,618,132
<b>CULTURE &amp; RECREATION</b>									
Ice Arena	361,545	360,645	371,164	308,784	157,510	51.01%	351,718	13.90%	220,357
General Parks	157,138	204,019	222,161	267,430	53,383	19.96%	304,436	13.84%	277,872
Athletic Facilities	74,716	95,872	95,260	129,092	37,313	28.90%	133,283	3.25%	134,815
Recreation Administration	191,071	201,234	205,618	216,875	101,729	46.91%	219,544	1.23%	225,067
Outdoor Pool	170,481	191,945	190,010	237,034	45,601	19.24%	238,773	0.73%	233,731
Library	1,049,751	1,103,941	1,162,286	1,242,793	602,496	48.48%	1,298,026	4.44%	1,326,878
Total Culture & Recreation	2,004,702	2,157,656	2,246,499	2,402,008	998,032	41.55%	2,545,780	5.99%	2,418,720
<b>OTHER FINANCING USES</b>	404,093	333,269	292,454	476,153	126,770	26.62%	408,116	-14.29%	154,354
<b>TRANSFERS OUT</b>	1,751,443	936,236	794,600	90,000	-	0.00%	-	-100.00%	-
<b>TOTAL EXPENDITURES</b>	11,690,469	11,463,152	11,759,261	11,915,608	5,162,657	43.33%	12,627,543	5.97%	11,592,526
<b>REVENUES OVER / (UNDER) EXPENDITURES</b>	(149,340)	10,107	414,833	(89,999)	(2,331,621)	2590.72%	(833,837)	826.50%	207,407

# Discussion

- September 12<sup>th</sup> Budget Work Session
- September 19<sup>th</sup> adoption of levy
- Levy can go down, but not up