

Strategic Priority: Climate Change Impacts **Outcome:** A clear vision for climate change & Reduced net carbon emissions **Target:** Adopted Climate Action Plan (CAP) and Carbon neutral city

Initiative: Develop and Implement a CAP

Action	Measure of Success	Who's Responsible	Target Date
Establish a Climate Action Plan Team.		Utilities Manager	Jan 2018
Research and review the scope of work for a CAP.		Utilities Manager	June 2018
Determine whether the CAP will be completed internally or externally. (If external, needs to have a budget.)		Utilities Manager	July 2018
Develop a draft outline for the CAP.		Utilities Manager	June 2019
Present the draft outline to the Environmental Quality Commission.		Utilities Manager	June 2019
Develop a rough draft CAP		Utilities Manager	Aug. 2019
Present the rough draft to the Environmental Quality Commission.		Utilities Manager	Aug. 2019
Present the rough draft to the City Council		Utilities Manager	Sept. 2019
Develop a final draft CAP based upon comments.		Utilities Manager	Oct. 2019
Present the final draft to the Environmental Quality Commission. Environmental Quality Commission's recommendation to the City Council.		Utilities Manager	Oct. 2019
Bring Environmental Quality Commissions recommendation to approve the CAP to the City Council via Resolution.		Utilities Manger	Nov. 2019

Adoption of CAP by City Council.		Utilities Manager	Dec. 2019
Implement CAP by staff.		Utilities Manager	Jan. 2020

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