

EDA Executive Sub-Committee

Meeting Minutes

April 17, 2017

I. Call to order

Nate Carlson called to order the meeting of the EDA Executive Sub-Committee at 10:00 am on April 17, 2017 at Northfield City Hall offices.

II. Roll call

Nate Carlson conducted a roll call. The following persons were present: Mike Strobel, Todd Bornhauser, Britt Ackerman, and Chris Heineman

III. Open issues

a) Final Review of Northfield's Business Subsidy Policy

Executive Committee members discussed the comments and concerns presented by the EDA Board at the previous EDA Regular meeting on March 30th. Britt Ackerman presented a new draft of the "Preamble" for the Business Subsidy Policy. Further discussion on the statutory requirements of the Business Subsidy Policy guided discussion. Executive Committee members concluded that no other changes, with the exception of the preamble, were necessary following the discussion. Executive Committee members directed staff to review the policy with City Attorney, Chris Hood. Following City Attorney review and approval, the Executive Committee requests the EDA Board vote on the recommendation to Council.

IV. New business

a) Initial Review of EDA Bylaws

Executive Committee members discussed the need for Bylaw review. Members have identified the need to review bylaws in order to increase efficiency, flexibility, transparency, and accountability of the EDA. Executive Committee members directed staff to review bylaws with City Attorney, Chris Hood. Following City Attorney review, Executive committee members will present bylaw discussion at the May EDA meeting.

V. Adjournment

Nate Carlson adjourned the meeting at 11:00 am.

Minutes submitted by: Nate Carlson