



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft Park & Recreation Advisory Board

Thursday, April 20, 2017

7:00 PM

City Hall 2nd Floor Training Room

I. Call to Order and Approval of Agenda

Chairman Dale Gehring called the April PRAB meeting to order at 7:02pm.

A motion was made by Board Member Jothen, seconded by Board Member Partlo, to approve the agenda as amended to include an update from Friends of Way Park. The motion carried unanimously.

II. Approval of Minutes

A motion was made by Board Member Jothen, seconded by Board Member Hvistendahl, to approve the March 16, 2017 minutes as written. The motion carried unanimously.

1. [17-765](#)

Attachments: [March 2017 PRAB Minutes](#)

III. Public Comment

TJ Heinrich updated PRAB members on the progress DJJD Committee is making in regards to the installation of the bleachers they purchased from Jackson, MO. The DJJD Committee plan to remove the existing bleachers which seat 740 people with the new bleachers which seat 1500 people on the west side of Babcock Park rodeo grounds.

IV. Reports and Discussion Items

2. [17-766](#)

Staff Reports

Attachments: [Streets & Parks Report.pdf](#)
[Recreation Report.pdf](#)
[Community Ed Report.pdf](#)
[Transition Letter.pdf](#)

TJ Heinrich, Streets & Parks Foreman - TJ shared the trail reclamation plan for the summer of 2017. Upgrades have been made to the ball fields which include yellow field markers and a score board which will be installed by the end of April, just in time for softball season. Sechler and Babcock parks are now open. The skateboard park is being used extensively, but at this time there is nothing in the works for phase 2.

Melissa Bernhard, Community Ed - Melissa is pleased with the Red Cross lessons led by Carleton swimmers and coaches. She updated PRAB members on current classes and reported that the summer brochures were sent out on Friday April 14. Melissa also shared plans for upcoming Promise FAIRS which will be held 4 times a year.

V. Unfinished Business

Friends of Way Park representative Anne Berry shared their vision to create a picnic area constructed with similar materials already being used in the park. The area would provide additional picnic tables and seating allowing for more families to sit and enjoy Way Park. Additionally, the Friends are looking at connecting walkways within the park. The group will continue to move forward with the planning and report back to PRAB on their progress.

3. [17-767](#) Memorandum of Understanding (MOU) between the City of Northfield and the Cannon River Offroad Cycling Trails (CROCT).

Attachments: [Service Agreement - Offroad Cycling Trails Program in Schler Park](#)

The Memorandum of Understanding between the City of Northfield and the Cannon River Offroad Cycling Trails has been renewed.

4. [17-768](#) Renaming of Meadows Park

PRAB members discussed renaming Meadows Park. The members would like to gather name ideas from community members, including students in the process. Other ideas discussed were to conduct an online poll as well as sharing the information in the Northfield News.

VI. New Business Items

5. [17-769](#) Little Library at Dresden Hills Park

A group of Northfield Middle School students along with HCI have constructed little libraries. They would like to install one of the libraries at Dresden Hills Park. The library will be stocked by Northfield Promise, HCI and neighborhood leaders who will maintain the library.

A motion was made by Board Member Partlo, seconded by Board Member Hvistendahl, to accept the donation of a little library to be installed at Dresden Hills Park. All in favor. Motion carried.

6. [17-770](#) Garden Club's Landscape Plan of a Honey Bee at Riverside Park

Attachments: [Honey Bee for City.pdf](#)

Judy Code from the garden club presented their honey bee garden concept design, which they would like to construct in Riverside Park beside their previous gardens of a dragonfly and butterfly. The garden club has received a \$6000 grant that they will use toward the construction of the new garden.

A motion was made by Board Member Hvistendahl, seconded by Board Member Partlo, to approve the concept design of the honey bee garden and recommend council to approve the garden to be placed in Riverside Park. All in favor. Motion carried.

VII. Adjournment

A motion was made by Board Member Hvistendahl, seconded by Board Member Jothen, to adjourn the April 2017 PRAB meeting at 8:05pm. The motion carried unanimously.