



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft Planning Commission

Thursday, May 18, 2017

7:00 PM

Council Chambers

Rollcall

Present 5 - Richard Schulte, Jay Jasnoch, William Schroeer, Michael Skunes, and Kate Stuart

Absent 2 - Joe Gasior, and Russell Halverson

I. Call to Order and Approval of Agenda

Vice Chair Schulte called the meeting to order at 7:01pm.

Also present: City Planner Scott Tempel, Comm. Dev. Specialist Mikayla Fischer, Council Member Liaison David DeLong, and Council Member Brad Ness.

**A motion was made by Schroeer, seconded by Skunes, to approve the agenda.
The motion carried by the following vote:**

Yes: 5 - Schulte, Jasnoch, Schroeer, Skunes, and Stuart

II. Approval of Minutes

1. [17-828](#) Draft Planning Commission Meeting Minutes

Attachments: [1 - 04-11-2017 Special PC Meeting Minutes](#)
[2 - 04-20-2017 PC Meeting Minutes](#)

A motion was made by Schroeer, seconded by Skunes, to approve the 04-11-2017 Special Planning Commission meeting minutes. The motion carried by the following vote:

Yes: 5 - Schulte, Jasnoch, Schroeer, Skunes, and Stuart

A motion was made by Jasnoch, seconded by Stuart, to approve the 04-20-2017 Planning Commission meeting minutes. The motion carried by the following vote:

Yes: 5 - Schulte, Jasnoch, Schroeer, Skunes, and Stuart

III. New Business

2. [17-829](#) Update on Basil's Pizza Expansion

- Attachments:** [1 - Summary of PC Actions on 219 Water St](#)
[2 - 6/14/16 CC Staff Report](#)
[3 - New Easement Depiction](#)
[4 - Cannon River West Survey Depiction](#)

Tempel gave an update on the Basil's Pizza expansion project and answered questions posed by the commissioners.

3. [17-830](#) Update on Comprehensive Plan

- Attachments:** [1 - Chapter 2 - Demographic Composition - Updated](#)
[2 - Chapter 2 - Demographic Composition 2008](#)

Tempel updated the commissioners on several projects including rezoning for the Northfield Hospital Orthopedics and the potential need to have a Major PUD amendment process. Tempel stated the Mill Stream Commons Senior Housing project, a Senior Housing project on Clinton Lane and The Crossing pads are moving forward. The commissioners asked Tempel to bring forward a staff report on the history of the PUD process and suggestions on a Major PUD amendment process.

Tempel stated the Planning intern updated the Demographic's chapter of the Comprehensive Plan as well as portions of the Land Use and Housing chapters. Tempel and the commissioners discussed and strategized how to update the Comprehensive Plan.

IV. Reports and Discussion Items

V. Adjournment

A motion was made by Schroeer, seconded by Jasnoch, to adjourn the . The motion carried by the following vote:

Yes: 5 - Schulte, Jasnoch, Schroeer, Skunes, and Stuart