



City of Burlington Internal Environmental Scan 2015

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Executive Summary

The City of Burlington Environmental Scan is a description and analysis of Burlington, its demographics, environment, and community. It provides a framework for understanding the city, its attributes, and relevant issues in planning its future, as well as the context of the broader region of which it is a part.

The City of Burlington is preparing to update to its Strategic Plan. The Strategic Plan is expected to address a variety of topics, including community design, communication and civic involvement, economic development, infrastructure, fiscal sustainability, responsive and accountable cost-effective government, community safety, define strategic priorities and include corresponding goals and sub-goals to direct future actions by the City government and the community to achieve the vision of the plan. Our goal for this Community Profile and environmental scan can provide a common understanding of local planning and community issues and encourage elected officials and City staff to continue engaging in a strategic discussion about the future of the City of Burlington, optimizing internal and external partnership opportunities, facilitating innovation and promoting out-of-the-box thinking to capitalize upon our strengths, improve our weaknesses, and reduce costs..

Objective



- Commit to upholding the City Charter, all City Ordinances, and the highest standards of conduct;
- Commit to promoting and enhancing the wellbeing and quality of life for Burlington's residents, visitors, and businesses by providing excellent services in an efficient, respectful, and courteous manner;
- Commit to a model of professionalism that ensures respectful and complete consideration of all decisions and decrees; and
- Commit to strategic growth, all facets of economic development, and sustainability.

This plan will assist in compiling the Strategic Plan that will outline the current and future direction of the City of Burlington, including direction, strategies, funding and management process requirements, and recommendations for the next three to five years.

Mission Statement

The mission of the City of Burlington is to build and enhance our community by safely, respectfully, proudly and effectively executing our daily work activities. As an organization we are committed to continuous improvement.

Overview

The City of Burlington was settled in 1835 by Moses Smith and William Whiting. Since then Burlington has become home to the Nestle Chocolate factory, and nearly 10,500 residents. Situated between Milwaukee and Chicago, the city is centrally located with effective transportation provided by four major highways. Located on the White and Fox rivers, the city offers the best of all seasons with a historic downtown, improved infrastructure, broad clientele base, a business & office park and an industrial park offering large and small lot opportunities, making Burlington an inviting place to do business.

Location

Four major highways, railroad access and excellent proximity to two Interstate highways, as well as to Milwaukee and Chicago area markets, make Burlington the ideal place to locate or start a business without leaving behind the "small town" charm and friendliness that are essential to the quality of life here. The city has a total area of 8.03 square miles with a travel commute of 30 miles to Milwaukee and 70 miles to Chicago.

Economic Development

Economic development in Burlington has been a major focus of the community as shown by an overall commitment to retaining current businesses and attracting new industry to the community. The local economy is strong due to a wide variety of service, commercial, retail and industrial companies located in Burlington. These include industries manufacturing plastics and rubber, electric/electronic products, food products, stone and glass products, chemicals, transportation equipment, paper and packaging, printing and publishing, and fabricated metals.

Burlington has two industrial parks with all municipal utilities in place, and both are well suited for new and/or relocating businesses. The 49-acre Burlington Industrial Complex is fully developed, while the 80-acre Burlington Manufacturing and Office Park currently has sites available for new development. The City constructed a 200-space parking deck in 2012, which helped lead to the construction of a 54-room hotel in the downtown. The recently completed truck bypass route around Burlington will spur new commercial development not only near the bypass location at the south edge of the community, but in other areas around the community. In addition, City leaders are mindful of smart growth planning to assure that the downtown businesses continue to flourish.

Government

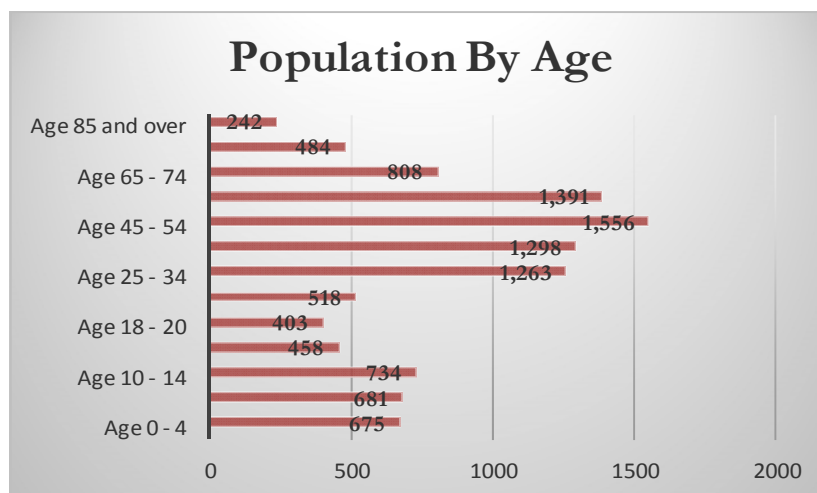
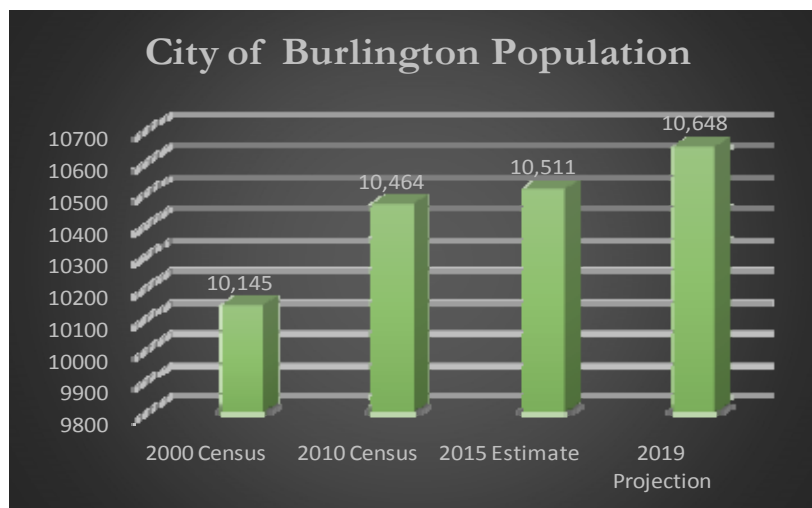
The City of Burlington is governed under a Mayor/City Council form of government. The Mayor is elected at large for a two-(2) year term. There are eight (8) City Council members, two (2) representatives from each of the four (4) Aldermanic Districts, also elected for two-(2) year terms. To assist the Common Council in administering the community, there are numerous Board Committees.

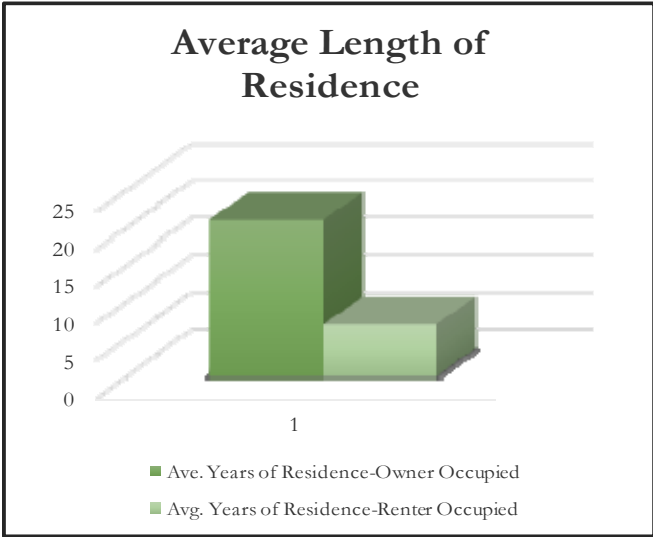
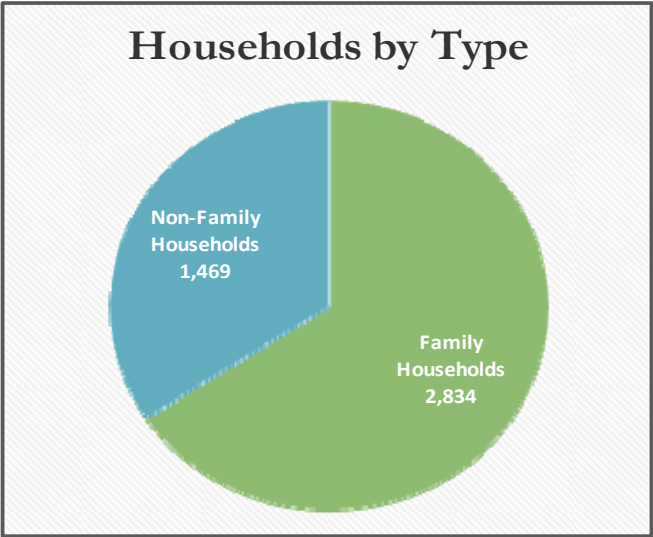
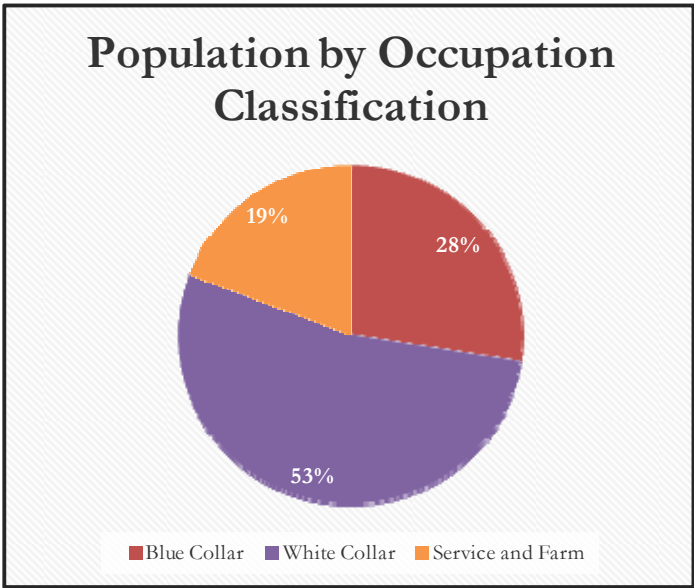
These committees meet on a regular schedule and as needed, and include: Board of Public Works, Board of Review, Park Board, Library Board, Plan Commission, Zoning Board of Appeals, Police and Fire Commission, Historic Preservation Commission, Community Development Authority, Burlington Housing Authority, and Airport Committee.

Demographics

Located in Racine County in southeastern Wisconsin, Burlington is primarily a residential community with a solid business and commercial base that provides important tax revenue to the community. This, along with outstanding schools and year-round recreational activities, combine to make Burlington the perfect place to live, work and shop.

Although Burlington has continued to grow from its humble beginnings, it strives to maintain its small town charm. The community has embraced its past by preserving many large historic homes and downtown businesses. The City's collection of neighborhoods range from modest to higher end luxury homes, offering a variety of housing options to accommodate first-time buyers, as well as professionals and executives looking for open space in a community-oriented atmosphere. There are more than two dozen places to worship located in the community and the area.





Administration

The city administrator is the chief administrative officer of the city and is appointed by the Common Council to oversee the day-to-day operations of the city, supervises the City's 67 full-time employees, and administers the \$19 million annual budget. Responsibilities of the city administrator include advising the council of the city's current financial condition and future financial needs in order to maintain high quality services and facilities, hiring and managing the city's workforce, as well as negotiating all labor contracts, providing leadership for the organization by executing the City Council's policies, ordinances, resolutions and service objectives, and working with the council, city staff and citizens to establish and implement long-range goals and objectives.

The City offers a full range of municipal services, including Administration, Budget and Finance, Assessor's Office and a City Attorney, located in the City Hall. Located next door to City Hall is the 34 member Police Department. The Department performs patrol duties, responds to emergencies, and conducts community crime prevention outreach under the direction of the Police Chief.

The Fire Department has one station with five (5) full-time personnel and up to 51 volunteers, under the direction of a full-time Fire Chief. The Department also inspects structures for fire code compliance and conducts public service information and fire prevention programs. The Fire Department is one of the few departments in the state with an ISO Class 3 rating. The Department is housed with the Burlington Area Rescue Squad, a non-profit volunteer rescue/ambulance service.

The Public Works Department, with 28 employees, provides a wide range of services. The Park & Streets Division provides traditional public works services for the community. The Parks program is responsible for maintaining public facilities, outdoor parks, and recreation facilities. The Street and Storm Sewers Division provides maintenance of public streets and drainage ways, and winter snow plowing, as well as maintenance of street signs and traffic signals. The Public Utilities Division has two areas: Water and Wastewater.

The Library, with 20 employees, provides free access to diverse resources ranging from Internet access to interlibrary loan, reference materials, DVDs, CDs, MP3 players, research assistance and leisure materials. These employees order, receive and process materials to meet patron need. Others are trained to assist with research and locate materials of general, specific, or age related descriptions. Librarians assist patrons with selecting, borrowing and returning items. We assist patrons with Internet access and help them download free audio and e-books. Shelves keep the library orderly and return items to their correct places for their next borrowers.

The Administration Department staff is comprised of 5 employees: the City Administrator, the Director of Administrative Services, the City Clerk and two full-time Administrative Assistants.

Challenges and Needs

- Shared responsibilities for the cemetery between the Cemetery Association, Town of Burlington and City of Burlington
- Economic development and downtown stability
- Bringing City Hall into ADA compliance
- Crossing training staff
- Comprehensive Capital Improvement Plan
- Ensuring fiscal stability

Wish List

- Building a Government Center with Racine County
- Building a community pool
- Building a new library

Trend:

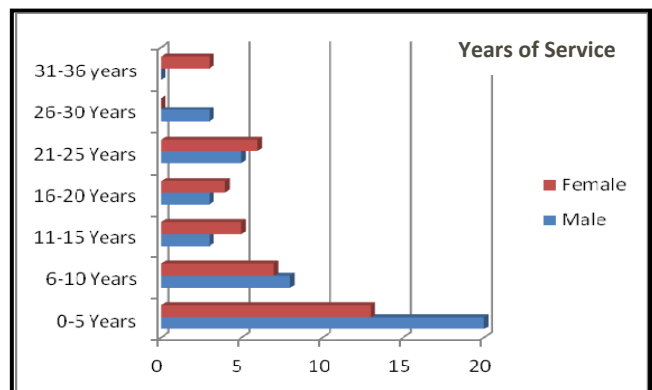
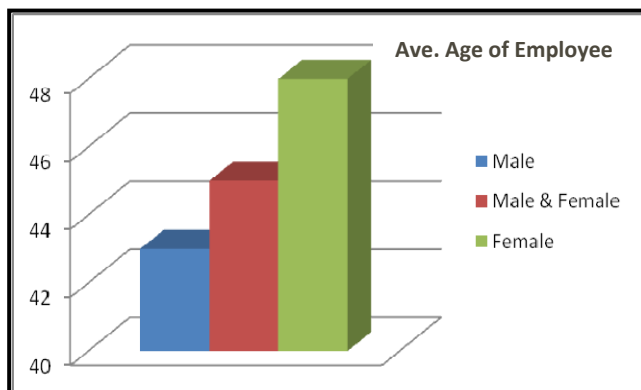
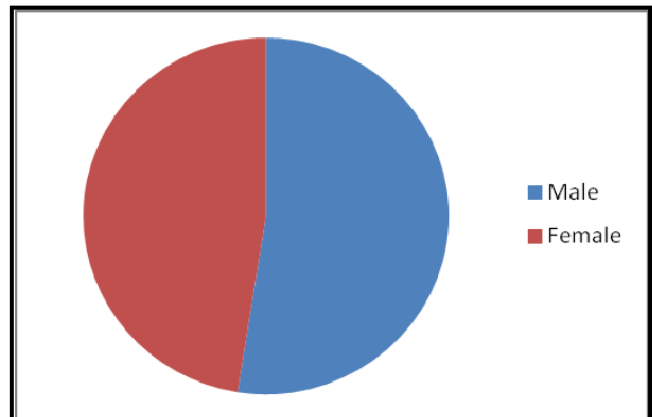
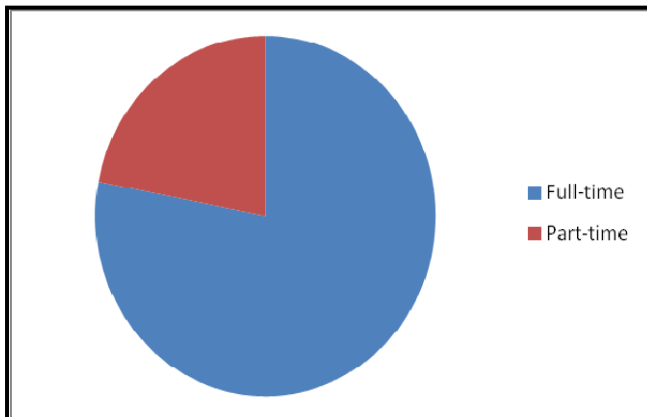
Following Act 10, the City implemented a handbook to move away from the union contracts

The handbook is a fluid document until staff and Administration are satisfied with the policies created with a fair and equitable environment. As part of this process, staff will also conduct a salary study to identify where City employees lie in the salary spectrum. The last study was completed in 2009.

Trend:

Average age of Staff is on the rise

As outlined in the charts below, the average age of a City employee is 45. The average male age is 47 years old. One can conclude that as the employees continue to age, staff needs to create a recruitment and/or succession plan to ensure human capital is maintained at an appropriate level.

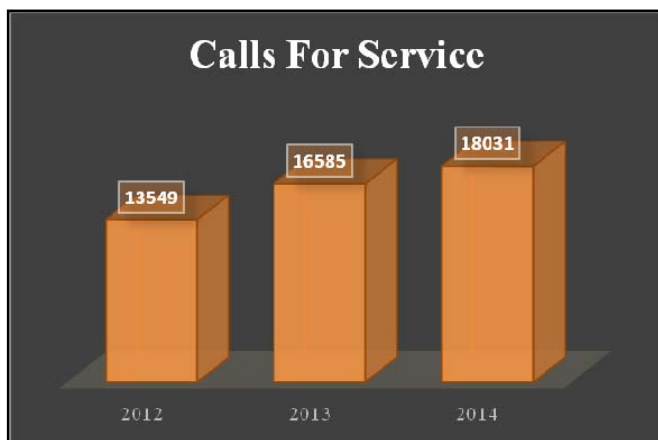


Service Delivery

Police Services

The Burlington Police Department provides patrol to all parts of the City, responds to calls for police service, conducts investigations in response to reported crimes, generates and maintains records of all reported crimes and police related incidents; provides emergency response to major accidents, natural disasters, civil disorders and other public emergencies, and community crime prevention services. The Police Department is committed to employing the highest standards of performance, best practices in policing, and accountability, and reflecting the values of the city it serves.

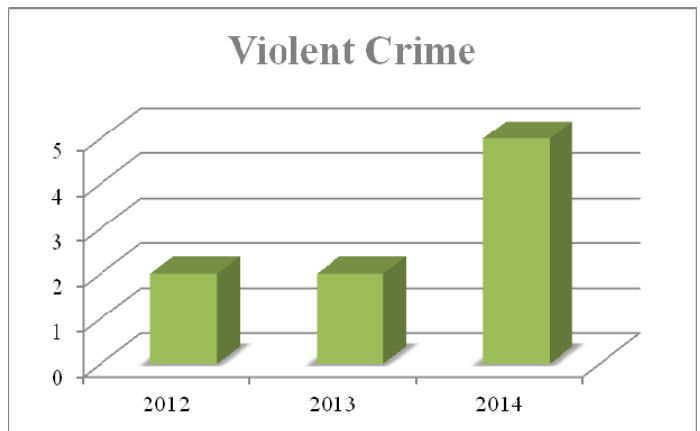
The department is staffed 24/7, 365 days a year. Each shift has minimum staffing level of 1 supervisor and 1 officer from 3:30 a.m. to 7:30 p.m. From 7:30 p.m. to 3:30 a.m. the staffing level increases by 1 officer. There is one dispatcher on duty per shift. The detective bureau consists of 1 Sergeant, 1 Investigator and 1 School Resource Officer. The Police Department consists of 34 employees which includes 20 sworn officers, 1 Administrative Services Manager, 5 full time dispatchers, 7 part time crossing guards and 1 custodian.



A call for service includes any police response to a 911 call, a non-emergency call that requires police response, a traffic stop, any criminal activity witnessed by an officer on patrol, any self-initiated officer activity, assistance provided to another agency, any walk-in request at the police station that requires officer involvement, or any incident for which an officer is flagged down for help by an individual.



(Burglary, Theft, Motor Vehicle Theft)



(Homicide, Aggravated Assault, Sexual Assault, Robbery)



- Over 18,000 calls for service in 2014 (16,585 in 2013; 13,549 in 2012; 13,549 in 2011)
- 219 Part 1 Crimes (Violent Offenses and Property Crimes) in 2014 (262 in 2013; 303 in 2012; 235 in 2011)
- 395 Traffic Crashes in 2014 (379 in 2013; 355 in 2012; 339 in 2011)

Trend:

Forecast for a future police station – the building was built over 30 years ago, with much of the basic components being part of the original structure (such as the boiler, elevator (the original air conditioning unit was just replaced this year).

Trend:

Forecast for equipment replacement – Tasers that were purchased in 2007 are failing and the company no longer repairs or provides support; in-squad video systems that are over five years old are displaying signs of wear and indicate impending replacement needs; etc.).

Challenges and Needs

- Move current UCR reporting to fully-electronic
- Move District Referral process to fully-electronic
- Continue to provide excellent community service despite a reduction of staff from 38 (in 2013) to 34 (including the loss of a full-time officer and a full-time data-entry clerk)
- Adequately train and develop a Lieutenant, Sergeant and two officers,
- Reinstate the K9 program
- With Act 10, some employees stand with a union while their co-workers cannot
- Complete Property Room Audit
- Complete the accreditation process

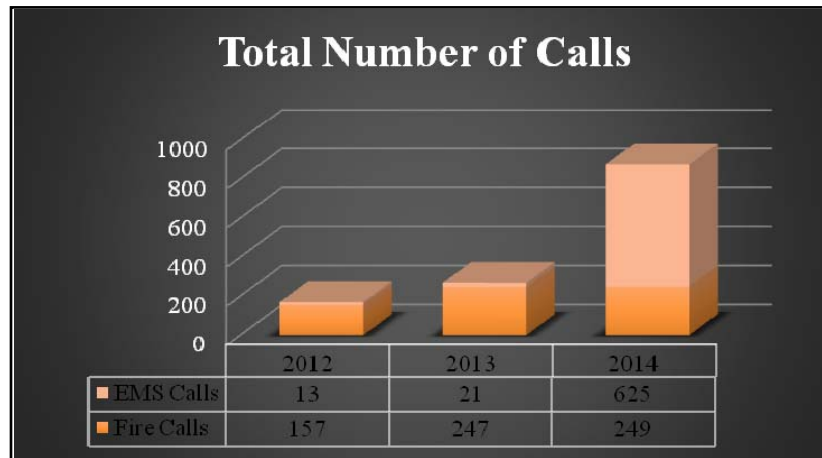
Wish List

- Full Staff – Although we typically have 20 full-trained officers, we will not reach that level in all of 2015, including only 18 officers for 22%, and just 17 officers 36% of the year.

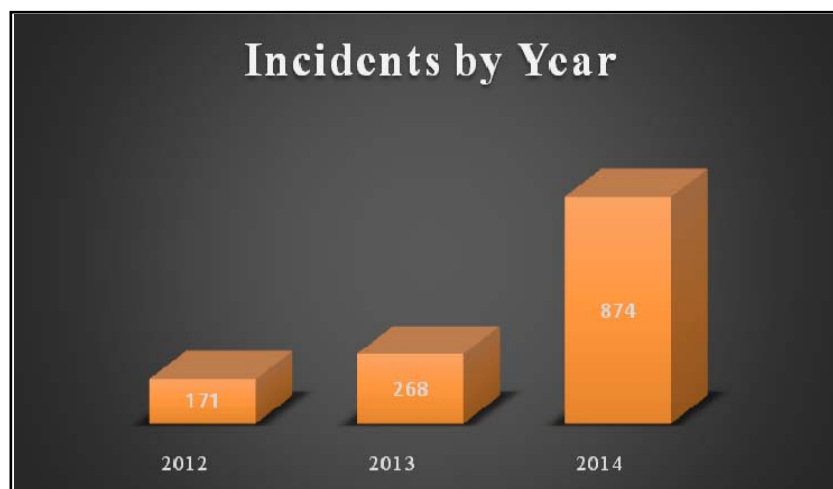
Fire Services

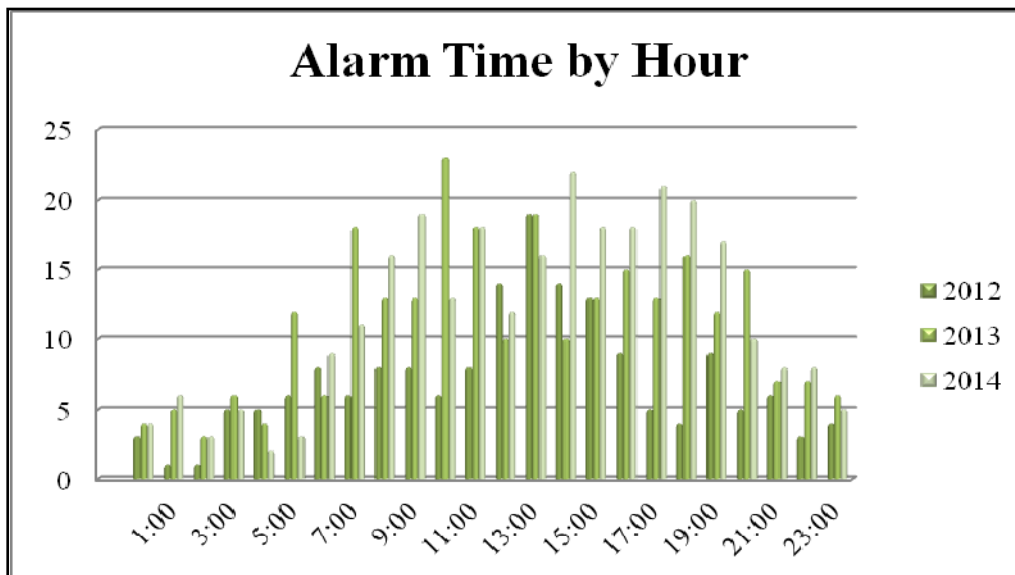
The City of Burlington is a combination fire department consisting of five full time members, 45 volunteers, four interns, five explorers and three public works employees that dually serve as first responders. The City maintains a fleet of fire apparatus that includes three pumper/engines, two aerial trucks (a 75' ladder and a 100' aerial tower), a utility vehicle (pickup truck) and an incident command SUV. All of the department's apparatus are in exceptional condition and regular maintenance is performed by our in-house fire engineers through daily, weekly and monthly checkouts in addition to annual testing of pumps, ladders and equipment. All vehicles are housed in the Fire Station at 165 W. Washington Street, in addition to the Burlington Rescue Squad equipment.

Our mission has changed slightly in the past couple of years from strictly the delivery of fire suppression services to a more adaptable delivery of educational and emergency services that includes fire suppression and extinguishment, emergency medical services/first responder, regular inspections of all required buildings in the community, specialized technical rescue services (high angle, trench, confined space rescue), public education to varied groups in the City (senior citizen, elementary, junior High, High school and adult education programs, businesses and industrial training options).



In 2014 the department responded to 874 calls for service, a new high for emergency responses in a calendar year. Over 1000 calls are projected for service in 2015. The fire department tracks calls by the time of day, day of the week and by month in an effort to identify trends and key times for staffing. A larger proportion of EMS calls are typically seen in the warmer, summer months due to people being more active in the community. Conversely it is not unusual to see more occurrences of fires related to heating issues in the colder winter months. The peak call time for all calls is between 9 AM and 7 PM.





The Fire Department tracks calls by the hour to identify staffing issues and coverage for emergency medical and fire related calls and responses. Over the last three years there has been a trend that continues in 2015 that identifies our peak call volume. Typically, most departments see call volume increase as people get up to go to work in the early morning (5-6 AM) , continue to peak in the middle hours of the day and early evening (2-6 PM), only to decrease towards the later hours of each day (8-9 PM). This is common to most emergency service organizations.



- Training hours increased in 2014 (4,407 in 2014 up from 3,760 in 2013 and 2,057 in 2012), public education contacts increased (13,895 in 2014, 13,477 in 2013, and 2,858 in 2012,) and our total inspections increased up 1,147 in 2014, 728 in 2013, 582 in 2012)
- Our members participated in over 4400 hours of training in several disciplines that included firefighting, emergency medical training, specialized rescue techniques and enhanced officer training.
- Trained 8 firefighters in 2015 with a total of 11 confined space trained personnel on the department
- Make entry and inspect 100% of the occupancies for fire inspections
- Continual recruitment new volunteers
- Trained two new firefighters as emergency medical technicians, EMT's
- Participated in four (4) joint quarterly training sessions with surrounding agencies
- Completed all required vehicle and equipment testing
- Completed a total of 36 preplans of buildings in our City by December 31, 2015
- Established an auto-aid agreement with the Rochester Fire Department for a tender to the Burlington Airport

Trend:

Recruitment and Retention of Volunteers is a key element in the delivery of emergency services in small to medium communities throughout the country.

Volunteers comprise 70% of the nation's fire service and volunteers make up approximately 90% of the City of Burlington Fire Department

- (a) There has been diminishing numbers of volunteers over the past several years as indicated in studies from the Federal Emergency Management Agency (FEMA), and the National Volunteer Fire Council (NVFC) on Fire Department recruitment and retention issues. Additionally, the National Highway Traffic Safety Administration (NHTSA) commissioned a report on Emergency Medical Services Recruitment and Retention which identified similar trends.
- (b) Volunteer organizations for fire and emergency services are not a sustainable model. Some form of reward in conjunction with a flexible schedule will continue to provide volunteers for years to come.
- (c) Volunteers cite several reasons for their inability to volunteer in their local community. The local service clubs (Rotary, Lions, Kiwanis) in Burlington are also finding it more difficult to recruit and retain volunteers.

Challenges and Needs

- Search out opportunities for funding mechanisms in the form of grants
- Continue to train our personnel for the multitude of hazards presented in the community
- Update/upgrade fire station to livable standards (NFPA)
- Replace aging self-contained breathing apparatus SCBA and aging SCBA air compressor (due for replacement in 2013)
- Upgrade portable radios to P-25 compliance
- Identify methods to work better with neighboring/surrounding agencies
- Create partnerships with local agencies (training, response, open opportunities)
- Upgrade Emergency services to advanced life support care (paramedic)
- Replace aging fire engine 923 (1996 model due for replacement in 2016)

Wish List

- Install a vehicle exhaust removal system in the station
- Forecast for a future fire station
- Remodel the station for ADA Compliance
- Replace aging garage and entrance doors
- Add an additional Fire Inspector, Fire Engineer and review staffing solutions for a future fire station

Street Department

The Street Department maintains the city's infrastructure, responds to citizens' concerns, to weather related and manmade emergencies, and collaborates with other municipalities. The department also supports capital improvement projects, new initiatives, code compliance issues, and planning by providing contract administration, budgeting, bidding, engineering, and research to all city departments.

The Street Department provides maintenance of public street and drainage ways; winter snow plowing of streets, alleys and municipal parking lots; maintenance of street signs and traffic signals; engineering; maintenance of the compost site; collection of brush and leaves; noxious weed control; maintenance of public and recreational facilities, outdoor parks, right-of-way plantings and city gardens.

The Street Department staff is comprised of 8 employees: one supervisor, one clerk, one foreman, and 5 maintenance workers. These individuals are skilled in engineering, emergency management, truck driving, equipment operation, fleet maintenance, concrete construction, carpentry, administrative tasks, and numerous other trades.



- **Maintain 53.8 miles of streets and 2.9 miles of alleys**
- **Maintain over 3,800 parkway trees and trimmed over 89 trees on parkways**
- **Maintain approximately 26 miles of storm sewer pipe, manholes and associated inlets**
- **Remove and replace pavement markings, street signs, bike trails, and city owned sidewalks**
- **Remove leaves, and brush from city parkways, over 1,858 brush pickups in 2014**
- **Repair and maintain 11 controlled intersections (stop lights)**
- **Repair and maintain 369 City-owned street lights**
- **Remove snow from city parkways, alleys, parking lots and private sidewalks where complaints are received. Had 21 snow removal/hazardous road conditions mobilizations (plowing/salting) from January to April using 700 tons of salt**
- **Mow and trim boulevards, street right of ways and private property addressing complaints**
- **Provide project management services on various city project conducted internally and by outside contractor and engineering firms**
- **Provide traffic barriers and clean up for city held events, parades, accidents, and in emergency responses**
- **Provide daily response to request averaging approximately 3,000 calls a year**
- **Provide services at compost site for approximately 14,000 visits between April and November**
- **Replace over 830 lineal feet of sidewalk**
- **Rebuild and repair 13 catch basins**

Trend:

Bicycling is becoming more popular routes will need to be better defined

With the increase popularity of low impact exercise bicycling is becoming more popular. This will necessitate better marked routes and upgrade of bike lane with visible markings.

Challenges and Needs

- Over last two years the city has annexed additional 2 miles of streets, and a cemetery with roads in need of significant repair while reducing street staff 12.5%.
- Jefferson Street is scheduled for design and replacement at estimated cost of \$187,000. A planning grant has been applied for to cover 80% cost after expenses.
- County Highway W Pedestrian/Bicycle Project, a project implemented over twelve years ago, is scheduled to cost over \$320,000. A grant has been applied for to cover 80% cost after expenses.
- A Storm Water Management Plan will need to be drafted to meet DNR requirements for storm water discharge at an estimated cost of \$140,000. The firm drafting the plan will be selected through a request for proposal process. The city will be reimbursed 80% of the cost of the plan.
- Need to place surface course and repair subbase on Spring Brook Drive at an estimated cost of \$55,000.

Capital Improvement Plan

Construction Year	Street Name	Type of Work
2015		No capital improvement projects scheduled
2016		No capital improvement projects scheduled
2017	Kendall Street	2700 feet of sanitary relay, 600 feet of 4-inch watermain relay & lead service replacement, 2700 feet of storm sewer relay, resurfacing and/or Reconstruction Kendall Street from West State to West Chestnut Street.
2018	Jefferson Street	600 feet of 6 inch water relay, 600 feet of sanitary sewer relay, contaminated soil at Pine/Jefferson, resurfacing and/or reconstruction from Kendall Street to the Railroad Tracks at Bridge Street.
2018	Maryland Avenue	Approximately 8 sanitary sewer repairs needed, resurfacing and/or reconstruction from Milwaukee Avenue to 275 feet North on Maryland from the intersection at Congress Street.
2018	S. Perkins Blvd	Sanitary sewer relay, resurfacing and/or reconstruction from East Chandler Boulevard to East Highland Avenue.

Wish List

- Purchase a street sweeper
- Create on Laborer position
- Replace office furniture
- Purchase a stump grinder
- Secure interns to work on a GIS program inputting storm water and ash tree identification and locations

Parks & Recreation

Park Department

The Parks Department is responsible for maintaining public facilities, outdoor parks and recreation facilities. This includes all 28 city parks, including ball diamonds, as well as all street medians and rights of way plantings. The department handles mowing approximately 217 acres, trimming trees, landscaping and painting and repair of park benches, playground equipment and buildings. The department also organizes equipment and materials for special events, such as ChocolateFest.

The Parks Department staff is comprised of 5 employees - one supervisor, one clerk, one foreman, and 2 maintenance workers. These individuals are skilled in facilities maintenance, landscaping, urban forestry, emergency management, truck driving, equipment operation, fleet maintenance, administrative tasks, and numerous other trades.



- **Maintain 26 parks (135 acres), the Burlington Cemetery (city portion), out lots**
- **Schedule baseball and softball diamond for use, coordinate with different clubs reserving and maintaining field including lining, raking, dragging, mowing, reseeding, and complete re-builds.**
- **Maintenance, cleaning and clearing of all bathrooms, pavilions, sidewalks, fencing, trees, shorelines, paths, playgrounds, and lighting in parks**
- **Schedule park pavilion reservations for public use**
- **Direct planting or management of tree planting operations**
- **Provide assistance to Street Department with various projects and services such as plowing, leaf collection, and Urban Forest Management**
- **Park staff are trained to inject for Emerald Ash Borer (EAB)**
- **Annual Arbor Day celebration with city staff and St. Mary's 4th grade at Echo Park who planted three Syringa Japanese Lilac Trees at Echo Park**
- **Tree City USA awarded for the 14th year**
- **Completed Comprehensive Outdoor Recreation Plan for 2015-2019**
- **Completed Wehmhoff-Jucker Park and Bicycle Trail Head improvements**

Trend:

Analyzing the need to mow all parks or allow areas to go back to a natural state.

Staff has been looking to reduce areas that are mowed on a routine basis in an effort to reduce expenditures.

Challenges and Needs

- Treatment and removal of ash trees in parkways, parks and green spaces.
- Restrooms are in need remodeling at Congress Park and Wagner Park with limited funding.
- Accessibility ramp is needed at Echo Park for the pedestrian and bike trail.
- Playground equipment will need to be inspected with possible replacements of slides and swings

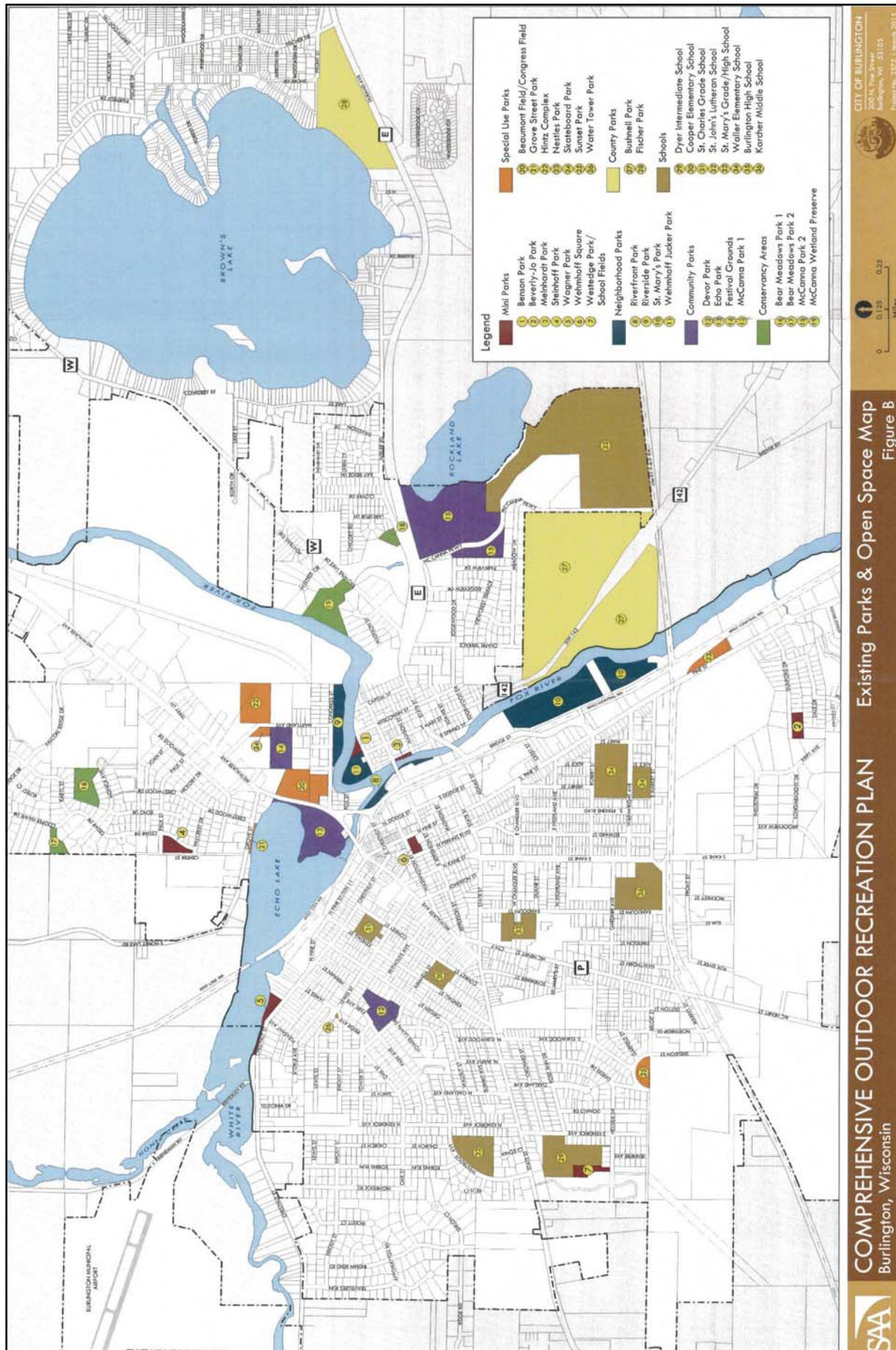
Wish List

- Upgraded restrooms at Wagner and Congress Street Parks

2015-2020 Comprehensive Outdoor Recreation Plan

Recommendations within the 2015-2012 Comprehensive Outdoor Recreation Plan provides guidance for future development or expansion of community parks and open spaces. General city-wide recommendations provide direction on policy and design considerations while also considering operational and maintenance procedures. The chart below lists general recommendations for the entire City of Burlington parks system. Some recommendations should be implemented as necessary when capital improvements and upgrades are considered on an annual basis. Others, such as long-term parkland acquisition should be evaluated in coordination with new residential developments.

2015	2016	2017	2018	2019
Benson Park: Shoreline stabilization	Beaumont Field: Upgrade restroom to ADA compliant	Beaumont Field: Replace drinking fountain	Beaumont Field: remove home plate vegetation, prevent vine growth	Beaumont Field: Remove concrete by dressing room and install sloped ramp
Devor Park: Pool feasibility study	Devor Park: Install sidewalk to playground and shelter, repave path to tennis courts, restripe parking lot and replace drinking fountain	Beverly-Jo Park: Restore large areas of turf to native prairie species	Benson Park: Plant trees	Benson Park: Install pathway/trail
Echo Park: Prune/remove hazardous trees	Echo Park: Install ADA ramps from parking lot	Echo Park: Install bike parking facilities	Beverly-Jo Park: Install playground	Beverly-Jo Park: Install small parking lot and bicycle skills course
Wagner Park: Expand sidewalk	Riverside Park: Install sidewalk to play structure and improve canoe launch	Riverside Park: Replace open air shelter	Hintz Complex: playground structure	Meinhardt Park: Install small gazebo
Wehmhoff Jucker Park: Shoreline stabilization	Sunset Park: Stripe parking lot, replace bike rack and bleachers	Steinhoff Park: Install bike rack	Meinhardt Park: Install sidewalk along Spring Street	Riverfront Park: Install arbor structure
	Wagner Park: Replace shoreline stabilization materials and install canoe launch	Sunset Park: Install playground equipment	St. Mary's Park: Install bike rack, pave dog park parking lot and improve canoe launch	Riverside Park: Install bench for playground
	Watertown Park: Install park sign and prune trees	Wagner Park: Install bike rack	Wehmhoff Jucker Park: store sand volleyball court	Steinhoff Park: Install pathway system
	Wehmhoff Jucker Park: Replace lighting as needed	Wehmhoff Park: Install bike parking	Westedge Park: Install sidewalk or path along Hillside Drive	
	Westedge Park: Install park sign	Westedge Park: Install playground		



Wastewater Department

The Wastewater Division is responsible for the treatment and disposal of all wastewater that is generated in the sanitary sewer service area (SSA). These methods must meet all state and federal requirements. The SSA includes City of Burlington, Bohner's Lake Sanitary District, and Brown's Lake Sanitary District.

The Wastewater Department staff is comprised of 8 employees; one foreman, three wastewater operators, one laboratory manager, one full-time lab tech, one part-time lab tech, and one full-time administrative assistant. The staff is skilled in chemistry, biology, mechanics, maintenance, electronics, secretarial tasks, supervision and management. Burlington water pollution control operators are certified by the State of Wisconsin in wastewater treatment to ensure adequate training to perform the necessary tasks at the treatment facility.



- **Treat 2.6 million gallons of wastewater per day and 1 million gallons of hauled waste per month**
- **The wastewater plant consisting of eight buildings, is designed for a population of 17,000 residents, and running at 73% capacity**
- **Onsite certified laboratory processes water testing, daily compliance testing, and outside testing**
- **Maintain 51 miles of sanitary sewer pipe, 1135 sanitary manholes and 8 remote pumping stations**
- **Capacity for 2.8 million gallons of sludge storage**
- **Maintained approximately 26 miles of storm sewer pipe, manholes and associated inlets**
- **Facilitate a grease trap monitoring program with local businesses and restaurants**
- **Facilitate a mercury reduction program with local businesses and offer mercury based light bulb collection services for local residents**

Trend:

Phosphorous Removal

The DNR is tightening up regulations on the amount of Phosphorous that is discharged into the Fox River by treatment plants. We need to be pro-active to stay on top of the upcoming change in regulations. The purchase of a phosphorous analyzer would give us real time values of phosphorous concentration in the wastewater. This will optimize performance and reduce chemical addition. We currently use 50 gallons per day of Ferrous Chloride to remove Phosphorous. Data is being collected to prove our low impact on the river and assist with the contested case for our WPDES (Wisconsin Pollution Discharge Elimination System) Permit.

Trend:

Utility revenue will have to be created to pay for storm water system maintenance due to the cities WPDES permit and DNR Total Suspended Solids limits storm water discharge.

It is most likely that a storm water utility will be discussed as a source of revenue to pay for this. This is similar to what other municipalities have done.

Challenges and Needs

- DNR mandates on phosphorus limitations will significantly impact City funds, with the potential of a required \$5 million facility upgrade to meet DNR guidelines.
- Installation of additional micro-turbines to burn methane used to generate electricity that can be sold back to the power company.
- Maintain a sewer main and manhole rehabilitation program.

Wish List

- Replace the aging tanker truck
- Purchase a Phosphorous Analyzer
- Advance part-time Lab Tech to full-time
- Purchase a sewer camera

Water Department

The Burlington Water Department provides over 2.5 million gallons per day to customers. The source of water for the Burlington system consists of five drilled groundwater municipal wells, each finished in the deep sandstone aquifer. Water from these wells is chlorinated, then pumped into an elevated tank or ground storage reservoir, where it is held for distribution. The Water Department provides adequate water flows and pressures throughout the service area for domestic consumption and firefighting purposes, and maintains a quality and cost efficient product by the operation and management of a distribution system. This department also repairs all water lines, towers, tanks and appurtenances.

The Waste Department staff is comprised of 6 employees; one foreman, two certified water operators, one utility clerk, one part-time utility clerk and one seasonal employee. The staff is proficient in administrative, customer service, troubleshooting, maintenance and various other technical operations.



- **4 million gallons of available storage, and an average daily pumpage of 1.8 mgd.**
- **Included with the distribution are five wells and two HMO treatment facilities.**
- **Maintain nearly 3800 meters, replacing, repairing and testing 10% of those meters annually.**
- **Maintain 62 miles of water main, 700 hydrants, and nearly 1000 valves that are exercised and maintained annually.**
- **Respond to between 1600-2000 Diggers Hotline tickets in the city. This includes water, sewer, storm, traffic signals, street lamps, and city owned irrigation and electric.**
- **Facilitate roughly 500-600 work orders per year dealing with customer service issues.**
- **Maintain pump houses and treatment facilities, repair and replace hydrants, valves, manholes, valve boxes, and curb stops.**
- **Submit all reports to the PSC and DNR as required.**

Trend:

Utility revenue has been decreasing over the years due to conservation and DNR limits on water quality

To combat this, a consistent rate increase needs to be in place. Increases that are fair and smaller in nature rather than less frequent and larger. Creating additional Utility Services such as storm water, may help in combating declining revenues and limits placed on General Fund and Utility Revenues.

Challenges and Needs

- Continue with simplified 3% a full rate increase is in order to help cover the projected costs of a treatment system at Well-11 and the painting of our 2 towers.
- Continuing to upgrade SCADA, meter reading software upgrade, install treatment at Well-11, paint standpipe on Dunford, paint tower Well-7, add standby power at three well sites, and conduct a water study.
- In conjunction with street resurfacing projects evaluate and improve our distribution system at every opportunity.
- Evaluate future effects and requirements of city equipment based pending DNR and EPA regulations of strontium.

Wish List

- Consider WRT as a treatment option rather than HMO or Ion exchange (softening) for removal of radium and strontium.
- Add another operator by 2018 to stay on pace with increasing demands on staff.
- Build a cold storage building on DPW site to get more equipment out of the elements and consolidate to one location.
- If the city continues to grow to the west around Aurora, consider a tower at the Highridge Road site to help with increased demand and maintain consistent pressures in the highest elevations.

Library Services

Public Library

The Burlington Public Library serves a community of 10,500 and an additional 9,000 patrons from the surrounding area. The Library is a member of the Lakeshores Library System, serving Racine and Walworth counties. The library shares an automation system with the Lakeshores Library System, allowing patrons to search for materials at all locations.

The Library is comprised of 4 full time employees: Director, Children's Librarian, Reference Librarian, and the head of computer services; 11 part time employees: 4 in circulation (checking out materials), 2 reference assistants, 3 in technical services (receiving and processing materials), 1 administrative assistant, and one maintenance person (all part-time); 5 part-time shelvers (four of them are high school students).

The Library provides free access to diverse resources ranging from Internet access to interlibrary loan, reference materials, DVDs, CDs, MP3 players, research assistance and leisure materials. Library employees order, receive and process materials to meet patron need. Others are trained to assist with research and locate materials of general, specific, or age related descriptions. Librarians assist patrons with selecting, borrowing and returning items. Staff assist patrons with Internet access and help them download free audio and e-books. Shelves keep the library orderly and return items to their correct places for their next borrowers.



- **Circulation (2014): 207,409**
- **202 programs for children, young adults and adults**
- **Outreach to schools, daycares, senior residences, and community events**
- **Library Visits: 168,218**
- **Reference Assistance: 12,215**
- **Provided programs at the library and senior centers; afternoon, evening and online book discussion groups; children's summer story wagon programs; class visits and story time. Cooperated with community groups to provide programming, including Racine County Foster Care, Burlington Home Expo, senior residences, HOLA (Hispanic Outreach), UW-Extension and home schooling groups.**
- **Increased Internet access by increasing bandwidth 70%. Provided individual help for people registering for unemployment, searching for jobs, getting email addresses. Provided individual technology assistance in using devices (tablets, e-readers, etc.) and accessing free digital downloads (Overdrive, Zinio).**

Trend:

Libraries are changing in the way they pursue and present information

This presents a challenge for libraries to determine which of the newer technologies have staying power, can be harnessed for the public library model, and will be (with adaptation) a good fit for users. This can be an expensive proposition, in an environment that reimburses use of the library on old standards, developed decades ago. So, at a time when we should be adopting new ways to serve patrons, and developing marketing to communicate with prospective users, our funding formulas reward us for preserving outdated, declining services.

Challenges and Needs

- Need to regularize and secure steady funding. Currently funding is made up of city and county funds, and subject to fluctuations.
- Aging building made of 1918 core and 1986 addition, which is crowded and has large areas that are not handicapped accessible. Although the library serves almost 170,000 visitors per year, it has only a half time cleaner and 8 hours per week of the facility supervisor to maintain the building.
- Need to adapt current practices to serve an increasingly online audience, while maintaining service to current users. Managing allocations between current and emerging services and materials will need constant monitoring and adjustment.
- State law mandates that services be offered to all state residents (except citizens of Milwaukee County) without charge.

Wish List

- Secure consistent, robust, sustainable funding to protect the library's core mission, guarantee continuation of valued services, and allow adoption of emerging technologies, services and best practices of library service. Guarantee funding to ensure opportunity to develop and retain exceptional staff.
- Translate the good will of patrons and citizens into support (including political and financial support) for the library's continued existence and growth.
- Build for the future by acquiring enhanced facilities that provide adequate space for materials, study areas, handicapped accessible meeting rooms, individual and small group study rooms, maker spaces, computer areas, and work areas.
- Invest in technology for advancement of the library and use of library patrons.

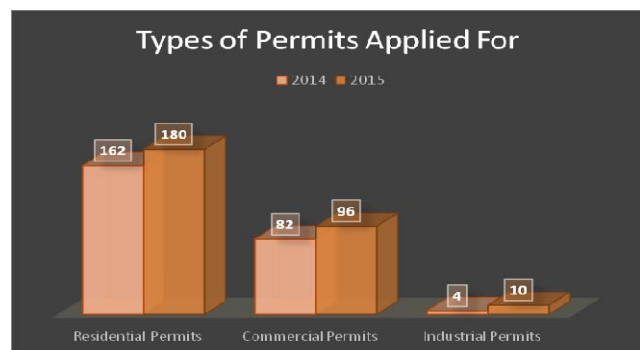
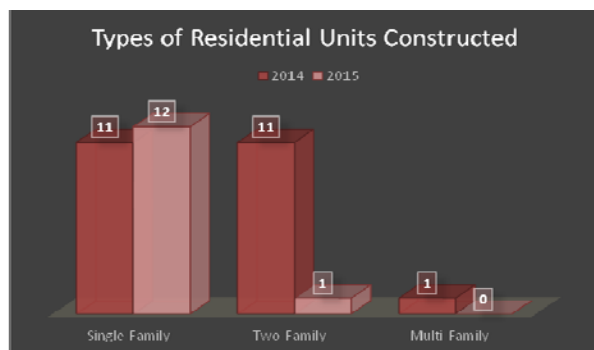
Building & Zoning

The Building Inspection and Zoning Department is charged with the task of inspecting all plans and construction within the City of Burlington to assure that all structures are constructed safely and in compliance with the City Codes and Ordinances. The department also handles complaints from citizens and other departments regarding code violations ranging from environmental complaints, junk vehicles, zoning violations, solicitation and encroachments within the City.

The Building and Zoning Department consists of two personnel; the Building Inspector/Zoning Administrator and one Administrative Assistant.



- **Building Inspector is fully certified - \$4200 savings not contracting for commercial electric inspections**
- **Streamlined Property Maintenance violation process**
- **Conducted 350 inspection so far this year**
- **Working to update fee schedule**



Trend:

The City should review and update its nuisance and property maintenance ordinances

This is needed to ensure residential, businesses, and building owners continue to maintain their respective properties. As part of ordinance changes and/or new ordinance(s) the City should review its fees and consider hiring and/or contracting a part-time, seasonal, or full-time code enforcement officer.

Trend:

Attract people downtown and help revitalize vacant storefronts

Hold downtown absentee owners more accountable for their store fronts/apartment units and current owners to show more care for the appearance of their buildings. Façade Grant program should be revisited with an option of an expiration period where someone could re-apply for a grant if they had one more than 10 years ago.

Challenges and Needs

- Residential and commercial construction is on the rise including the Aurora Ambulatory Care Center, Echo Lake Foods, and Fox Crossing Apartment projects, as well as 12 single-family, 1 duplex, one 32-unit apartment since Jan. 1, 2015
- Amend and refine property maintenance violation procedures, sections of the Municipal Code, and the fee schedule pertaining to building and zoning

Wish List

- Convert to online/electronic permit system
- Hire a part-time Code Enforcement Officer to assist with ordinance violation

Finance

The Finance Department is responsible for the proper administration of the City's financial planning and management. This includes preparing the annual budget, coordinating, establishment and review of departmental financial objectives; billing for services' collecting and recording City revenues; managing City cash flow and investments for safety, liquidity and return on investment; levying and collecting taxes; keeping financial records in accordance with generally accepted accounting principles and standards.

Trend:

Adopting new Federal Human Resource and Benefits rules due to the Affordable Care Act may impact financial reserves in the future.

To date, the PCORI and Transitional Reinsurance Fees have cost the City well over \$15,000 in the last two years. Continuing requirements of the Fed in regards to these items may become more costly as time goes on. With the tightening strings of Expenditure Restraint and Levy Limits, these and other Federal or State mandates will need to be looked at with some sort of "Exception" to allow for the growing budget in these areas.

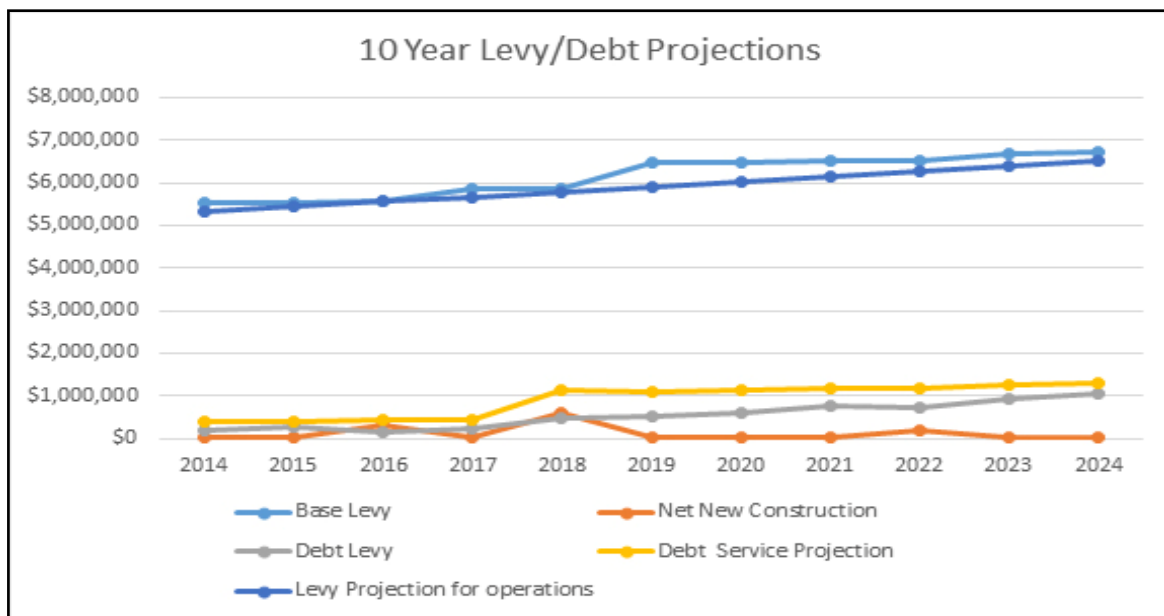
Challenges and Needs

- With statutory limits placed on the ability for the City to raise its levy to pay for services, services and needs must be continually monitored and evaluated. Do more with less is the buzz phrase.
- The City's ability to budget expenditures above a "Cost of Living" limit jeopardizes substantial state revenue payments. The City must be creative in finding ways to finance projects through grants, debt, fees and other methods.
- Economic development and expansion would directly affect the ability to levy higher amounts while still maintaining tax rates at a reasonable level. Growth is key, both industrial and residential. These have the effect of increasing the value of the City and its ability to generate revenue to pay for new or upgraded services.

Wish List

- Hiring of a financial planner to help in forecasting future financial needs of Capital Projects and operations
- More detailed Capital Improvement Plan and Equipment Replacement Fund needs
- Better cash flow and forecast models with financial planner help
- Useful performance data collection to assist in budgeting and forecasting

Debt & Levy



The chart above shows the effect of the TIF 3 close in 2018 and the TIF 5 close in 2022. Assumptions are based on small net new construction (allowing us to raise the base levy) of .3% per year. The TIF Closures add new value to the City that is taxable for operations purposes rather than TIF purposes. The City will realize 50% of the percent of TIF Value closed as a levy increase in the year of the closure. By keeping the MIL rate at the same level of \$8.80 (average) per 1,000, the City has the capacity to borrow more debt (approximately \$6.5M initially and up to \$650K each succeeding year) and to levy for the payment of that debt without affecting the amount of tax paid by taxpayers. The question lies if city property values should increase or should growth occur at a higher rate than the .3% per year, the max levy increases by the additional growth. MIL Rate should remain fairly stable or lower slightly depending on the amount of growth. MIL rate adjustments may also be a year behind the growth depending on when such growth is valued by the City assessor.

Draft 2016 General Fund Budget

GENERAL GOVERNMENT

GENERAL FUND								Projection		
Revenues										
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Expected	2016 Proposed	% Change from 2015	2017	2018	2019
All Taxes	\$ 5,063,222	\$ 5,202,966	\$ 4,977,601	\$ 5,193,798	\$ 5,193,798	\$ 4,875,165	-6.1%	\$ 4,877,223	\$ 6,046,792	\$ 5,397,063
Debt Levy Portion of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 230,000		\$ 230,000	\$ 350,000	\$ 400,000
Intergovernmental Revenue	\$ 1,219,655	\$ 1,291,220	\$ 1,427,096	\$ 1,357,024	\$ 1,357,024	\$ 1,356,729	0.0%	\$ 1,294,386	\$ 1,017,942	\$ 1,029,190
Licenses & Permits	\$ 321,130	\$ 365,091	\$ 362,435	\$ 457,890	\$ 457,890	\$ 407,970	-10.9%	\$ 397,961	\$ 401,031	\$ 405,020
Fines & Forfeitures	\$ 194,179	\$ 160,704	\$ 175,122	\$ 195,000	\$ 195,000	\$ 195,000	0.0%	\$ 207,000	\$ 210,000	\$ 213,000
Public Charges for Services	\$ 54,267	\$ 50,768	\$ 35,124	\$ 50,500	\$ 50,500	\$ 50,500	0.0%	\$ 50,525	\$ 52,650	\$ 54,675
Special Assessments	\$ 11,373	\$ 27,970	\$ 38,567	\$ 17,500	\$ 23,000	\$ 25,000	8.7%	\$ 25,000	\$ 25,000	\$ 25,000
Property Sales & Recovery	\$ 22,360	\$ 64,468	\$ 27,069	\$ 5,000	\$ 20,000	\$ 5,000	-75.0%	\$ 10,000	\$ 10,000	\$ 10,000
Interest/ Investment Income	\$ 8,497	\$ 4,945	\$ 14,187	\$ 10,250	\$ 12,500	\$ 12,500	0.0%	\$ 12,500	\$ 12,500	\$ 12,500
Other Miscellaneous Income (Less TID TRFR's)	\$ 15,073	\$ 21,831	\$ 52,565	\$ 67,300	\$ 67,300	\$ 67,300	0.0%	\$ 67,350	\$ 67,500	\$ 68,150
Transfer In From TIF	\$ 100,000	\$ 294,415	\$ -	\$ -	\$ -	\$ -		\$ 532,973	\$ 700,000	\$ 900,000
Total Revenues	\$ 7,009,756	\$ 7,484,378	\$ 7,109,767	\$ 7,354,262	\$ 7,377,012	\$ 7,225,164	-2.1%	\$ 7,171,944	\$ 8,193,416	\$ 7,614,598
Alternative Revenue Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Total with Alternative Revenue	\$ 7,009,756	\$ 7,484,378	\$ 7,109,767	\$ 7,354,262	\$ 7,377,012	\$ 7,225,164	-2.1%	\$ 7,171,944	\$ 8,193,416	\$ 7,614,598
Expenditures								Projection		
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Expected	2016 Proposed	% Change from 2015	2017	2018	2019
General Government Total	\$ 922,674	\$ 915,747	\$ 867,200	\$ 863,336	\$ 831,867	\$ 884,747	8.4%	\$ 847,307	\$ 864,561	\$ 880,608
Salaries	\$ 393,051	\$ 313,864	\$ 291,753	\$ 305,479	\$ 276,448	\$ 313,923	13.6%	\$ 293,786	\$ 297,896	\$ 302,068
Benefits	\$ 167,852	\$ 141,797	\$ 151,920	\$ 143,786	\$ 135,680	\$ 146,391	7.9%	\$ 145,927	\$ 151,656	\$ 157,688
Operating Expenses	\$ 361,772	\$ 460,085	\$ 423,527	\$ 414,071	\$ 419,740	\$ 424,433	1.1%	\$ 407,594	\$ 415,009	\$ 420,853
Public Safety Total	\$ 3,561,189	\$ 3,724,087	\$ 3,714,195	\$ 3,625,896	\$ 3,680,601	\$ 3,668,192	-0.3%	\$ 3,761,604	\$ 3,837,096	\$ 3,920,266
Salaries	\$ 2,006,888	\$ 2,124,031	\$ 2,164,901	\$ 2,138,672	\$ 2,117,115	\$ 2,162,429	2.1%	\$ 2,198,792	\$ 2,231,033	\$ 2,263,755
Benefits	\$ 1,035,805	\$ 1,109,989	\$ 1,068,319	\$ 996,389	\$ 1,080,626	\$ 1,008,788	-6.6%	\$ 1,056,313	\$ 1,098,514	\$ 1,138,634
Operating Expenses	\$ 518,497	\$ 490,067	\$ 480,975	\$ 490,835	\$ 482,860	\$ 496,975	2.9%	\$ 506,499	\$ 507,549	\$ 517,877
Public Works Total	\$ 1,990,849	\$ 2,140,561	\$ 2,014,267	\$ 1,876,695	\$ 1,895,937	\$ 1,947,975	2.8%	\$ 1,919,560	\$ 1,960,243	\$ 2,005,730
Salaries	\$ 429,782	\$ 448,374	\$ 409,114	\$ 423,045	\$ 423,045	\$ 424,791	0.4%	\$ 430,623	\$ 436,542	\$ 442,550
Benefits	\$ 246,858	\$ 265,288	\$ 252,612	\$ 232,127	\$ 228,813	\$ 232,817	1.7%	\$ 247,264	\$ 257,221	\$ 267,701
Operating Expenses	\$ 1,314,209	\$ 1,426,899	\$ 1,352,541	\$ 1,221,523	\$ 1,243,979	\$ 1,290,367	3.7%	\$ 1,241,673	\$ 1,266,480	\$ 1,295,478
Health & Human Services	\$ 72,779	\$ 74,614	\$ 72,806	\$ 80,167	\$ 80,167	\$ 80,917	0.9%	\$ 82,472	\$ 84,058	\$ 85,675
Culture, Recreation & Education (Incl Parks)	\$ 578,137	\$ 587,125	\$ 616,289	\$ 616,289	\$ 612,134	\$ 619,115	1.1%	\$ 632,522	\$ 644,118	\$ 655,993
Conservation & Development	\$ 313,158	\$ 186,752	\$ 222,186	\$ 222,186	\$ 181,100	\$ 196,261	8.4%	\$ 186,522	\$ 176,807	\$ 192,185
Total Expenditures	\$ 7,438,787	\$ 7,628,887	\$ 7,506,943	\$ 7,284,568	\$ 7,281,706	\$ 7,397,208	1.6%	\$ 7,429,988	\$ 7,566,884	\$ 7,740,456
ERP--> 1.220%								Projection		
SPECIAL OUTLAY & DEBT SERVICE										
Special Capital Fund (Memo Posting ONLY)		\$ -						\$ -	\$ -	\$ -
Total Expenditures with Special Outlay	\$ 7,438,787	\$ 7,628,887	\$ 7,506,943	\$ 7,284,568	\$ 7,281,706	\$ 7,397,208	1.6%	\$ 7,429,988	\$ 7,566,884	\$ 7,740,456
Revenue Over (under) Expenditures	\$ (429,030)	\$ (144,509)	\$ (397,177)	\$ 69,693	\$ 95,305	\$ (172,044)	-280.5%	\$ (258,044)	\$ 626,532	\$ (125,858)

GENERAL GOVERNMENT

GENERAL FUND								Projection		
Revenues										
Line Item	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Expected	2016 Proposed	% Change from 2015	2017	2018	2019
OTHER FINANCING SOURCES/(USES)										
Operating Transfer In - Airport	\$ -	\$ 15,000	\$ -	\$ 25,000	\$ 25,000	\$ 25,000		\$ 25,000	\$ 25,000	\$ 25,000
Operating Transfer In - Other	\$ -	\$ 297,787	\$ 300,000	\$ 150,000	\$ 165,000	\$ 315,000	-45.0%	\$ 165,000	\$ -	\$ -
Operating Transfer Out - Other	\$ 219,831	\$ 22,628	\$ (9,309)	\$ -	\$ (375,000)	\$ -	3928.4%	\$ -	\$ -	\$ -
Operating Transfer Out - Park Development	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	0.0%	\$ (25,000)	\$ (25,000)	\$ (25,000)
Operating Transfer Out - Original Debt Service	\$ (428,459)	\$ (465,000)	\$ (504,827)	\$ (533,303)	\$ (422,684)	\$ (529,537)	-16.3%	\$ (532,973)	\$ (700,000)	\$ (900,000)
Operating Transfer In - CDBG Loan Repay	\$ 20,654	\$ 39,675	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	0.0%	\$ 24,000	\$ 24,000	\$ 24,000
Tax Equivalent from Water Utility	\$ 301,890	\$ 456,625	\$ 480,294	\$ 460,000	\$ 472,392	\$ 474,000	-1.6%	\$ 485,000	\$ 487,000	\$ 490,000
Other Transfer In			\$ -	\$ 216,000	\$ 205,000	\$ 61,000		\$ 150,000	\$ -	\$ -
Operating Transfer Out - Facade Grants Fund		\$ -	\$ (30,000)	\$ (20,000)	\$ (20,000)	\$ -	-33.3%	\$ -	\$ -	\$ (30,000)
100-484831-Sale of Capital Assets	\$ 366,449	\$ 1,401	\$ 116,260	\$ -	\$ -	\$ -		\$ 1,500	\$ 1,500	\$ 1,500
Subtotal	\$ 455,365	\$ 343,116	\$ 351,418	\$ 296,697	\$ 48,708	\$ 344,463	607.2%	\$ 292,527	\$ (187,500)	\$ (414,500)
Net Expenditure & Other Sources	\$ 26,335	\$ 198,607	\$ (45,759)	\$ 366,390	\$ 144,013	\$ 172,419	19.7%	\$ 34,483	\$ 439,032	\$ (540,358)
Fund Balance Begin 01/01	\$ 1,642,633	\$ 1,668,968	\$ 1,723,067	\$ 1,677,308	\$ 1,677,308	\$ 1,677,308	% Change	\$ 1,849,727	\$ 1,626,166	\$ 2,691,730
Revenue In	\$ 7,036,091	\$ 7,682,985	\$ 7,461,185	\$ 7,650,959	\$ 7,425,720	\$ 7,569,627	-0.5%	\$ 7,206,427	\$ 8,632,448	\$ 7,074,241
Expenditure Out	\$ (7,438,787)	\$ (7,628,887)	\$ (7,506,943)	\$ (7,284,568)	\$ (7,281,706)	\$ (7,397,208)	-3.0%	\$ (7,429,988)	\$ (7,566,884)	\$ (7,740,456)
Fund Balance End 12/31	\$ 1,668,968	\$ 1,723,067	\$ 1,677,308	\$ 2,043,698	\$ 1,821,321	\$ 1,849,727	1.6%	\$ 1,626,166	\$ 2,691,730	\$ 2,025,515
Fund Balance as a Percent of Expenditures*	22.44%	22.59%	22.34%	28.06%	25.01%	25.01%		21.89%	35.57%	26.17%

Equipment Replacement Plan 2016-2019

DEPT	QTY	DESCRIPTION	YEAR
City Hall	1	Copier	2016
City Hall	1	Website Software	2016
City Hall	1	Carpet	2019
DPW	1	Snowplow Truck	2016
DPW	1	Milling Machine	2016
DPW	1	Plow Bucket	2018
Fire	1	Unit 923	2016
Fire	1	Thermal Imaging Camera	2017
Fire	1	Communication System	2017
Fire	1	Thermal Imaging Camera	2018
Fire	10	SCBA Bottles	2019
Library	1	Copier	2016
Park	2	Chevy Truck	2018
Park	2	Tractor	2018
Police	1	901 Van	2016
Police	2	Squad	2016
Police	1	Radar Unit	2016
Police	1	Squad	2018
Police	1	DEFIB	2018
Police	5	Video Recorders	2019
Police	20	Portable Radios	2019

Vehicles & Equipment

