

Meeting Minutes - Draft Park & Recreation Advisory Board

Thursday, January 19, 2017

7:00 PM

City Hall 2nd Floor Training Room

I. Call to Order and Approval of Agenda

Chairman Dale Gehring called the January PRAB meeting to order at 7:00pm.

A motion was made by Board Member Ross, seconded by Board Member de Malignon, to approve the January 19, 2017 agenda. The motion carried unanimously.

II. Approval of Minutes

A motion was made by Board Member Ross, seconded by Board Member de Malignon, to approve the December 15, 2016 minutes as written. The motion carried unanimously.

1. [17-608](#)

Attachments: [MeetingMinutesDec-2016-09-22-39](#)

III. Reports and Discussion Items

2. [17-609](#)

Staff Reports

Attachments: [Recreation January Report.pdf](#)
[Streets & Parks January Report.pdf](#)

T.J. Heinrich, Streets & Parks Foreman - TJ shared a list of completed and ongoing projects in the Streets & Parks Department including flooding outdoor rinks, vandalism at Sechler Park, scoreboard installed at Babcock softball field, and a batters box installed on Sechler softball field. The East Cannon River Trail shelter received final approval. A light was installed on the Veteran's Memorial sign. DJJD would like to have new bleachers installed at the rodeo grounds to replace the existing bleachers. The Northfield Garden Club would like to install a bumble bee pollinator garden in Riverside Park.

IV. Unfinished Business

3. [17-610](#)

Election of Officers

A motion was made by Board Member Hvistendahl, seconded by Board Member de Malignon, to elect Dale Gehring as 2017 PRAB Chairman. The motion carried unanimously. A motion was made by Board Member Hvistendahl to elect Bart de Malignon as 2017 PRAB Vice Chairman, to which he declined. A motion was made by Board Member de Malignon and seconded by Board Member Ross to elect David Hvistendahl as 2017 PRAB Vice Chairman. The motion carried unanimously.

4. [17-611](#) By-Law changes

Attachments: [PRAB BYLAWS - 1 19 2017.pdf](#)

A motion was made by Board Member Ross, seconded by Board Member Hvistendahl, to amend the PRAB By-Laws as follows.

Article II - Officers, Section 1, The secretary was removed as a voting member and the following paragraph was added: The Secretary shall be a non-voting staff person designated by the City and affirmed by the Board, provided that if the Secretary is not available to keep minutes at a meeting of the Board, a voting Board member shall be appointed by the Chair to act as Secretary and to keep minutes of that meeting.

Article III - Meetings, Section 2, the Library and Recreation Services Director was changed to City Staff Liaison. The new sentence reads, Members shall report to the City Staff Liaison when they will be absent from a meeting.

The motion carried unanimously.

V. New Business Items

5. [17-612](#) PRAB goals for the upcoming year

The question was brought forward - What can we get done in 2017? The ideas discussed were:

- * Finalize the agreement between the City and DJJD regarding Babcock Park.*
- * Community gardens in Meadows Park*
- * Dog parks in Northfield*
- * Turf to pollinator planting program*
- * Hockey arena and ice time ideas*

VI. Adjournment

A motion was made by Board Member Hvistendahl, seconded by Board Member Ross, to adjourn the January BRAB Meeting at 8:15pm. The motion carried unanimously.