



Northfield Library Board

MEETING MINUTES RECORD

Meeting: Regular Library Board Meeting

Date: Sept. 14, 2016

Location: Northfield Public Library
Meeting Room

Start time: 7:05 p.m.

Adjourn time: 8:23 p.m.

Members present: Jon Denison, Amy Goerwitz, Liz Reppe, Sarah Weeks, Audrey Battiste, and Cynthia Terry

Members absent: Ryan Redetzke, Dan Riehle-Merrill, Alex Kovach, and Ally Weise

Others present: Bruce Colwell (SELCO Representative), Teresa Jensen (Staff Liaison), Laurie Kodet (Staff), Pat Stenglein (Clerical Liaison), and Jill Clark

1. Call to Order	The meeting was called to order at 7:05 by Chair A. Goerwitz.	
2. Approval of agenda for Wednesday September 14, 2016	5. e. <i>Staff Report</i> was moved to directly after the approval of minutes.	It was moved by J. Denison and seconded by A. Battiste to approve the agenda of September 14, 2016 as amended. All in favor. Motion carried.
3. Public comment	No public comment	
4. Approval of minutes from Wednesday, August 17, 2016,	J. Denison said he was present to vote <i>opposed</i> to the Patron Code of Conduct Policy. He said he left after the vote. He also wants his name included as the one opposed to the Internet Use Policy and the Patron Code of Conduct Policy.	It was moved by S. Weeks and seconded by L. Reppe to approve the Library Board minutes of August 17, 2016 as amended. All in favor. Motion carried.
4. Approval of minutes from Board Retreat Wednesday, August 17, 2016,		A. Battiste moved and J. Denison seconded to approve the Board Retreat Minutes. All in favor. Motion carried.
5. Reports		
e. Staff Report (Laurie Kodet)	Laurie Kodet, Library/Circulations Services Assistant Coordinator, introduced herself. She has been with the Northfield Public Library for 15 years. Prior to joining the Northfield staff, she had attained her two year tech degree. L. Kodet was encouraged by Library Director T. Jensen to go back to school and finish her four year degree and has completed 28 credits toward a degree in Applied Organizational Studies/Leadership/Critical Thinking and Communication. A class discussion about strengths made her think about our library staff. She applied the discussion to our staff. Listing every staff member and their individual strengths, L. Kodet created a power point to share with the Board. The theme is Everything is Awesome. L. Kodet said after 15 years, she still loves coming to work every day.	
a. Director's Report (Jensen)	Written report submitted. T. Jensen said that since the report was written, the Minneapolis Foundation has agreed to fund her ask for half of the cost of a new bookmobile, including the cost of the first year collection and one year of part time staffing. They were very interested in using their money to leverage more donations coming in for the bookmobile. T. Jensen said the United Way will feature the bookmobile in this year's campaign literature. Their kick off next week will be a human truck pull. T. Jensen has asked the Rotary for a	

	contribution for the bookmobile, and they are considering it. T. Jensen has asked the City Council for one quarter of the bookmobile costs.	
b. SELCO (Colwell)	<p>B. Colwell said the annual Board meeting was in July. B. Colwell is now on the executive committee. A search committee has been formed for a new SELCO Director to replace Anne Hutton who has been with SELCO for 30 years, 20 of which have been as director. They plan to send out the position announcement in the fall and do some recruiting. Interviews will be in February and March and the transition will start in May.</p> <p>B. Colwell has written a new history of the Northfield library titled, <i>The Enduring Things We Do</i>, which SELCO has supported. The book is being printed and will be ready in two weeks. There will also be an electronic version.</p> <p>B. Colwell will participate in a panel discussion with Earl Weinmann, his middle school students, and local historians titled, <i>Finding Northfield in Nooks and Crannies</i>, on September 29.</p>	
c. Friends and Foundation of the Northfield Public Library (North)	<p>A. Goerwitz read a message from B. North.</p> <p>B. North will be at the Carleton Activates Fair to sign students up for library cards. The FFOL activities include:</p> <ul style="list-style-type: none"> • Annual Meeting – 9/18 at the Library 2:00 to 3:00 • Finding Local History in Nooks and Crannies – 9/29 at the Library 7:00 • Trivia Bee – 10/27 at the Grand 7:00 to 9:00. <p>A. Goerwitz said she will sponsor a Board team for the Trivia Bee. C. Terry, J. Denison, B. Colwell, and S. Weeks are potential members.</p> <p>A. Goerwitz noted the FFOL marched with Booker in the DJJD's parade. Library Pages and adult volunteers gave out bookmarks. Many people mentioned the Library winning WCCO's Viewer's Choice for Best Library in Minnesota.</p>	
d. Capital fund Drive (North)	No report	
New Business		
a. Ideas for Filling Library Vacancies	A. Goerwitz asked if members had any new thoughts for filling library vacancies with an emphasis on representation from the retirement homes, Hispanic community, youth, and rural areas. T. Jensen will talk to Susan Peterson who works at the Villages on the Cannon and will check with Greenvale Community School Board.	
B. Library 2017 Budget	T. Jensen handed out figures for the Library budget and said it is pretty flat with slight variations from line to line. T. Jensen answered questions about the budget.	
Old Business		
a. Poet Laureate (Jensen)	T. Jensen said Rob Hardy was selected to be Northfield's first Poet Laureate. The Library will take to Council a request to approve an ask to SEMAC for a \$9,000 grant to fund the first year of the program. R. Hardy will help to create his own job description, and he has appeared at City functions and read his poetry. R. Hardy will develop a school program and will be going into classrooms.	
b. Bookmobile	Covered under Director's Report.	

services and community fundraising		
c. Final version of the Patron Code of Conduct	J. Denison reiterated his stand that the Internet Access Policy is a form of class warfare. He feels denying use for patrons with \$100 in fines or fees is unfair and that this is a social justice issue. He considers the internet a vital tool. L. Reppe noted that the word “statutes” was spelled as “statues.”	
Other		
Adjourn		
	Time:8:23 p.m.	A. Battiste moved and S. Weeks seconded that the Board adjourn. All in favor. Motion carried.

Submitted by P. Stenglein, Clerical Liaison