



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Draft Environmental Quality Commission

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Thursday, September 1, 2016

7:00 PM

City Hall 2nd Floor Training Room

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### I. Call to Order and Approval of Agenda

*Vice Chair Susannah Shmurak called the September EQC meeting to order at 7:07pm.*

**A motion was made by Board Member Kinney, seconded by Board Member Culbreth, to approve the agenda. The motion carried unanimously.**

### II. Approval of Minutes

**A motion was made by Board Member Culbreth, seconded by Board Member Kinney, to approve the minutes as written. The motion carried unanimously.**

### III. Unfinished Business

#### 1. [16-385](#)

#### Future City Council Work Session Discussion Items

*Martha Larson, representing the Energy Working Group, shared their charge statement as the following:*

*To advance the recommendations stated in the 2008 Northfield Mayor's Energy Task Force*

*Report1, beginning with the following list of "quick start" actions:*

- 1) Per Northfield's commitment to the CCPC2, do an annual carbon emissions calculation and post publicly. This report should take into consideration carbon emissions for City of Northfield owned properties and emissions for the City of Northfield as a whole.*
- 2) Engage a citizen task force with the charge of utilizing the City's participation in the Minnesota B3 program to advance public awareness and education regarding building energy use in Northfield.*
- 3) Initiate a comparison study of other city-wide Climate Action Plans that target net zero carbon emissions to inform future creation of a Northfield Climate Action Plan*
- 4) Upon completion of the three above items, determine the ongoing role of the Energy Working Group.*

*A motion was made to accept the proposed charge statement.*

*The Oberlin dashboard was explained to the newly elected EQC youth members.*

*Discussion was held on the best way to involve citizens and gauge their interest in energy issues.*

*The community solar garden, Bird City and Bicycle Friendly Community were also areas discussed as important issues to discuss at the council work session in October.*

**A motion was made by Board Member Coudret, seconded by Board Member Culbreth, to accept proposal charge statement from the Energy Work Group. The motion carried unanimously.**

**2. [16-386](#) Tree Inventory Update**

**Attachments:** [1 - Urban Forest Analysis - Final Report](#)  
[Tree Inventory](#)

*EQC Members reviewed Alan Toczydlowski's final report of the City's tree inventory. Members were impressed and appreciative of the work Alan performed while with the City of Northfield.*

#### **IV. Adjournment**

*Future agenda items include:*

- \* Finalize work session*
- \* Energy work group*

**A motion was made by Board Member Kinney, seconded by Board Member Pitsavas, to adjourn the September EQC meeting at 8:25pm. The motion carried unanimously.**