



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Draft Heritage Preservation Commission

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Thursday, September 15, 2016

4:30 PM

Council Chambers

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### I. Call to Order and Approval of Agenda

*Also Present: Scott Tempel - City Planner, Alice Thomas and Pepe Kryzda - Save the Northfield Depot, Logan Ledman and Hannah Pahs - Youth Members and Barb Neitzel - Recording Secretary.*

*An addition to the agenda was made to include an update from the Save the Northfield Depot group.*

**Present:** 5 - Jim Herreid, Jason Menard, Peter Carlson, Clifford Clark and Barbara Evans

**Absent:** 3 - Robert Craig, Bob Will and Dan O'Leary

### II. Approval of Minutes

1. [16-405](#) August 18, 2016 HPC Minutes

**Attachments:** [08-18-16 HPC Minutes](#)

**A motion was made by Board Member Carlson, seconded by Evans, to approve the August 18, 2016 HPC Minutes.. The motion passed by the following vote:**

**Yes:** 5 - Board Member Herreid, Board Member Menard, Board Member Carlson, Board Member Clark and Evans

### III. Unfinished Business

*Pepe Kryzda - STND, gave an update on the work being done on the Northfield Depot. He presented paint colors for the ceiling overhang and brackets. They determined a very light bluish grey would be used for the overhang and a darker slate blue for the brackets. He also reported on the cleaning of the brick that involved removing the top coat of paint which exposed the graffiti underneath. Since the graffiti could not be removed without damaging the brick they determined it should also be painted. He presented a paint sample for the brick which is the same color as the original dark brick. The HPC spoke in favor of the paint choices and were impressed with the renovations thus far.*

### IV. New Business Items

2. [BC 16-001](#) Amend Bylaws

**Attachments:** [DRAFT bylaws 2016](#)  
[HPC member list 2016](#)

*Staff made a request to reduce the HPC's membership from 9 to 7 due to persistent vacancies and problems filling a quorum of members at the meetings. The HPC spoke in favor of amending the bylaws to reduce the size of the commission. It was noted a change should also be made stating the Mayor shall appoint 6 members since C. Clark is appointed by the Historical Society.*

**A motion was made by Board Member Herreid, seconded by Board Member Menard, to amend the HPC bylaws to reduce the size of the Commission from 9 to 7 members. The motion passed by the following vote:**

**Yes:** 5 - Board Member Herreid, Board Member Menard, Board Member Carlson, Board Member Clark and Evans

**3. [16-406](#) Update on Preservation50 Celebration activities**

**Attachments:** [9.15.16 revision of celebration](#)

*The following actions were discussed related to the 50 Years of Preservation Celebration:*

- C. Clark and Baird Jarman are working on a kick off article to be published on September 28th.
- Presentation to the City Council is scheduled for October 4, 2016. Carole Zellie will present the survey report, Cliff Clark will give introductory comments and Jason Menard will give preliminary summary comments.
- A series of guest columns will be submitted to the paper after the presentation.
- J. Herreid and H. Scriven are working on gathering photos from the 50's and 60's.
- H. Scriven will post items to the "Old Northfield" facebook page.
- Youth members offered to write a guest column.
- B. Evans will prepare and invite for past members.
- Subcommittee will meet Oct. 3rd at 10:00 a.m. at St. Olaf to finalize the presentation.

## **V. Reports and Discussion Items**

*B. Evans reported on an open house at 4 Walden Place that was designed by Harold H. Crawford.*

- a) Commissioner Comments and Reports**
- b) Staff Updates and Reports**
- c) Comments from the Chair**

## **VI. Adjournment**

*The meeting adjourned at 5:50 p.m.*

**This was approved.**