



Park and Recreation Advisory Board

MEETING MINUTES RECORD

Meeting: PRAB Meeting

Date: February 19, 2015 **Location:** Northfield City Hall Training Room **Start Time:** 7:00 p.m. **Adjourn Time:** 8:45 p.m.

Members present: Dale Gehring; Valerie Enfiejian-Hoekstra; Mel Miller; Grace Clark; David Hvistendahl; Mark Ross; Lloyd Harkness; Danny Glampe; Bergen Hoff

Members Absent:

Others present: Brian Erickson, Staff Liaison; Allison Watkins, Recreation Manager; TJ Heinrich, Streets & Parks Supervisor; Wanda Playter, Clerical Liaison

Item	Discussion/Conclusions	Action
Call to Order	At 7:00 p.m. Chair Gehring called the meeting to order.	
Approval of Agenda February 19, 2015		A motion was made by M. Miller and seconded by M. Ross to approve the February 19, 2015 agenda. All in favor.
Approval of Minutes January 15, 2015		A motion was made by G. Clark and seconded by V. Enfiejian-Hoekstra to approve the January 15, 2015 minutes. All in favor.
Public Comments		
	Matt Rohm met with Brian to discuss music play at Way Park. A neighborhood meeting will take place prior to the March 19 th PRAB meeting from 6:00 – 7:00 in the 2nd floor training room. Staff will prepare a letter to be sent to all neighbors within 350ft of Way Park.	
	Sebastian Lawler updated the PRAB on his Eagle Scout project of constructing a nature play area in Oddfellows Park. Sebastian shared his vision as well as costs for the project. B. Erickson will check with MN League of Cities regarding insurance on the park. PRAB is in support of the nature play project.	
Reports		
M. Bernhard – Community Education	Melissa's report was submitted in the PRAB packet for review. Melissa was not at the meeting to present.	
T.J. Heinrich – Street & Parks	The third time is a charm for the outdoor skating rinks. All outdoor rinks are open and in good condition. The 8ft x 10ft pool shed has been completed.	
A. Watkins – Recreation	Hockey season is wrapping up. Discussions continue regarding a new ice arena in Northfield.	

Unfinished Business		
<i>Skateboard Park Update</i>	B. Erickson shared Pillar's skateboard park design. The entry stairs in the design have been changed to a ramp. At the March 3, 2015 city council meeting, the council will be asked to approve the plans and specs in order to order an ad for bid. Construction is slated for this summer.	
<i>Meadows Park Master Plan Update</i>	A community meeting was held last week in which approximately 25 people attended. Ford Street and Abbey Street alignments options were discussed. A list of desirable and non-desirable features was compiled. Paul Miller shared 3 concept plans for Meadows Park. Council member, Dave DeLong, shared the city council's thoughts on the park layout. Discussion was held on park use options for Meadows Park.	A motion was made by M. Miller and seconded by D. Hvistendahl that all land north of the final phase property line becomes park land including the 4.7 acres in the north east corner of Meadows Park.
New Business		
<i>Trail Connection Discussion</i>	PRAB was asked to look at high priority areas for city trails. Dale will head a sub-committee that will report back at the March PRAB meeting.	
<i>Second Street Reconstruction / Way Park</i>	The Second Street reconstruction project is out for bids. Additional parking will be added for Way Park during the reconstruction.	
<i>Softball Field Lighting</i>	TJ Heinrich shared estimated costs of lighting additional softball fields. The PRAB felt the costs were too high for this project at this time.	
<i>Future Agenda Items</i>	Trail Connection Skateboard Park Update Meadows Park Update	
Adjourn		
Adjourn the meeting	The meeting was adjourned at 8:45 p.m.	A motion was made by D. Hvistendahl and seconded by M. Ross to adjourn meeting. All in favor. Motion carried

Submitted by: Wanda Playter, Clerical Liaison