

**City Council 2024-2025 Budget Planning Calendar
as of April 27, 2023 PRELIMINARY**

May 2023		
5/2/2023 Regular Meeting	Budget Calendar	Distribute and discuss 2024-2025 budget planning calendar
5/9/2023 Council Worksession	SMIF Request 2024	Receive Request from Southern MN Initiative Foundation (SMIF) for 2024 (no action)
5/9/2023 Council Worksession	Age Friendly - Contract	Review request of Age Friendly Northfield 2024-2026 Agreement (no action)
5/9/2023 Regular Meeting	Northfield Historical Society Request	Review request of Northfield Historical Society (2023-2026) - (no action)
June 2023		
6/6/2023 Council Meeting	NH+C Audit	Presentation of NH+C 2022 Audit
6/13/2023 Council Work Session	ACFR Presentation	Abdo to present to annual audit to Council
6/13/2023 Council Work Session	Budget Prep	CIP/CEP 5 year plan review
6/20/2023 Council Meeting	Approve 2022 Audit	Council approves 2022 audit/ACFR
July 2023		
7/18/2023 Council Meeting/WS	"Kick Off" Budget Meeting	"Big Picture" review of 2024-2025 budget. Personal Services & Debt Service Preliminary Summaries Including Levy Implications, new requests for headcount/capital/significant projects or items and 5 year CIP/CEP rolled into LT plan
August 2023		
8/15/2023 Council Meeting	NAFRS Budget Review	Review NAFRS budget and city contribution
8/15/2023 Council Work Session	Budget Retreat (Police Dept.)	2024-2025 Budget Work Session: General Fund Departments detail and summary
Public Engagement	Informational/Survey	Information related to preliminary levy and budget and survey questions related to priorities
September 2023		
9/12/2023 Council Work Session	NAFRS Budget Approval	Review preliminary 2024 NAFRS budget
9/12/2023 Council Work Session	Budget Review	Review of Preliminary Tax Levy and Budget for 2024-2025, Enterprise Funds, Utility Rate Discussion
9/19/2023 Council Meeting	Approve Preliminary Levy	Approve Preliminary Levy & Set Public Hearing in December and Approve Utility Rates (Expect this to be the Final 2024 Levy approved in December)
Public Engagement	Informational	1-2 page fact sheet & graphics related to preliminary approval
	Informational	Insert to go into TNT statements sent by Rice and Dakota County - due with Preliminary Levy
October 2023		
10/10/2023 Council Work Session	Budget Review	Focus on review of 2nd year - 2025 Budget, levy & 5-year CIP, final adjustments to 2024 budget
November 2023		
11/7/2023 Council Meeting	Final Review	Review Presentation for December 6th Public Hearing & Preparation for Final Levy & Budget Actions
Public Engagement	Informational	Budget Information Summary (including School & County Information)
	Informational	Insert to go into TNT statements sent by Rice and Dakota County (NEW)
11/21/2023 Council Meeting	Delinquent Charges	Public Hearing and Certification of delinquent charges to taxes payable 2024
December 2023		
Public Hearing	Public Hearing	Capital Improvement Plan Financing Hearing
Public Engagement	Public Hearing	Informational Presentation and Feedback from Public
12/5/2023 Council Meeting	Approve Final Levy & Budget	Approve Final Levy & Budgets (7 items)
12/5/2023 Council Meeting	Approve Capital Improvement Plan Financing	Approve Capital Improvement Plan Financing