



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft City Council

Tuesday, August 23, 2022

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

- Present:** 5 - Council Member Sean Allen, Council Member Clarice Grabau, Council Member Brad Ness, Mayor Rhonda Pownell, and Council Member Jami Reister
- Absent:** 2 - Council Member Jessica Peterson White, and Council Member George Zuccolotto

CALL TO ORDER

Mayor Pownell called the meeting to order at 6:01 p.m.

APPROVAL OF AGENDA

Mayor Pownell noted the email from City Administrator Ben Martig regarding changing Item 14 on the agenda from First Reading to Discussion.

A motion was made by Council Member Ness, seconded by Council Member Reister, to approve the agenda changing Item 14 from First Reading to Discussion of Ordinance No. 1044 Amending Chapter 30 - Health and Sanitation of the City Code Adding Article III - Sale of Edible Cannabinoid Products. The motion carried by the following vote:

Yes: 5 - C. Allen, C. Grabau, C. Ness, Mayor Pownell, and C. Reister

CONSENT AGENDA

City Administrator Ben Martig introduced the Consent Agenda.

A motion was made by Council Member Ness, seconded by Council Member Reister, to approve the Consent Agenda. The motion carried by the following vote:

Yes: 5 - C. Allen, C. Grabau, C. Ness, Mayor Pownell, and C. Reister

1. [22-543](#) Consider Approval of August 1, 2022 City Council Meeting Minutes.
2. [22-544](#) Consider Approval of August 12, 2022 Special City Council Meeting Minutes.
3. [22-545](#) Consider Approval of August 16, 2022 City Council Work Session Minutes.
4. [22-546](#) Consider Approving Disbursements totaling \$1,690,158.09
5. [Res. 2022-079](#) Consider Resolution Accepting American Rescue Plan Act (ARPA) Coronavirus Local Fiscal Recovery Funds.

6. [Res. 2022-085](#) Consider Resolution to Authorize American Rescue Plan Act (ARPA) related spending.
7. [Res. 2022-080](#) Consider Budget Amendment Related to Northfield Area Fire & Rescue Services Additional 2022 Contribution.
8. [Res. 2022-081](#) Approve Application for Off-Site Gambling Premises Permit for the Defeat of Jesse James Days Committee, Inc. at The Grand Event Center, 316 Washington Street, on October 16, 2022.
9. [Res. 2022-082](#) Consider Approving Plans and Specifications and Order Advertisement for Bids for the TH 3 Traffic Signal Improvements Project.
10. [Res. 2022-083](#) Consider Resolution Approving MnDOT Cooperative Construction Agreement for the TH 3 Signal Improvements Project.
11. [Res. 2022-084](#) Consider Resolution accepting the Assignment of TIF Agreement for Kraewood Flats from Rebound Stencil Development, LLC to Kraewood Flats 2, LLC.

OPEN PUBLIC COMMENTS

Mar Valdecantos, 6 Fareway Drive, addressed the Council regarding the ARPA Fund allocation and rental assistance in Northfield.

REGULAR AGENDA

12. [22-548](#) Presentation of Mid-Year Progress Reports from Age Friendly Northfield and 2023 budget request.

David DeLong, Chair of Age-Friendly Northfield, presented a mid-year progress report for Age-Friendly Northfield. DeLong requested the City consider including in their 2023 Budget \$25,000 for Age-Friendly Northfield. CC Linstroth, Age-Friendly Northfield, was also in attendance.

13. [Res. 2022-077](#) Consideration of Budget Amendment for the Street Maintenance Facility - Office Space Addition with Safety and Security Improvements.

City Engineer/Public Works Director David Bennett introduced the item explaining the new safety and security measures to be added to the Street Maintenance Facility.

A motion was made by Council Member Ness, seconded by Council Member Allen, to approve Resolution No 2022-077 Authorizing Budget Amendment for Street Maintenance Facility Additions/Improvements. The motion carried by the following vote:

Yes: 5 - C. Allen, C. Grabau, C. Ness, Mayor Pownell, and C. Reister

14. [Ord. 1044](#) Discussion of Ordinance No. 1044 Amending Chapter 30 - Health and Sanitation of the City Code Adding Article III - Sale of Edible Cannabinoid

Products.

City Administrator Ben Martig introduced the item stating staff is working on a draft ordinance for the sale of edible cannabinoid products. Martig met with Northfield Alliance for Substance Abuse Prevention regarding the sale of edible cannabinoid products and licensing of the sale. Martig detailed aspects of the ordinance to discuss stating staff will draft several options for the Council to review. The Council provided comments regarding the ordinance and would like staff to research information on establishing a moratorium versus adopting an ordinance. This item will be reviewed at the September 6 Council Meeting.

15. [22-549](#)

Review and discussion of Fees Related to Sale of Edible Cannabinoid Products.

City Administrator Ben Martig introduced the item and lead a discussion regarding fees for licensing the sale of cannabinoid products. Martig suggested the fee be established between the on-sale liquor fee and the tobacco licensing fee. Police Chief Mark Elliott and Martig answered questions from the Council. The fee resolution will be discussed again as a part of the second reading of the ordinance should that take place.

ADMINISTRATORS UPDATE

16. [22-550](#)

City Administrator's Update.

City Administrator Ben Martig gave an update to the Council on City operations, meetings and projects.

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

C. Grabau - HRA Meeting Update.

C. Reister - NAFRS Meeting; Hospital Board Meeting; Eagle Sculpture Dedication.

C. Allen - No Report.

C. Ness - NAFRS Meeting; CVB Meeting.

Mayor Pownell - Board/Commission Chair Meetings; Council Member Board/Commission Meetings.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Reister, to adjourn the meeting at 7:03 p.m. The motion carried by the following vote:

Yes: 5 - C. Allen, C. Grabau, C. Ness, Mayor Pownell, and C. Reister