



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Draft Economic Development Authority

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Thursday, July 28, 2022

11:00 AM

Council Chambers

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### CALL TO ORDER & ROLL CALL

*Vice President Strobel called the EDA meeting to order.*

**Present** 5 - Andrew Ehrmann, Mike Strobel, Rachel Leatham, Rhonda Pownell, and Randy Yoder  
**Absent** 2 - Enoch Blazis, and Jessica Peterson White

### APPROVAL OF AGENDA

**A motion was made by Commissioner Ehrmann, seconded by Treasurer Leatham to approve the agenda. Motion carried by the following votes:**

**Yes:** 5 - Ehrmann, Strobel, Leatham, Pownell, and Yoder

### APPROVAL OF MINUTES

1. [22-343](#) April 28, 2022 EDA Meeting Minutes

**Attachments:** [04-28-2022 EDA Minutes](#)

**A motion was made by Treasurer Leatham, seconded by Commissioner Yoder to approve the April 28, 2022 EDA meeting minutes. Motion carried by the following votes:**

**Yes:** 5 - Ehrmann, Strobel, Leatham, Pownell, and Yoder

2. [22-490](#) June 23, 2022 EDA Retreat Summary

**Attachments:** [06-23-2022 EDA Minutes](#)

**A motion was made by Treasurer Leatham, seconded by Commissioner Pownell to approve the June 23, 2022 EDA Retreat Summary. Motion carried by the following votes:**

**Yes:** 5 - Ehrmann, Strobel, Leatham, Pownell, and Yoder

### PRESENTATIONS

3. [22-491](#) Presentation from Yoni Reinharz - MCCD Open to Business Contract

*Economic Development Coordinator Nate Carlson informed the EDA that Yoni Reinharz was no longer with MCCD and that our account has been given a new contact that Nate will meet with in the next few weeks.*

## FINANCIALS

4. [22-492](#) June 2022 EDA Financials

**Attachments:** [1 - June EDA Finances 2022](#)  
[2 - June EDA Loan Report 2022](#)

*Economic Development Coordinator Nate Carlson gave a brief update on the EDA financials.*

## NEW BUSINESS

5. [22-493](#) 2023 Draft EDA Budget & Presentation

**Attachments:** [1 - 2023 EDA Budget Draft July 2022](#)  
[2 - 2023 EDA Budget Presentation](#)

*Economic Development Coordinator Nate Carlson reviewed the budget process and levy. No action needed today, feedback is welcomed and the final budget will be presented at the August meeting for approval.*

6. [22-494](#) 2023 Board and Commission Appointment Process Update

## REPORTS FROM BOARD MEMBERS AND PRESIDENT

*Commissioner Ehrmann: bringing attention to our trail system and how they are connected, their functionality and safety.*

*Commissioner Yoder: Would like to see a retail space to support artists.*

*Commissioner Leatham: Carleton reunions are well attended and hopefully bringing in business to Northfield.*

*Vice-chair Strobel: the trail enhancement (by Aurora) has received positive feedback, meeting with businesses on the trail to see how we can work together to enhance the trail system.*

## STAFF UPDATES

7. [22-495](#) EDA Future Meeting Schedule

**Attachments:** [Future Meeting Schedule 7-28-2022](#)

## ADJOURNMENT

**A motion was made by Commissioner Ehrmann, seconded by Commissioner Yoder to adjourn the meeting. Motion carried by the following vote:**

**Yes:** 5 - Ehrmann, Strobel, Leatham, Pownell, and Yoder