

**Representative Angie Craig, MN-02**  
**Fiscal Year 2022 Community Project Funding Request Form**  
**DEADLINE: 5 PM CT on April 16th, 2021**

On March 4, 2021, the House Appropriations Committee announced that they will begin accepting requests for community project funding (CPF), for the Fiscal Year 2022 appropriations process. Through the new CPF program, Members of Congress – who know their districts best – will be able to request direct funding for specific entities and projects in their districts to serve the public good and help ensure that taxpayers and local governments in the community get a greater say in the federal spending process.

The new CPF program is being implemented with additional safeguards and accountability measures to ensure a responsible and transparent process. For example, the Appropriations Committee has determined that each Member of the House may only submit a total of 10 CPF requests across all eligible subcommittees for Fiscal Year 2022, though it is highly unlikely that all ten requests will be granted. (It is highly anticipated that our office will not be able to accommodate every request we receive, even though we anticipate receiving requests for many outstanding projects across Minnesota's 2nd Congressional District).

Additionally, the Committee has determined that the CPF allocation for all Members of Congress will only be 1% of federal discretionary spending. Practically speaking, this means that each Member's overall allocation of project funding is expected to be limited and each individual project award may be modest in amount. Requests that address the most significant needs of local communities or provide a significant and demonstrative public good are more likely to be included.

In the interest of additional transparency of the process, as Members of Congress, we are required to post our CPF submissions on our official website. The Appropriations Committee will also establish an online, searchable public database of all CPF requests received by the Committee.

Only eligible CPF requests that meet all the guidelines established by the Committee will be accepted:

- **You must be able to demonstrate that the request has community support.** This requirement is integral for a successful CPF request, but it is flexible. Acceptable examples of community support include letters from elected officials, press articles, newspaper editorial board pieces, a state-intended use plan or community development plan, or a city council resolution.
- The project or requesting entity must have no financial ties to the Member or their family.
- Funding must be for FY 22 only.
- If the project would normally require a funding match or cost share by a non-federal entity, then the requesting entity will need to demonstrate that it can provide this match if it makes a CPF request. The Committee will conform to statutory match and cost-sharing requirements.

- The recipient of the CPF must be a governmental entity. Our office is not accepting applications from 501(c)(3) nonprofit organizations at this time. **Requests made by for-profit entities are not permitted.**

Please note that the Committee is only accepting CPF requests for a certain number of accounts. In an effort to ensure the process focuses on supporting jobs and economic growth in the 2nd Congressional District, our office has further limited the number of eligible accounts further to those listed below. If you submit a community project funding request for any accounts other than those listed below, we will not be able to submit them.

**The firm deadline for submission of CPF requests to our office is 5 PM central time on April 16th, 2021 to [MN02CommunityProjectFundingRequests@mail.house.gov](mailto:MN02CommunityProjectFundingRequests@mail.house.gov).** We will not be able to process late or incomplete requests due to limited time constraints. If you have a question about our request form or whether your project request fits into one of the accounts below, please reach out to our office. We have provided linked guidance documents from the Appropriations Committee with additional specific information that you will be required to provide.

### **Eligible Accounts**

#### **Agriculture**

- [Rural Utilities Service, ReConnect Grants](#)

#### **Commerce, Justice, Science**

- [Department of Justice, Byrne Justice Assistance Grants](#)
- [Department of Justice, COPS Technology and Equipment](#)

#### **Energy and Water**

- [Army Corps of Engineers, Investigations](#)
- [Army Corps of Engineers, Construction](#)
- [Army Corps of Engineers, Mississippi River and Tributaries](#)
- [Army Corps of Engineers, Operation and Maintenance](#)
- [Bureau of Reclamation, Water and Related Resources](#)

#### **Homeland Security**

- [Federal Emergency Management Agency, Pre-Disaster Mitigation Grants](#)

#### **Interior**

- [Environmental Protection Agency, State and Tribal Assistance Grants](#)

#### **Financial Services**

- [Small Business Administration, Small Business Initiatives](#)

#### **Labor-Health and Human Services**

- [Department of Labor, Employment and Training Administration, Training and Employment Services](#)

- [Department of Health and Human Services, Health Resources and Services Administration, Program Management](#)
- [Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Health Surveillance and Program Support](#)
- [Department of Education, Innovation and Improvement](#)
- [Department of Education, Higher Education](#)

### **Military Construction and Veterans Affairs**

Military Construction accounts under the Department of Defense:

- [Army](#)
- [Navy and Marine Corps](#)
- [Air Force](#)
- [Defense-Wide](#)
- [Army National Guard](#)
- [Air National Guard](#)
- [Army Reserve](#)
- [Navy Reserve](#)
- [Air Force Reserve](#)

### **Transportation and Housing**

- [Department of Transportation, Local Transportation Priorities](#)
- [Department of Transportation, Airport Improvement Program](#)
- [Department of Housing and Urban Development, Economic Development Initiative](#)

**Please try to provide all information requested. Leaving blanks may lower your request's chance of success.**

### **A. Information for Government Entities To submit**

#### **Requesting Organization Info**

- Name of requesting organization or entity:
- Type of entity:
  - State, local, or tribal government
  - Public entity
- Address of organization:
- Website:

#### **Your Point of Contact for This Request**

- Name:
- Title:
- Phone number:
- Email address:

#### **Project Info**

- Project name:
- Purpose of project:

- Postal address of project (or general location if not applicable):
- Requested funding amount for FY22:
- Subcommittee:
- Agency:
- Account:
- How would this project benefit the public and why would it be a good use of taxpayer dollars?
- Why should this request be considered a priority for the people of Minnesota or Minnesota's 2nd District?
- Please attach here any documentation that demonstrates local support for this project:
- Please provide a breakdown here of how this funding would be used (salaries, construction, etc.):
- Is this a new or ongoing project?
- What is the timeline of completion for this project and will this project require additional federal funding in future fiscal years?
- If the Appropriations Committee is not able to provide the full amount of funding requested, can this project start in a limited capacity?
- Is this project currently authorized in law? Where? If not applicable, please write "N/A".
- If this project has been included in a presidential budget request, please indicate that here and detail how much and in what fiscal year:
- If this project has received any funding in the past, from either a public or private source, please detail that here:
- If you are proposing report language to accompany this CPF request, please write that language here and indicate if similar language has ever been included in a previous year:
- If this project requires a non-federal cost-share, please indicate that here and explain how you can demonstrate that the non-federal share will be met:
- Does any derogatory information, as well as any potentially mitigating information, exist that would render the entity potentially unsuitable for receiving community project funding? Please explain if applicable.
- If submitting multiple requests to our office, please rank this request in terms of priority:
- Please list all Members of the House and Senate who are receiving this request: