



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Draft Arts & Culture Commission

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Monday, November 8, 2021

4:30 PM

Library Meeting Room

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### I. CALL TO ORDER AND ROLL CALL

*The Meeting was called to order at 4:30 by chair Gilbertson.*

**Present:** 8 - Cynthia Gilbertson, Paula Granquist, Karna Hauck, Vice Chair Teresa Jensen, Matthew Klooster, Julianne Shibata, Heather Lawrenz and Edie Meehan

**Absent:** 2 - Todd Edwards and Bob Thacker

### II. APPROVAL OF AGENDA

**It was moved by Shibata and 2nd by Klooster to approve the agenda as printed.  
The motion carried.**

**Yes:** 8 - Chair Gilbertson, Granquist, Hauck, Vice Chair Jensen, Klooster, Shibata, Lawrenz and Meehan

**III. PUBLIC COMMENT: This is the opportunity for Northfield Residents to address the ACC regarding issues of interest, suggestions for the ACC or items on the agenda. Each speaker will be limited to a three-minute presentation.**

*Their was no public comment.*

### IV. APPROVAL OF MINUTES

Attached is the October 11, 2021 ACC Minutes Draft

**Attachments:** [ACC Oct 11 2021 Minutes Draft](#)

**It was moved by Lawrenz and 2nd by Shibata to approve the minutes from the October 11 2021 meeting after the correction of a couple of words.**

**Yes:** 8 - Chair Gilbertson, Granquist, Hauck, Vice Chair Jensen, Klooster, Shibata, Lawrenz and Meehan

### V. HEAR PRESENTATION AND PROVIDE FEEDBACK ABOUT PLANS FOR BRIDGE SQUARE (BOB CLOSE & BRUCE JACOBSON)

*Bob Close and Bruce Jacobson presented a preliminary concept plan for Bridge square.*

Attached is the Bridge Square presentation

**Attachments:** [BRIDGE SQ 10-12-21 cc packet](#)

*Bob Close and Bruce Jacobson presented their plans for Bride Square changes.*

### VI. REVISIT THE IDEA OF HOSTING A STATE OF THE ARTS EVENT IN 2022

*Commission members would like to schedule something in fall of 2022. Will decide in the spring if this is possible.*

## VII. CULTURAL PLAN UPDATES

### a) Building the Brand

*Hauck reported that the committee was developing questions for Northfield stories and are deciding who to interview.*

### b) Working Together

*Report Submitted.*

Attached is the Working Together Report

**Attachments:** [ACC Working Together Project Update](#)

*Report was submitted.*

### c) Creative Placemaking

Attached is the Creative Place making Report

**Attachments:** [Creative placemaking report](#)

*Report was submitted.*

### d) Guiding Implementation

Attached is the Guiding Implementation report.

**Attachments:** [Guiding Implementation](#)

*Report was submitted.*

### e) 4X4 Gateway Corridor

Attached is the Art in City Hall report and 4X4

**Attachments:** [Art in City Hall and 4X4 Gateway Reports](#)

*Report was submitted*

## VIII. PROGRAM UPDATES

Attached is the ACC Matrix

**Attachments:** [Revised Matrix of ACC Projects Nov 2021](#)

**a) Poet Laureate/Public Poetry**

*There was no report submitted.*

**b) Artists on Mainstreet**

*This was completed.*

**c) Living Treasure**

**IX. DISCUSS TRANSITIONS IN ACC MEMBERSHIP AND NEW OFFICERS NEEDED FOR 2022.**

*Commissioners were asked to reach out to their contacts to encourage people to apply for the ACC.*

**X. ARTS ADVOCACY IN THE CITY -- ANY UPDATES OR ACTIONS TO REPORT?**

*No updates reported*

**XI. ARTS & CULTURE RECOGNITIONS AND ANNOUNCEMENTS**

*No recognitions reported.*

**XII. OTHER BUSINESS**

*No other business.*

**XIII. ADJOURNMENT**

**It was moved by Klooster and 2nd by Lawrenz to adjourn the meeting at 6:07.  
Motion carried.**

**Yes:** 8 - Chair Gilbertson, Granquist, Hauck, Vice Chair Jensen, Klooster, Shibata, Lawrenz and Meehan